



Real Entertainment. Real Events. Real Exciting!

January 30, 2020

Date

NOTICE TO BIDDERS

We are requesting bids for the following:

HYDRO JETTING SERVICES

Attached are the specifications.

Bidders shall state whether the service(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the River Spirit Expo, 4145 East 21st Street, Tulsa, Oklahoma 74114 until 11:00 a.m. on February 19, 2020. Bids shall be submitted in an envelope clearly labeled "Hydro Jetting Services".

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21st Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on February 19, 2020.

"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth".

Jessica Booth
Purchasing Agent

Specifications for Hydro Jetting Services

Intent: The purpose of this bid is to secure a bid for hydro jetting services for the Tulsa County Public Facilities Authority (TCPFA). This bid shall be for a one (1) year period beginning on February 27, 2020 with an option to renew for (1) year.

General Requirements: The TCPFA has the need to secure a hydro jetting service provider for maintenance as needed. Hydro jetting services will be needed in various locations for various maintenance issues, which may include but are not limited to, on-going, on-call sewer and drain hydro jetting or cameras for drain inspections. Vendors shall keep the following in consideration while bidding this service:

- Vendor must provide professional hydro jetting services.
- Vendor must provide all labor and equipment needed and shall oversee the work performed by their employees.
- Vendor must be able to respond within a timely manner depending on the situation. Vendor's response time will be taken into account when awarding.
- Vendor represents that it will provide skilled, competent and knowledgeable employees to provide the requested services.
- Vendor must comply with the Federal Occupational Safety and Health Act. In addition, the Vendor shall comply with safety practices and procedures as may reasonably be required by TCPFA.
- Vendor must communicate the need for barricades and signage if necessary.
- Vendors will be required to provide "not to exceed" amounts on projects as requested by TCPFA.
- Vendors must leave work areas clean of debris upon completion of work.
- Vendor will be required to work around events. This means, depending on the project, that a vendor may be required to work Monday thru Thursday and then come back the following week to complete the project. All projects will be based around regular business hours unless previously discussed with TCPFA staff.

Insurance Requirements: Vendor shall carry and keep in force at all times General Liability in the amount of \$1,000,000, worker's compensation insurance and automobile insurance if driving company vehicles on TCPFA grounds. Certificates of insurance will be required before any work begins. TCPFA will also need to be listed as additionally insured on those certificates.

Past Projects: If vendors have not previously worked with TCPFA, vendors must include 3 past clients from past projects completed within the last two years. Contact names and a phone number and/or email address must be included.

Questions: All questions regarding this bid must be directed to Jessica Booth in writing by February 14, 2020 by 12:00 p.m. Email questions to Jessica@exposquare.com.

Price Sheet for Hydro Jetting Services

***Bid responses must include price sheet, list of past projects and affidavit for filing with competitive bid**

Price per hour per person: \$ _____

Response time: _____ **hrs**

Vendor: _____

Representative: _____

Address: _____

Telephone #: _____

Email Address: _____

TULSA COUNTY PUBLIC FACILITIES AUTHORITY
AFFIDAVIT FOR FILING WITH COMPETITIVE BID

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this _____ day of _____, 20 _____.

NOTARY PUBLIC

My Commission expires _____, _____

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.