

6:30 PM CONVENE

Present: Alyse Webber, Chairman; Eddie Coulter, Vice Chairman; Pat Ehret (via telephone), and Wendy Wagner, Board Members; Shyla Hadley, Fairgrounds Manager; Michael Millward, Ex-Officio Board Member
Absent: Jeff Greenlee, Board Member

6:30 PM CALL MEETING TO ORDER

Alyse Webber called the meeting to order.

6:30 PM APPROVAL OF AGENDA

Eddie Coulter made a motion to approve the May 21, 2020 Fair Board Agenda. Wendy Wagner seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.

6:31 PM APPROVAL OF MINUTES

Wendy Wagner made a motion to approve the April 8, 2020 Fair Board Minutes. Eddie Coulter seconded. 3 Ayes. 0 Nays. 1 Absent. The motion carried.

6:32 PM PUBLIC COMMENT

No one appeared for public comment.

6:32 PM Manager's Report

Shyla Hadley presented her report for review.

6:35 PM Extension Report

Michael Millward said the horse competition is going to be on Tuesday (Fair). Michael asked about how sanitization/cleaning works in the barn. Shyla said we hire a cleaning company for the bathrooms and tables. The kitchen and all other exposed areas are the 4H responsibility. Michael plans on meeting with the council and club leaders about having an online sale, that's worst-case scenario. He wants to know for sure by July 6th. Michael presented his phases: phase one would be everything gets cancelled, phase two would be outdoors, in the outdoor arena so they can spread out. Phase three would be our normal sale/show. Alyse asked if we stayed in the Governors "phase two" directive, what would that look like. Michael said they would just have to wait outside before showing, no spectators, that's pretty much all he can do. Wendy fears we will be in the Governor's "phase two" for a long time. Eddie said if we are in phase two, or we are to enforce limited speciation, then we cannot have a Fair. Michael asked about a deadline on cancelling or not. Shyla said we need to let our entertainment know 60 days before the Fair to get out of contracts safely. Eddie said we can push rodeo back if we had to. Michael stated that moving to online will be a lot of work so he wants to be prepared. Shyla thinks that because it's so scary with potentially getting shut down at any time, it might be best to just plan to have it online, because we are liable to be shut down any time even with MHSFR. The Board and Michael agreed.

6:46 PM OLD BUSINESS

Archery Shoot

Shyla presented the event report for review. Eddie said it was easy, fun, and he'd like to do it again.

Printer Purchase Request

The Board budgeted for Shyla to get a new printer per Dustan's recommendation. Kimberly suggested looking into SBM contract copiers, they service for free with the purchase. Shyla said Dustan gave her an Amazon quote but she will look into it.

Pat Ehret made a motion to allow Shyla the purchase of a new printer under \$5,000. Eddie Coulter seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.

7:15 PM NEW BUSINESS

2020-2021 Budget Discussion/Kimberly Jensen

Kimberly let the board know that it is an official policy that anything over \$2,000 needs to be approved by the commission and have three quotes. Anything over \$80,000 has to go for bid. Alyse thinks we need to get a new laptop in this fiscal year since we budgeted for it last year.

Eddie Coulter made a motion to purchase a laptop. Wendy Wagner seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.

There was lengthy discussion on the Fairgrounds 2020-2021 Budget and a proposal was completed.

Dishware Plan

Shyla said that since the dishware has been ordered and is on its way, we need to implement a policy/pricing for it. There was discussion on this. The Board agreed to just add to the current deposit by \$100, so to rent the hall, kitchen, and dishes, the deposit is now: \$500. The Board also agreed that \$2 rent per place setting was a reasonable price (including silverware, cup, bowl, and plate). Shyla then asked about the penalty for damages. After discussion, the Board came up with \$10 per item. A “damage” would include a break, chip, or any change from its original condition (which would be determined by Shyla). Eddie also wants to add that they cannot leave the premises.

Free Renter’s Policy—Alyse also brought up the issue with our county affiliated “free rent” users. There was discussion on a deposit amount. The Board decided on \$200 per month from any renter including the ones we don’t charge rent to.

Inventory Plan—Shyla is going to create an inventory list so we know what is currently in the Kitchen and it will be included in a “check-in” / “check-out” list renters will need to complete. There was discussion on this.

Shyla said she will get all this done so it can be voted on and implemented starting July 1, 2020.

Scoria for Grounds

Shyla wants 3 or 4 loads per Floyds recommendation.

Eddie Coulter made a motion to get 4 loads of Scoria for grounds maintenance. Pat Ehret seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.

Montana High School Finals Rodeo

Shyla presented the COVID-19 Plan approved by the Health Board. She said that we are now able to have vendors. Food Vendors include: Knights of Columbus, T’s Traveling Table, Otto’s Hideaway, and Grub Stop was also interested. The Board said yes to Grub Stop. Shyla listed off all of the Merchandise Vendors and locations she planned to put them in. Eddie said no vendors by the Rodeo Office. Eddie said we were approved to get porta potties. Alyse asked about the bathroom cleaning once an hour. Shyla specified that that only in the grandstands for the duration of events, the rest of the bathrooms will just need it twice a day. Alyse wants Shyla to double check that with the Health Board, it’d be nice to just get all of the bathrooms twice a day. Wendy said Jessica is good to go with her coffee trailer but just needs insurance approval from Rich Menger. Shyla get the Board the schedule, details registration details. Shyla said the only volunteer help she need during the event are temperature takers. She has wristbands for each day after people have been tested. Otherwise we still need to set up stalls, number them, set up paneling and hang banners. The Board discussed days to get these items done.

Alissa Miller is going to do camping, as a chamber representative she is going to be the middle man for delivering to-go orders between campers and downtown deliverers. The Chamber won’t be providing registration bags this year with the short notice.

Alyse asked about spectators and is worried about patrolling that. Shyla said that now that we will be entering into “Phase Two” that she thinks this will be much more laxed. She will communicate with Kim Cuppy about this and the bathroom cleaning. Shyla has been telling contestants who call that only family members should travel to spectate.

Fallon County Fair

Shyla gave the Board the list of Safety Concerns from our “Safety Committee” in the Fallon County Courthouse. Discussion on this has been tabled. Shyla said that we cannot wait as long as we did for MHSFR to make a decision on whether to cancel or continue on. The Commissioners will need to decide to terminate contracts or fulfill them 60 days before the Fair per our addendum. Shyla wants the Board to be thinking on what different scenarios we could pull off under the current directive. Eddie said that the there’s a lot of rodeo people putting pressure on the governor. Alyse said we could consider pushing back the rodeo date if we had to. There was discussion on this. Shyla said we could also just have all local entertainment if we had to. Michael said that the 4H is really interested in a parking lot dance. Shyla said that by the next meeting we will know much more.

Next Meeting: Monday, June 22nd at 6:30pm

10:13 PM ADJOURN

Pat Ehret made a motion to adjourn the meeting. Wendy Wagner seconded the motion. 3 Ayes. 0 Nays. 1 Absent. The motion carried.

ADJOURN:
s/Alyse Webber, Chairman

ATTEST:
s/Shyla Hadley, Fairgrounds Manager