



Fair Complex

873 N.E. 34<sup>th</sup> Ave., Hillsboro, OR 97124  
503-648-1416, Ext. 206  
www.faircomplex.com

**Friendship Square & Plaza Non-Private Party/Picnic Rates for Fiscal Year 2018-2019, July 2018 through June 2019:**

Friendship Square is a 38 ft. x 93 ft. covered concrete area. The Plaza is approximately 2 acres of flat, open grass with adjacent restrooms. All events held in this area have to end by 9 PM with the clean-up from 9 PM to 10 PM.

We will provide a total of 6 Portable Restroom units for you in this area: 2 that are ADA Compliant, and 4 regular units, and we will also provide hand-washing stations. If you feel this is not enough for the type of event you are planning, we can order additional units, and you will be charged for that cost.

10 picnic tables are included with the use of this area and each table can accommodate 10 people. Any additional picnic tables cost \$12.00 each. If 8-ft. banquet-style tables are needed, they cost \$9.00 each. 50 folding metal chairs can be provided at no-charge and after that the chairs cost \$1.65 each.

The base use rate is \$735.00 per day plus costs for any additional inventory rented.

Alcohol sold to the public is entirely handled by a Fair Complex contracted vendor. Those using the facility for events selling alcohol need to provide hours of operation, number of points of sale desired, etc. **All requests must be in at least 6 weeks prior to the event.**

Any public function where alcohol is served, along with any events where by the nature and the crowd expected warrants it, security will be required. The number of security personnel needed is based on how many people will be attending. As the User, you are responsible for covering the security costs, paid in advance, and that expense will be discussed in detail when the User Agreement is being put together. Starplex is the company currently is providing all security services for the Fair Complex. Security is \$20.00 an hour per guard with a 4-hour minimum.

The User must furnish a certificate of liability insurance, with the minimum limits of liability being **\$1,000,000.00 per occurrence** for each bodily injury and property damage, **and \$2,000,000.00 aggregate**. The insurance documents will also include a page serving as the Additional Insured Policy endorsement stating the policy has been altered to include **Washington County Fair Complex, Washington County, their elected officials, officers, agents, and employees** as additional insured. The name on the insurance certificate must be the same person, persons, company, or organization that appears on the User Agreement.