



873 NE 34th Ave., Hillsboro, OR 97124
503-648-1416, Ext. 206 www.faircomplex.com

Fair Complex

CLOVERLEAF COMMUNITY BUILDING FOR PRIVATE PARTIES-(Prices for Fiscal Year 2018-2019, July of 2018 through June 2019.)

Rental Fees:

\$763.00--Includes tables and folding chairs. All events must end at Midnight and clean-up is from Midnight to 1 AM. Additional \$300.00 refundable damage deposit is paid at the time the User Agreement is signed and returned after the event if no damage is done to the facility. An additional set-up day, if needed, is \$380.00.

Alcohol, if served, must be served by a licensed and insured caterer or restaurant with the server having an Oregon Liquor Control Commission Server's License, and being covered by a minimum of \$2,000,000 worth of liquor liability insurance. For private functions, such as parties and receptions, whether alcohol is served or not, security personnel are required to be present. Any public function where alcohol is served, security will also be required. The number of security personnel needed is based on how many guests will be attending. The User is responsible for covering the security costs and that expense will be discussed in detail when the Use of the building is arranged. Starplex Corp. is the company that currently is providing all security services for the Fair Complex. Security costs are \$20.00 per hour, per guard.

Building Specifics:

- 3,200 Sq. Ft. (40' x 80' Room)
- 19' x 24' kitchen
- 120 if you are planning on a dance floor and full seating for all 120 guests, 200 is the limit for events with no dance floor.
- Ceiling Height: 14 feet
- Handicapped Accessible
- Air Conditioned.

8-foot long tables are available, along with 60-inch round tables. The building will be set up with the tables and chairs when you arrive per your requested arrangement. The chairs provided are folding chairs, however you are free to rent chairs from an outside rental company if you wish to have another style, and have them delivered and set up by the rental company. The User must furnish a certificate of liability insurance, with the minimum limits of liability being \$1,000,000.00 per occurrence for each bodily injury and property damage, and \$2,000,000.00 aggregate. The insurance documents will also include a page serving as the Additional Insured Policy endorsement stating the policy has been altered to include **Washington County Fair Complex, Washington County, their elected officials, officers, agents, and employees** as additional insured.