



February 28, 2019

Date

NOTICE TO BIDDERS

We are requesting bids for the following:

TULSA STATE FAIR VIDEO BOARD RENTALS

Attached are the specifications.

Bidders shall state whether the services proposed strictly meet these specifications and if not, they shall list each variation.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the River Spirit Expo, 4145 East 21st Street, Tulsa, Oklahoma 74114 until **11:00 a.m. on March 19, 2019**. Bids shall be submitted in an envelope clearly labeled "Video Board Rentals".

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21st Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on March 19, 2019.

"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth". The signature is written in a cursive, flowing style.

Jessica Booth
Purchasing Coordinator

VIDEO BOARD RENTALS SPECIFICATIONS

INTRODUCTION/SCOPE

Tulsa State Fair is seeking bids for image magnification services, to include provision of outdoor LED video screens, Cameras, Switchers, Related Equipment, as well as operators, producer, and engineer for equipment.

GENERAL INFO

Services will be needed for the annual Tulsa State Fair, September 26 – October 6, 2019. Equipment shall be set up and operational no later than Wednesday, September 25, 2019. Bid pricing shall be inclusive of all associated costs for provision of services. Charges over and above the bid amount such as per diem, meals, rooms, transportation, etc. will not be paid by Tulsa State Fair.

BUDGET

The budget for the services described shall not exceed thirty thousand dollars (\$30,000). Equipment brands and models are listed only to demonstrate level of performance and quality; actual items provided by bidder must be of equivalent or better performance and quality. Bidder shall list any equipment that varies from the equipment listed.

Bidders are welcome to include options, alternate bids or recommendations with price and equipment details for the Tulsa State Fair to review and consider.

SPECIFICATIONS

LED SCREENS

Two (2) outdoor rated LED video displays, one on each side of the stage. Screen size: 10' x 20' each, minimum. Total height may not exceed 22 Feet. The screens must be capable of being outdoors up to 12 days. The screens must run in direct sunlight.

LED SCREEN SPECIFICATIONS

- 10mm or better resolution, 4500 Nits brightness
- Proper ground supported structure for outdoor use
- All necessary processing & power distribution equipment and cables
- Truck mounted LED is acceptable
- Proper wind & weather monitoring devices

CAMERA, PLAYBACK, AND ENGINEERING SYSTEM

The following equipment must be provided by the contractor. Brands and models are listed only to demonstrate level of performance and quality; actual items provided by bidder must be of equivalent or better performance and quality. Contractors shall list any equipment that varies from the equipment listed.

CAMERAS AND ACCESSESORIES

Quantity	Item
3	Sony D35 Triax Cameras
1	Canon J55x Long Lens
1	Canon J33x Long Lens
2	Standard Zoom Lenses
2	GoPro Hero POV cameras
2	Studio Configurations
3	Sony CCU
3	Triax Cabling - Up to 300 ft. per camera

VIDEO CABLES

Up to 500 ft. of SDI or equivalent

SWITCHERS

Quantity	Item
1	Grass Valley Indigo
1	Folsom Imagepro HD

VIDEO DECK

Quantity	Item
1	Grass Valley Turbo iDDR
1	Tascam DVD Player
1	Sony DVD Recorder

ENGINEERING / DISTRIBUTION

Quantity	Item
1	Rack
2	1-in, 4-out
1	Mackie 1402 Audio Mixer

COMPUTER AND ACCESSORIES

One computer to store and play back Fair content.

COMMUNICATION PACKAGE

Adequate for Director to Camera Operators. Must be able to connect to house Clear Com system.

LABOR

Contractor to provide Camera Operators, Video Engineer, and Video Producer for all 11 days of the Fair. Contractor to provide necessary labor for setup and take down.

MISCELLANEOUS

- Trussing
- Chain Motors
- Scaffolding
- Video Adapter Kit
- Audio Adapter Kit

INSURANCE REQUIREMENTS

Successful bidder must provide current Certificates of Insurance for both General Liability and Workers Compensation insurance coverage with limits of not less than \$1,000,000/\$1,000,000/\$1,000,000, excess umbrella liability of \$1,000,000 and showing TCPFA as additional insured.

QUESTIONS OR CLARIFICATIONS

Please contact Jessica Booth with any questions or clarifications regarding this bid request. Answers to questions received will be published in a written addendum, and sent to all recipients of the bid. Questions shall be received no later than 12:00 pm on March 15, 2019.

SUBMITTING A BID

Bidders shall submit a total price for provision of all equipment and services needed to provide a complete working system. Additional costs or fees over the submitted amount will not be allowed.

Bidders may complete and submit the attached Bid Sheet, or send all requested information in another format.

The Affidavit for Filing with a Competitive Bid must be signed, notarized and turned in with the Bid Sheet.

HARD COPY

Submissions may be sent via USPS or common carrier to on or before 11:00 am March 19, 2019:

Tulsa State Fair
Attn: Jessica Booth

4145 East 21st Street
Tulsa, OK 74114

EMAIL

jessica@exposquare.com

TULSA COUNTY PUBLIC FACILITIES AUTHORITY
AFFIDAVIT FOR FILING WITH COMPETITIVE BID

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this _____ day of _____, 20 _____.

NOTARY PUBLIC

My Commission expires _____, _____

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.