

**6:30 PM CONVENE**

**Present: Alyse Webber, Chairman; Eddie Coulter, Vice Chairman; Jeff Greenlee, and Wendy Wagner, Board Members; Shyla Hadley, Fairgrounds Manager; Michael Millward, Ex-Officio Board Member**

**Absent: Pat Ehret, Board Members**

**Guests: Andrea Koeningsfeld, Newell Broadcasting; Darick Gorder, Polly Davis and Chuck Davis, Derby Representatives; Trent Harbaugh, Nick Eisele and Justin LaCroy (V), County Sheriffs; Steve Baldwin and Roy Rost, County Commissioners; Dale Butori, Daryl Espeland and Kim Cuppy, County Health Director**

**6:30 PM CALL MEETING TO ORDER**

Alyse Webber called the meeting to order.

**6:30 PM APPROVAL OF AGENDA**

**Eddie Coulter made a motion to approve the June 22, 2020 Fair Board Agenda. Jeff Greenlee seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

**6:31 PM APPROVAL OF MINUTES**

**Wendy Wagner made a motion to approve the May 21, 2020 Fair Board Agenda. Jeff Greenlee seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

**6:31 PM PUBLIC COMMENT**

**Newell Broadcasting/Andrea Koeningsfeld**

Andrea presented last year's specifics on radio advertisement with Newell Broadcasting. Alyse thinks we should do 60 second ads and 30 second ads with Fair/Grandstands shows all together instead of isolating one show and advertising it. The Board agreed. Shyla said she'd like to start ads/ticket sales July 1<sup>st</sup>. Jeff offered to table the decision until we get further down the agenda. The Board agreed.

**6:36pm Andrea left the meeting.**

**Derby Updates/Baker Wrestling Club**

Darick informed the Board that they need to know if there will be any stipulations/guidelines that they will have to follow so that their Board can decide on what to do. He's worried that if there are too many restrictions and they aren't able to pack the stands that it might not be beneficial to have, plus sponsorships probably won't be the same since it's been such a stressful year. Kim said that we won't be able to pack the stands until we are in "Phase 3". Darick asked what that looks like for ticket sales. Daryl said we need to be able to socially distance so ticket sales will have to be limited. Shyla let Darick know that there is currently no plan in place for the Fair and that's what we will be ironing out in this meeting. Darick said to let him know what we decide on seating so that their Board can meet and discuss. Shyla added that she got the our professional cleaning company to stay Sunday night as well so that they can help with clean-up.

**6:42pm Darick, Polly, and Chuck left the meeting.**

**6:42 PM Manager's Report**

Shyla presented her report for review.

**6:44 PM Extension Report**

Michael said that he will be working on setting up the scale tomorrow. He wondered if Floyd would be willing to set up pig pens and a small show ring for the showmanship clinic on July 17. Shyla didn't think that'd be a problem as long as Floyd knows what they want done. Michael asked when 4H entries needed to be in. Shyla said whatever we did last year worked well. Michael wanted to make sure tags would be done in time with horses moving up to Wednesday. Shyla said that they will be. Shyla explained the 2019 Dog Show incident to Michael, one unleashed dog was attacked by a leashed dog. The dog that was attacked was significantly hurt, but there was no rule in place at the time. Shyla said she will be implementing the "leash law" this year and it will have to be strictly followed. She will get Michael the specifics. Michael wondered if we could honor the grand champions at the rodeo this year, they could walk out onto the arena and their name and what they won could be announced and shown on the jumbotron. Eddie said we could definitely do something. Shyla wasn't sure if they'd be able to do the Jumbotron part since that's all pre-programed. Eddie asked when the judging would be finished. Michael said there would be some judging Saturday.

## **6:58 PM OLD BUSINESS**

### **Camping and Parking at the Fairgrounds**

Shyla presented the January 8, 2020 Commissioner Proceedings that stated that we will no longer be allowing camping unless they are there for an event directly related to the facility. Shyla said she was on maternity leave when this was talked about so that's why no one had been notified of the decision earlier. We will also need to budget for new signage.

### **New Renter's Agreement**

Shyla stated that there have been some issues in the past with our "free renters" who are county affiliated not cleaning up after themselves after events. It's difficult for Shyla to keep up with cleaning up after each event especially in the summer. Ultimately, whether she gets help or not, it is Shyla who gets a poor review. The issue was discussed last fall by the Commissioners and Board after the Fairgrounds' safety review. To work towards enforcing cleaning for all renters, the Board voted to charge "free renters" a deposit to ensure that Shyla is getting help on the cleaning. Dale is concerned about how that looks on the clerk and recorders end. Shyla said she would be discussing it with them.

### **Exhibit Hall Paint/Motor Removal**

Shyla said that Todd Griffith will be removing the old garage door motor sometime this month. She also presented a quote to get the exhibit hall painted. Jeff tabled the discussion.

## **7:17 PM NEW BUSINESS**

### **Fallon County Fair**

Health Board Portion: Shyla asked what the Health Board would like to see for the grandstands seating maps for events. Shyla said that if we are able, we will be having a Friday Night Extreme Show, Saturday Rodeo, Breaking Eight, Sunday Rodeo, and Derby. Kim thinks the shows can happen; we will need to disinfect stands between each show. Dale said that you can just purchase backpack sprayers from Runnings. Wendy thought that we should see if our professional cleaners would own sanitizing backpacks. Shyla said she'd look into it. Shyla said that she needs to know how to start ticket sales. There was lengthy discussion on how to seat people.

### **7:34pm all meeting attendees exited the conference room to walk out to the grandstands and visualize a plan.**

The official decision was to sell general admission per section and only sell 75% capacity in each section. This ensures that each attendee can group up with family members as they see fit but still have adequate spacing to socially distance from others.

### **7:52pm all attendees returned to the meeting.**

Eddie asked about bringing in additional seating. Kim said that that would work if the temporary stands held less than 50 people. Kim asked about a Carnival. Eddie said that he is based out of Montana. Shyla expressed that carnivals are not wanting to go through the hiring process, training, maintenance of getting their rides going, etc. since most Fairs have cancelled, but if a Carnival did want to come, would that be allowed. Kim said that we would have to be willing to clean the rides frequently and ensure separation in waiting lines. Shyla then asked about food and merchandise vendors. Justin thought vendors would be fine. Kim said what we did for High School Rodeo looked really go the Fair just needs to apply the same rules/setup. Wendy offered putting up hand sanitizing stations. Shyla said Floyd was going to build some. Nick emphasized not allowing condiments unless they were in individual packets or the workers put it on for them. Kim emphasized that we should have lanes of traffic again throughout the grandstands. Shyla said no doors can be locked to stay within Fire Code, but we can put arrows and signs to direct traffic and put up temporary fencing for lines. Shyla asked about our "free stage" entertainment. Daryl said that's fine since there's a lot of space to socially distance. Kim offered spacing out any stationary entertainment like the bubble tower so that people aren't confined to one location. Shyla asked about the beer booth. There was discussion on this. Kim offered that we could limit the hours. Eddie thought if we canceled the patio band that will help a lot. The Board agreed. Daryl thought we could limit the drinks. Dale didn't think that would stop people. Jeff mentioned that if we do not sell it than people will bring their own which would cause a lot more problems. The decision was made to just have the beer booth open as we start letting people in for the grandstand events and closing them as soon as the event is over. Shyla asked about Open Class. Kim didn't think that would be a problem as long as we direct traffic throughout. Michael said he will be securing his own plan on behalf of the 4H/FFA with Kim next week. Shyla said the Lions Club wants to have Bingo in the second vendor building, they will be offering disposable sheets. Daryl offered to keep chairs apart. Kim agreed and to also disinfect the dabbers each time. Shyla asked about taking temperatures or requiring masks. No one thought that was something we should enforce. Shyla asked about offering pit tickets. Kim thought selling 50 would be fine.

**8:41pm Trent, Nick, Justin, Steve, Roy, Dale, Daryl, and Kim left the meeting.**

Michael said the 4H wants to order a memorial bench and or tree in honor of Sharon Schwartz and wondered if it could be put in the courtyard area. Jeff said we have a lot of room for something like that so that'd be fine, he is always ok with more trees in that area. The Fair Board agreed.

**8:44pm Michael left the meeting.**

Jeff thinks July 1 is to early to be starting the ticket sales. Eddie said July 15 would be better. Alyse asked about the KFLN Radio ads. There was discussion on this. Wendy thought maybe we could just keep in under what we did last year which was \$3,500. Alyse read that that would give us at least 60 second ads, 60 ads each station; and 30 second ads, 35 ads each station.

**Jeff Greenlee made a motion to advertise with Newell Broadcasting with as many ads as possible under \$3,500. Eddie Coulter seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

The Board agreed all shows could remain under one ad. Shyla presented the new bid put forth by Breaking Eight asking for more money since they will now be playing longer. Eddie didn't think we needed to add an opener. The Board agreed. Shyla explained that the production they offered includes a stage with a cover and stage hands, we had Johnson Brothers reserved for our "big name" night show but no contracts have been signed.

**Wendy Wagner made a motion to approve the added amount for Breaking Eight without an opener but including production. Jeff Greenlee seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

Jeff asked about the paint job for the hall. Shyla just said the tape on the sides of the new doors is bare and it would look much better painted but while we are at it she thought paint the entire east and west walls would be beneficial as well since there are many chips and color matching would be difficult since it was painted so long ago. Shyla would like it done before fair. Alyse calculated the invoice. The Board agreed. Shyla will still need to get commissioner approval.

**Wendy Wagner made motion to allow Shyla to outsource a painter for the Exhibit Hall. Jeff Greenlee seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

Shyla explained that our carnival reached out explaining that it's not economically responsible for him to hire out all of his workers, background check, train, then put together and maintenance the rides all for one Fair, since we are the only Fair that hasn't cancelled on him. Jeff asked about the deposit. Shyla would like to have him keep it and just sign a 2021 contract but will have to talk to the Auditors. She said Jeff Erickson was more than willing to send it back if needed. Jeff thinks inflatables are out of the question because on sanitization issues. The Board agreed. Eddie asked if we have reached out to any other carnivals. Shyla said Pat was looking into it but so far no bites, Shyla will continue asking around.

**Jeff Greenlee made a motion to sign Jeff Erickson with Kidz Fun Zone for 2021. Eddie Coulter seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

Alyse asked about the advertising quote from the station *The Good Stuff*.

**Eddie Coulter made a motion to accept *The Good Stuff* advertisement quote. Jeff Greenlee seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

Alyse then asked about the KGHL advertisement quote out of Billings. Wendy thought "Option 4".

**Wendy made a motion to advertise with KGHL "Option 4". Eddie Coulter seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

Shyla asked if the Board would accept the following Food Vendors: Miles City Food Truck, Knights of Columbus, Assembly of God, Lutheran Church, Texas Twister Drink, and T's Traveling Table. Shyla is waiting to hear from Steve Carnival for his hot dogs and Gamma Betta. The Board approved all. Shyla said our local ones haven't confirmed but she will reach out to them. Wendy said Jessica would also like to do coffee and Shyla said Kiplee Castleberry with Holy Grounds offered to as well. There was discussion on this aside from Wendy who felt she should not partake in this decision. Jeff would like to see it stay local as much as possible.

**Jeff Greenlee made a motion to allow Jessica Benidict with Otto's Hideout do specialty coffee. Eddie Coulter seconded the motion. 2 Ayes. 0 Nays. 1 Absent. Wendy abstained from voting. The motion carried.**

Jeff said he would arrange the 5,000 gallons of water for lumberjacks. Alyse pointed out that it will also need pumped out because they will move from Friday to Saturday. Eddie will figure out a 100 pound tank propane for glass

blowers. Alyse wants Shyla to look into stand-up sanitizing stations for food trucks. Shyla said to Pro-Cleaners will be coming again this year.

**Check In-Check Out for Concessions**

Shyla presented a new “check-in” “check out” for the concessions building which include a deposit up front to ensure the proper cleaning happens year to year.

**Eddie Coulter made a motion to adopt the concession building check in-check out list. Jeff Greenlee seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

Next Meeting: Monday, July 13<sup>th</sup> at 6:30pm

**10:03 PM ADJOURN**

**Jeff Greenlee made a motion to adjourn the meeting. Wendy Wagner seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.**

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**ADJOURN:**  
s/Alyse Webber, Chairman

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**ATTEST:**  
s/Shyla Hadley, Fairgrounds Manager