

21ST DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
November 17, 2020 AT 1:30 P.M.

**BOARD MEETING NOTICE**

Notice is hereby given that a meeting of the 21<sup>st</sup> District Agricultural Association, Big Fresno Fair Board of Directors will be held on **Tuesday, November 17, 2020, commencing at 1:30 p.m. via Zoom.**

Please be advised, in accordance with Executive Order N-29-20. The 21<sup>st</sup> DAA, Big Fresno Fair will provide a Zoom option for its upcoming public meeting, to be held on **November 17, 2020 at 1:30 p.m.** Board members and members of the public are strongly encouraged to participate using the Zoom meeting link provided below so as to minimize the spread of COVID-19 and reduce the risk of infection during this current state of emergency. No physical location will be provided.

To participate in the Zoom Meeting, follow this link.

<https://us02web.zoom.us/j/7339943574?pwd=STljOEYzaUF6TzINb09sVVFYaDM1dz09>

Meeting ID: 733 994 3574

Password: 1121

One tap mobile

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**MISSION STATEMENT**

“TO PROVIDE QUALITY EXPERIENCES FOR THE COMMUNITY”

–CELEBRATE, EDUCATE AND HAVE FUN–

**NOTE**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any particular item listed on the agenda.

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 21st District Agricultural Association Board or Committee meetings, or in connection with other The Big Fresno Fair ground activities, may request assistance at the Fair Office, 1121 S. Chance Ave., or by calling 559-650-3215, during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

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<sup>1</sup> Persons with disabilities who may require accommodations to attend the meeting are requested to contact the CEO's office at (559) 650-3215.

<sup>2</sup> Questions regarding agenda items should be directed to the CEO's office at (559) 650-3215.

<sup>3</sup> Public notice required by Government Code - Section 11125(a) is available for viewing at [www.fresnofair.com](http://www.fresnofair.com)

The agenda for the regular meeting will consist of the following matters:

### AGENDA

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call of Directors and Declaration of Quorum:  
Larry Serpa, President; Jerry Pacheco, Vice President; Charles Riojas, Secretary/Treasurer; Linda Mae Balakian Hunsucker, Gary Chahil, Frank Flores, Terry Gonsalves, Annalisa Perea and Larry Salinas
4. Minutes: *(Action by the Board)*
  - A. Approve Board Minutes:
    1. Regular Board Meeting 09/22/2020
    2. Regular Board Meeting 10/27/2020
5. Acknowledge Consent Agenda (colored pages) Item #15 thru Item #46

6. Public Comment:

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

7. Executive Staff Report: *(Informational)*

- a. Report on Horse Racing
- b. Report on Interim Events and Postponements
- c. Report on 2020 Friends of the Fair Fundraiser

8. Committee Reports: *(Action by the Board)*

A. Finance Committee

- Acknowledge September 30, 2020 Check Register in the amount of \$118,115.00 and the October 31, 2020 Check Register in the amount of \$301,305.35.
- Acknowledge Statement of Operations dated September 30, 2020 and October 31, 2020;
- Acknowledge Balance Sheet dated September 30, 2020 and October 31, 2020.

a. Approve COVID-19 Budget Impact

9. CLOSED SESSION:

Government Code – Section 11126(a)(1))

a. Personnel Matters

10. Old Business: *(Informational)*

- b. Discussion by the Board regarding Scenario #2, Drive-Thru & Virtual Fair Experiences.

11. New Business: (*Informational/Action by the Board*)
  - a. Informational Purposes Only
    - Fiscal Year 2020/21 Funding for Fairs (F2020-12)
    - 21<sup>st</sup> DAA SB5 Cycle 2 Project Letter
    - 2020 Facility Condition Assessment SB5 Cycle 2 Fund – Preselected Fairs (F2020-14)
  - b. Approve Bank Authorization/Delegation of Authority for 2021.
  - c. Approve Worker’s Compensation Insurance coverage for Board of Directors and Volunteers for the 21<sup>st</sup> District Agricultural Association, Big Fresno Fair, while performing volunteer work for the 2021 year.
  - d. Request Approval to close the Administration Office and Maintenance Department for 2021 on January 15<sup>th</sup>, February 12<sup>th</sup>, April 1<sup>st</sup> & 2<sup>nd</sup>, May 28<sup>th</sup>, July 2<sup>nd</sup>, October 22<sup>nd</sup>, November 12<sup>th</sup> & 22 – 24, December 15 – 31, 2021 and continue office closure on Fridays.
  - e. Discuss and approve Board Meeting Schedule for 2021.
12. Manager’s Update:
  - a. Sponsorships; Entertainment; New Projects and Improvements; Update on Friends of the Fair Meeting 11/17/20.
13. Board Recommendation for Future Agenda Items:
14. For Your Information:  
No December Board Meeting  
Next Board Meeting – January, 26, 2021, 3:30 p.m.
15. Adjournment: