



**Position Announcement: Catering Attendant – Part-Time
Five Flags Center**

Dubuque, Iowa

Job Title: Catering Attendant Part-Time Hourly
Department: Food & Beverage Services
Reports To: F&B Manager and Event Manager
FLSA Status: Non-Exempt

SMG, the leader in privately managed public assembly facilities has an excellent and immediate opening for a Concessions Manager at the Five Flags Center. This position is responsible for the overall management of concessions operations in the facility.

Essential Duties and Responsibilities:

- Works with F&B Manager to prepare event catering area
- Prepare dressing room and green room hospitality needs
- Work event day meals as needed; take direction from manager
- Ensure dressing room and green room hospitality needs are delivered at correct time
- Tear down event catering area
- Other duties may be assigned.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORKING CONDITIONS:

- Ability to stand for long periods of time required.
- Ability to move quickly in a safe manner.
- Flexible hours including weekends, holidays, and evenings.
- Work hours are casual-labor, seasonal and non-guaranteed.

KNOWLEDGE, SKILLS AND ABILITIES:

- Good communication skills required.
- Greet guests in a friendly manner and be professional at all times.
- Stay calm under pressure.
- Neat/clean and well-groomed appearance.
- Age requirements may apply if serving alcohol.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this Job, the employee is regularly required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee must regularly lift and/or move up to 50 pounds.

“SMG is an Equal Opportunity/Affirmative Action employer, and encourages women, minorities, individuals with disabilities, and protected veterans to apply. VEVRRR Federal Contractor.”