



*Real Entertainment. Real Events. Real Exciting!*

March 25, 2021

Date

## NOTICE TO BIDDERS

We are requesting bids for the following:

### **FIRE AND SECURITY ALARM MONITORING**

Attached are the specifications.

Bidders shall state whether the service(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the River Spirit Expo, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma 74114 until 11:00 a.m. on April 13, 2021. Bids shall be submitted in an envelope clearly labeled "F&S Alarm Monitoring Bid".

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on April 13, 2021.

**"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.**

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth".

Jessica Booth  
Purchasing Agent

## **Specifications For Fire & Security Alarm Monitoring**

**Intent:** The purpose of this bid is to secure a vendor to monitor the fire and security alarms for Tulsa County Public Facilities Authority (TCPFA). This bid will be for a one (1) year period beginning on the award date with an option to renew for additional one (1) year periods.

**General Requirements:** The TCPFA has the need to secure a vendor to monitor the fire and security alarms. Vendors shall keep the following in consideration while bidding this service:

- Vendor shall provide an annual rate to monitor each location listed on Exhibit A.
- Vendors must be able to receive signals for the building and equipment listed on Exhibit A.
- Vendors must be able to provide the food & beverage department with direct text and email notifications in addition to the normal central station monitoring.
- If a service agreement is required, vendors must include a copy of agreement in bid response. Vendor must be willing to negotiate terms and conditions.
- Vendors are required to include a list of any fees that may be charged to TCPFA. Fees not submitted with the bid will not be allowed to be invoiced.

**Insurance Requirements:** Vendor shall carry and keep in force at all times General Liability in the amount of \$1,000,000, worker's compensation insurance and automobile insurance if driving company vehicles on TCPFA grounds. Certificates of insurance will be required before any work begins. TCPFA will also need to be listed as additionally insured on those certificates.

**Questions:** All questions regarding this bid must be directed to Jessica Booth in writing by April 8, 2021 by 5:00 p.m. Email questions to [Jessica@exposquare.com](mailto:Jessica@exposquare.com).

Exhibit A  
Equipment List and Pricing Sheet

| #  | Location                       | Type     | Equipment   | Service Type | Building Equipment                                | Annual Monitoring Rate |
|--|--------------------------------|----------|---|--------------|---|------------------------|
| 1  | Admin Office Panic Alarms      | Burglary | Ademco  | Cellular     | Ademco  |                        |
| 2  | Maintenance                    | Fire     | Firelite  | Internet     | Ademco  |                        |
| 3  | Mustang Arena                  | Fire     | Firelite  | Internet     | Simplex (voice Evac)                              |                        |
| 4  | Exchange                       | Fire     | Firelite  | Internet     | Firelite (voice Evac)                             |                        |
| 5  | Food & Beverage                | Fire     | Firelite  | Internet     | Firelite  |                        |
| 6  | Central Park Hall/Super Duty   | Fire     | Firelite  | Internet     | FCI (voice Evac)                                  |                        |
| 7  | Truck Arena Pump Room          | Fire     | Firelite  | Internet     | Firelite  |                        |
| 8  | Pavilion Elevator              | Fire     | Firelite  | Internet     | Simplex   |                        |
| 9  | Pavilion Pump Room             | Fire     | Firelite  | Internet     | Simplex   |                        |
| 10   | Simulcast                      | Fire     | Firelite  | Internet     | Firelite  |                        |
| 11   | RV Park Office                 | Burglary | Ademco  | Phone        | Ademco  |                        |
| 12   | Pavilion Ticket Office         | Burglary | Napco   | Phone        | Napco   |                        |
| 13   | Ford Truck Arena Elevator      | Fire     | Simplex   | Phone        | Simplex   |                        |
| 14   | Ford Truck Arena Phone         | Elevator | Janus   | Phone        | Janus   |                        |
| 15   | Pavilion Phone                 | Elevator | Micro Systems                                       | Phone        | Micro Systems                                     |                        |
| 16   | River Spirit Expo Phone        | Elevator | Janus   | Phone        | Janus   |                        |
| 17   | Simulcast Phone                | Elevator | Micro Systems                                       | Phone        | Micro Systems                                     |                        |
| 18   | Ford Truck Arena Exhibit Phone | Elevator | Micro Systems                                       | Phone        | Micro Systems                                     |                        |
| 19   | Food & Beverage                | Burglary | Ademco  | Cell/IP      | Ademco  |                        |
| 20   | Bronco Barn/Ranger Arena       | Fire     | Gladwell FCI E3 Series, Networked - with voice evac | Cellular     | Gladwell FCI E3 Series, Networked-with voice evac |                        |
| Total Annual Monitoring Rate for All Locations |                                |          |   |              |   |                        |

Vendor:

Representative:

Phone #:

Email Address:

TULSA COUNTY PUBLIC FACILITIES AUTHORITY  
**AFFIDAVIT FOR FILING WITH COMPETITIVE BID**

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_

NOTARY PUBLIC

My Commission expires \_\_\_\_\_, \_\_\_\_\_

**NOTE:**

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.