



March 11, 2019

Dear Concessionaire,

Thank you for being a part of our 2018 fair. We want to take this opportunity to extend an invitation to you to express your interest in joining us for the 2019 Fair. Last year's fair was amazing but I'm sure this year will be even better.

Fair Dates: **We will be having a 13 day Fair this year.** We will open on **Wednesday, October 2nd, and close on Monday, October 14.** The theme for the 2019 The Big Fresno Fair is... "Sierra to the Sea"

With this letter you will receive the Application, Health Form, and Order Form **DUE BY March 15, 2019.** Along with your application we require fresh pictures of your stand each year. We are also sending your menu from 2018. Please make any changes and return it with your application. **MOST OF THE FORMS ARE NOW FILLABLE ONLINE AND WILL NOT NEED TO BE PRINTED OUT.** However, when you receive your contract we will need you to print it out and sign it before returning it. Remember, we are no longer using snail mail, please email everything to lhulet@fresnofair.com

All concessionaires are required to fill out a new application each year. Contracts are written for one year and contain no stated or implied rights of renewal.

Vendor handbook will be available the end of March 2019 on the website. **READ the vendor book, there have been changes.** Concessionaires have their own concessions handbook. If you didn't receive certain pages or forms in your e-mail, you can find all of these on the website www.fresnofair.com. Please remember **LED Lights are required in and on your stand for 2019.** It's important to let me know when would be convenient for you to bring your stand in and place it on your space. Instead of bringing it letting it sit we are going to try and just place stands so they are ready for you to come and set up the week before.

NEW this year:

If we do not hear from you by the due date your application is considered late, **we will assume you do not wish to participate in the 2019 fair and your space will be sold. NO EXCEPTIONS.**

A Certificate of Insurance must be on file in our office by July 19, 2019. The amount of liability required by the State of California is \$1,000,000. Special fair insurance is available through the Vendor Office.

If you have any questions, please feel free to call us at (559) 650-3213.

Thank you
Linda Hulet

revised 3-11-2019





2019 CONCESSIONS APPLICATION

Fair Dates: Wednesday, October 2nd to Monday, October 14th, 2019 THIRTEEN DAYS!

An application must be submitted each year for each space at The Big Fresno Fair regardless of the number of years of participation. Application does not guarantee acceptance. All questions must be answered completely before consideration for a space is given. If you're requesting more than one space with us, EACH space must have its own application. Incomplete applications will not be considered or returned. If accepted, a Contract Agreement will be sent to you based on the information on this application. If you have not been contacted by the Concessions office by August 1st, you have not been selected for a vendor space in this year's fair, you may be placed on the waiting list. All correspondence will be through email only.

PLEASE PRINT ALL INFORMATION

Returning Vendor _____ New Vendor _____

Company Name _____
(Your contract will be issued in this name and must match the name on your insurance policy)

Stand Name _____ Website _____

Contact (Owner) _____ Email _____
(We no longer use snail mail so please make sure we can read your e-mail)

Address _____

City _____ State _____ Zip _____

Business Phone _____ Cell Phone _____

Onsite Contact _____ Cell Phone _____

How many workers _____

CA Resale # _____ Federal Tax ID # _____ Works Comp Cert _____
(Attach copy to application) (Located on federal tax return)

Certificate of Insurance is required in the Concessions Office **no later** than July 19, 2019
(**\$50.00** Late Fee will be applied to all late submissions of insurance).

Insurance Own _____ Master List _____ # _____ Expiration Date _____

Buying Fair's Insurance _____ (\$195.00)



Miscellaneous Requirements

If you could drop your food stand at your space early, what day would that be? _____

Will you be playing music? _____

*Music must be of respectful volume/content. Written warnings will be issued to booths playing music too loudly which may result in music being prohibited at your booth.

Proposed concessions products, prices, and pictures of your booth:

List **ALL** items that you would like to **SELL (with prices)**. Menu must be typed on a separate page and attached to your application or they will not be considered. No menu items may be added or removed from your contracted list without prior approval from Fair Management. Menu items and prices will be listed on your contract if issued. Menu items not listed on your contract **will not** be permitted for sale. You will be required to immediately remove any menu items not listed on your contract from your booth and will be issued a written warning. Further noncompliance may result in closure and removal of your booth from Fairgrounds. **If you do not include your typed menu with prices we will not keep your application for 2019.**

Please note: The Big Fresno Fair does not grant exclusives for menu items. Duplications are up to the discretion of Fair Management.

****Any booth found to be subleased will receive a minimum \$1,000.00 fine and will not be able to return to The Big Fresno Fair in the future.**

Concessions Space Only

All lighting must be LED by 2019

You must account for all equipment that will need power on this list.

Quantity	Amps
	20 amp receptacle
	30 amp receptacle
	50 amp receptacle
	60 amp receptacle
	100 amp receptacle – must be hardwired in
	Labor rate (minimum of 1 hr. if hardwire is required)

What type of cash registers will you be using? _____ How Many _____

Will you be sending your sales reports electronically? _____

Will you be taking credit cards? Yes _____ No _____ External _____ Attached _____

My stand is End Serve _____ Side Serve _____

Do you have a prep trailer? _____ If yes, what size? _____

Will you be using a grill outside for cooking? _____ Do you need to rent our freezer? _____

Do you need to rent a kitchen? _____ What kitchen do you need? _____



Do you need a Grease Barrel (will be emptied every other day)? _____
How many? 55 Gallon _____ 210 Gallon _____

Trailer/Stand Dimensions

Please use the diagram below to write the measurements of your TRAILER, please include the hitch and slide outs extended. If you get a new trailer to replace the old one before fair, you must let us know ahead of time, space is limited and we might not have the space difference for your new trailer.

Number of slides _____ (draw in slides) Please note where serving side is located



_____ Ft.

_____ Ft.

Dimensions of stand _____ W x _____ D x _____ H

Removable Hitch _____ Yes _____ No

If you have a non-removable hitch, add it to the length

Backyard area needed _____ W x _____ D

Distance from the front of counter to the front of stand? _____ 5 ft _____ 6 ft



OTHER NEEDS

RV Spaces

Yes _____ No _____ Price is **\$525.00** (includes two badges and one vehicle parking space. Badges will get you onto the fairgrounds and into the RV Park. **Everyone** staying in the RV lot **MUST** have a badge. **ONE CAR PER RV IS ALLOWED, NO EXCEPTIONS. VEHICLES PARKED WITHOUT A TAG WILL BE TOWED AT OWERS EXPENSE.**

Will you need to park an extra vehicle/stock truck outside the RV lot?

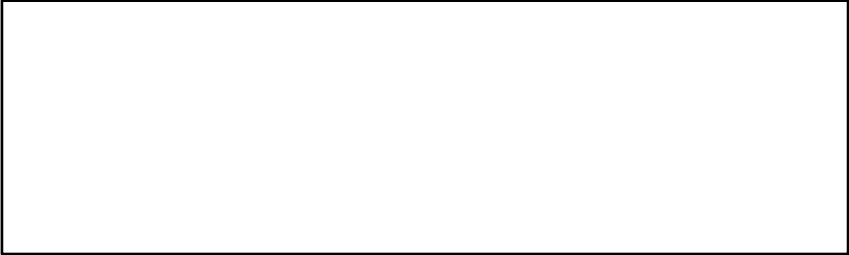
Yes _____ No _____ Price is **\$125.00** with approval.

Do you have an **ANIMAL** in your RV? Price is **\$20.00** per RV Yes _____ No _____

Please use the diagram below to write the measurements of your RV. Please include the tongue and slide outs extended. If you get another RV to replace the old one before fair, you must let us know ahead of time. Space is limited and we might not have the space difference for your new RV.

Number of slides _____ (draw in slides)

Road



Fence
_____Ft.

_____Ft.

Golf Cart? (\$100)

Yes _____ No _____ Own _____ Master List # _____ Fair Provided \$100 _____
(If you're on the master list you must have the golf cart area marked on your certificate.)

Will a company be delivering product to you during the fair and needing to drive onto fairgrounds before fair is open?

Yes _____ No _____ Price is **\$100.00** for the company delivery truck/car to come on grounds.

If yes, who is purchasing a permit? Vendor? _____ Delivery Company? _____
(If it's a company, have them call the commercial/concessions office to order permit.)

Company Name _____ Company Phone # _____

Will you be needing forklift use at any time before/during/after fair?

Yes _____ No _____ Price is **\$50.00** per pallet/item to be moved during fair
(This is not talking about setting your trailer.)



Please list (3) recent county fairs or events at which you have exhibited. Please include the following for each: Name of the event, years you have participated, contact person at event and their email and/or phone number.

1. _____
2. _____
3. _____

Please Note:

If you are a **NEW VENDOR** a \$25.00 non-refundable application fee is due along with your application, pictures of your booth and a list of what you sell with prices. If you don't send these things your application will not be considered. Your \$25.00 application fee is not refundable and is not credited towards your booth space. Please send to fair office, attention Linda Hulet. Please send check or money order made payable to The Big Fresno Fair. No checks accepted after August 15, 2019. If you are chosen as a vendor we will contact you in a timely manner, no need to call us.

RETURNING VENDOR

You will need to send an updated Application, Menu List with Prices, updated Picture of your Booth by March 15, 2019 (No exceptions) please fill out complete application no questions unanswered.

I agree to abide by the rules and regulations stipulated in this application. This application in no way implies or guarantees that a space will be offered. The Big Fresno Fair reserves the right to refuse any application, and may refuse to execute a contract without giving reason. The Big Fresno Fair also reserves the right to relocate a stand at any time for the betterment of the fair. I agree to access the vendor handbook online at www.fresnofair.com under the commercial and concessions menus and abide by all rules and regulations therein. Pepsi Products Only.

Name (please print)

Title

Signature

Date

The Vendor Handbook will be posted online the end of February 2019



County of Fresno

DEPARTMENT OF PUBLIC HEALTH

David Pomaville, Director
Dr. Ken Bird, Health Officer

COMMUNITY EVENT FOOD VENDOR APPLICATION

Directions: Each food booth operator/vendor must complete and sign this Community Event Food Vendor Application and return it to the event organizer. The event organizer must submit all applications to this office at least 2 weeks prior to the event. The event may be inspected based on a Risk Assessment. If the event is inspected, the event organizer will be charged the current fee per booth. For current fee amount, please contact us at 559-600-3357 or visit our website at <http://tinyurl.com/yf965e4>.

BOOTH / SPACE #

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Reinspection fees will be charged for multiple reinspections due to uncorrected violations.

EVENT	1. NAME OF EVENT			2. LOCATION OF EVENT		
	3. CITY		4. DATES OF OPERATION		5. HOURS OF OPERATION	
VENDOR	6. VENDOR ORGANIZATION OR NAME OF FOOD BOOTH					7a. NUMBER OF FOOD BOOTHS
	7b. ARE YOU OPERATING FROM ANY OF YOUR VEHICLE(S) THAT HAVE A CURRENT VEHICLE APPROVAL STICKER? <input type="checkbox"/> YES (GO TO #7C) <input type="checkbox"/> NO (GO TO #8)				7c. IF YOU MARKED YES TO 7B, THEN LIST VEHICLE LICENSE PLATE NUMBER(S) AND BUSINESS NAME	
	8a. PERSON WITH FOOD SAFETY TRAINING		8b. FOOD SAFETY CLASS PROVIDER <input type="checkbox"/> ServSafe <input type="checkbox"/> Prometric <input type="checkbox"/> NRFSP <input type="checkbox"/> CalCard Provider _____ <input type="checkbox"/> Fresno Co. Card			8c. DATE ISSUED
	9. CONTACT PERSON		10. MAILING ADDRESS			11. CITY
	12. STATE	13. ZIP	14. PHONE		15. FAX	

MENU	16. MENU - LIST ALL FOOD AND BEVERAGE ITEMS TO BE SERVED (MAIN DISHES, SIDE DISHES, CONDIMENTS, DRINKS, ETC.)	
17. FOOD SOURCES - IDENTIFY THE SOURCES OF EACH FOOD ITEM INCLUDING ICE (NAME OF MARKET, RESTAURANT, SUPPLIER, ETC.)		
18. TRANSPORTATION - DESCRIBE HOW FROZEN, COLD, AND/OR HOT FOODS WILL BE TRANSPORTED TO THE EVENT		

UTENSIL SINKS	19 a. <input type="checkbox"/> CHECK THIS BOX IF YOU DO NOT USE ANY UTENSILS BESIDES A GLOVED HAND(S).		UTENSILS INCLUDE SPATULAS, TONGS, SPOONS OR SCOOPS, PANS, TRAYS, PITCHERS, PROBE THERMOMETERS, OR OTHER EQUIPMENT OR IMPLEMENT THAT CONTACTS FOOD.
	b. <input type="checkbox"/> CHECK THIS BOX IF YOU ARE ONLY SAMPLING WHERE NO COOKING IS DONE ON-SITE.		
	c. <input type="checkbox"/> CHECK THIS BOX IF YOU ARE SERVING ONLY PREPACKAGED FOOD OR DRINK AND YOU ARE NOT OPENING THE PACKAGING, CANS, BOTTLES, ETC.		
	IF YOU CHECKED ANY BOXES ABOVE (18 a, b, OR c), YOU DO NOT NEED TO HAVE ACCESS TO A THREE COMPARTMENT SINK. IF YOU DID NOT CHECK ANY BOXES ABOVE (18 a, b, OR c), YOU MUST HAVE ACCESS TO A THREE-COMPARTMENT SINK.		
20. ARE YOU PROVIDING YOUR OWN THREE COMPARTMENT SINK?			<input type="checkbox"/> YES <input type="checkbox"/> NO

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Promotion, preservation and protection of the community's health

1221 Fulton Mall / P.O. Box 11867 / Fresno, California 93775 / Phone (559) 600-3357 / FAX (559) 600-7629

Email: EnvironmentalHealth@co.fresno.ca.us ❖ www.co.fresno.ca.us ❖ www.fcdph.org

Equal Employment Opportunity ❖ Affirmative Action ❖ Disabled Employer

COMMUNITY EVENT FOOD VENDOR APPLICATION

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UTENSIL SINKS (cont'd)

21. IF YOU ARE REQUIRED TO HAVE ACCESS TO A THREE COMPARTMENT SINK, BUT YOU ARE NOT PROVIDING THE SINK, WHAT THREE COMPARTMENT SINK WILL YOU USE?

22. IF YOU ARE PROVIDING A THREE COMPARTMENT SINK, ARE YOU ALLOWING OTHER FOOD VENDORS TO USE YOUR THREE COMPARTMENT SINK? ☐ YES ☐ NO

23. LIST THE OTHER FOOD VENDOR(S) YOU WILL ALLOW TO USE YOUR THREE COMPARTMENT SINK. (A MAXIMUM OF THREE ADDITIONAL VENDORS ARE ALLOWED)

1	2	3

24. IF YOU ARE PROVIDING A THREE COMPARTMENT SINK, SPECIFY HOW THE POTABLE WATER WILL BE PROVIDED.
☐ TANK, GALLONS: _____ ☐ MUNICIPAL WATER CONNECTION ☐ OTHER: _____

25. IF YOU ARE PROVIDING A THREE COMPARTMENT SINK, SPECIFY HOW WASTE WATER WILL BE DISPOSED.
☐ WASTE TANK THAT WILL BE EMPTIED IN THE SEWER, CAPACITY IN GALLONS: _____
☐ MUNICIPAL SEWER ☐ SEPTIC SYSTEM
☐ OTHER: _____

BE SURE TO SPECIFY ON THE MAP ANY POTABLE WATER FILLING STATIONS AND WASTE WATER DISPOSAL LOCATIONS.

OFFSITE

26. WILL ANY FOODS BE PREPARED AT ANY LOCATION OTHER THAN IN YOUR FOOD BOOTH AT THE EVENT?

☐ **YES** Food preparation must be done in a retail or wholesale kitchen approved by the county (Environmental Health office) or by the State government (CDPH, CDFA, etc.) or Federal government (USDA, FDA, etc.). The Commissary Authorization section below must be completed and signed by the owner/operator of the approved kitchen where food preparation will take place.

☐ **NO** All food preparation will be done in the food booth at the event.

APPROVED KITCHEN AUTHORIZATION

TO BE COMPLETED BY THE OWNER/OPERATOR OF THE APPROVED KITCHEN IN WHICH FOOD PREPARATION WILL TAKE PLACE.

27. THE FOOD VENDOR LISTED ON THIS FORM HAS PERMISSION TO USE THE APPROVED KITCHEN NAMED BELOW FOR PREPARING AND STORING FOOD ON THE FOLLOWING DATES:

28. BUSINESS NAME OF APPROVED KITCHEN		29. ADDRESS OF APPROVED KITCHEN	
30. CITY	31. STATE	32. ZIP	33. PHONE
34. OWNER/OPERATOR OF APPROVED KITCHEN	35a. PERMIT, LICENSE, OR REGISTRATION NUMBER:		35b. ATTACH COPY OF PERMIT, LICENSE, OR REGISTRATION.
36a. SIGNED <i>Food Facility Owner, Operator or Authorized Representative</i>	36b. PRINT NAME	37. DATE	
IF THE APPROVED KITCHEN IN WHICH FOOD PREPARATION WILL TAKE PLACE IS LOCATED OUTSIDE OF FRESNO COUNTY, THE LOCAL ENFORCEMENT AGENCY MUST SIGN BELOW, AUTHORIZING USE OF THE APPROVED KITCHEN, AND VERIFYING A CURRENT PERMIT TO OPERATE. ATTACH COPY OF PERMIT, LICENSE, OR REGISTRATION.			
38a. SIGNED <i>Environmental Health Specialist</i>	38b. PRINT NAME	39. DATE	
40. COUNTY OF:			

I, the undersigned, agree to comply with the Community Event Food Vendor Requirements of the County of Fresno Department of Public Health. **I understand that failure to comply with the requirements will result in reinspection fees being charged for multiple reinspections due to uncorrected violations and/or suspension of approval to operate by the Department of Public Health.**

41. SIGNED

Food Booth Owner/Operator

42. DATE



CONCESSIONS ORDER FORM 2019

Company Name:

CONTRACT#

SPACE# GR

ADD ONS and CHECK LIST	ACCOUNT	QTY	PRICE	TOTAL
New Application Fee (New Vendors Only)			\$25.00	
RV spaces are limited. Food Concessions have first priority. All others will be placed on waiting list.				
RV Space W/ hook ups (2 Free Badges) Butler Lot	47700		\$525.00	
RV Space W/ hook ups (2 Free Badges) Kings Lot	47700		\$525.00	
RV Space W/ hook ups (2 Free Badges) Greenhouse	47700		\$525.00	
RV Space W/ hook ups (2 Free Badges) Maintenance	47700		\$525.00	
Pet Occupancy Permit Per RV	47717		\$20.00	
Stock Truck/Vehicle Permit (Butler Lot)	47700		\$125.00	
Stock Truck/Vehicle Permit (Kings Canyon Lot)	47700		\$125.00	
Stock Truck/Vehicle Permit (Greenhouse)	47700		\$125.00	
Storage Lot (Butler/Maple Free)			PLEASE MARK QTY.	N/C
Golf Cart Tag(Must have cart insurance)	47710		\$100.00	
Golf Cart Insurance from Fair	21601		\$100.00	
CFSA Insurance(Concessions)	21601		\$195.00	
CFSA Insurance Fee (Office use only)	47713		\$10.00	N/C
Health Fee (Each Space)	21603		\$55.25	
Bringing in Stand or Equipment before fair?	47700		0 per day before Sept.14	
Leaving your Stand or Equipment after the fair?	47700		\$25.00 per day after Oct.22	
Concession Guarantee (FOOD)	42200		\$	
Ticket Books-Concessions - 12 tickets to a book	41050		\$12.00	
(Additional books AFTER maximum purchase of \$12.00 ticket book)	41050		\$48.00	
Photo badges or Lost Photo Badges	41050		\$15.00	
Friends of the Fair Parking Lot (Limited)	47110		\$150.00	
Employee Parking (FREE) Maple/Chili's Lot			PLEASE MARK QTY.	N/C
Season Parking (only in Butler and Infield)			\$100.00	
Season Admission			\$38.00	
Gate #2 Delivery Pass (Stock before fair opens)			PLEASE MARK QTY.	N/C
Gate #7 Delivery Pass (Stock before fair opens)			PLEASE MARK QTY.	N/C
Delivery Permits (Your vendors must have)	47710		\$100.00	
Kitchen Rental			\$20.00 per day	
Freezer Rental			\$20.00 per day	
Kitchen Use Insurance			\$110.00	
CFSA Fee (Office Use Only)			\$10.00	N/C



Electrical Service Charge Order	ACCOUNT	QTY	PRICE	TOTAL
Concessions Stand Electric EVERYONE PAYS (1) 50 amp receptical & (1) 20 amp plug receptical	47230		\$400.00	
Concessions Cart Electric -(1) 20 amp plug receptical	47230		\$250.00	
Concessions Tent Electric - (1) 50 amp plug receptical	47230		\$300.00	
Concession Manager will determine if cart or tent status is applicable.				
Additional Electrical Needed:				
20 amp (120 volt duplex receptical)	47230		\$150.00	
208 volt single phase (additional labor charges may apply)				
30 amp receptical	47230		\$225.00	
50 amp receptical	47230		\$300.00	
60 amp receptical	47230		\$350.00	
100 amp receptical (Needs to be hard wired by Fair)	47230		\$400.00	
Labor				
Labor Rate (minimum of 1 hr. if hard Wire-in is required)			\$80.00	
Hard-Wire must be performed by Fresno Fair Electrician unless prior written approval is given. Please call for any specialty needs. 559-650-3213				
			TOTAL	\$ -

X
Signature: _____

Date:



THIS IS YOUR CHECK LIST, DO NOT SEND BACK TO US				
Due April 5th, 2019				
Application				
Order Form				
Health Department Form (IF required)				
Food Menu/Prices (Must be typed)				
ServSafe Certificate				
Due June 7, 2019				
Credentials Paid in Full				
Signed Contract				
Due July 15, 2019				
1/3 of Guarantee Due				
Due July 19, 2019				
Insurance Certificate				
Worker's Comp Certificate				
New Food Items (No new items will be considered or accepted after this date)				
Due August 2, 2019				
Final Food Price List If Changed (No Food Item Changes)				
Due August 15, 2019				
1/3 of Guarantee Due				
Due September 1, 2019				
Final 1/3 of Guarantee Due				

REMINDER: \$50.00 LATE FEE WILL BE CHARGED FOR EVERY FORM NOT TURNED IN ON TIME.

INSURANCE REQUIREMENTS

I. Evidence of Coverage

The contractor/renter shall provide a signed original evidence of coverage form for the term of the contract or agreement (hereinafter "contract") protecting the legal liability of the State of California, District Agricultural Associations, County Fairs, Counties in which County Fairs are located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fairs, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees, from occurrences related to operations under the contract. This may be provided by:

- A. Insurance Certificate - The contractor/renter provides the fair with a signed original certificate of insurance (the ACORD form is acceptable), lawfully transacted, which sets forth the following:

1. List as the Additional Insured: "That the State of California, the District Agricultural Association, County Fair, the County in which the County Fair is located, Lessor/ Sublessor if fair site is leased/subleased, Citrus Fruit Fair, California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned."
2. Dates: The dates of inception and expiration of the insurance. **For individual events, the specific event dates must be listed, along with all set-up and tear down dates.**
3. Coverages:
 - a. General Liability - Commercial General Liability coverage, on an occurrence basis, at least as broad as the current Insurance Service Office (ISO) policy form #CGL 001. Limits shall be not less than \$5,000,000 per occurrence for Fairtime Carnival Rides; \$5,000,000 per occurrence for Motorized Events all types; \$3,000,000 per occurrence for Rodeo Events all types **with a paid gate** and any Rough Stock events; \$2,000,000 per occurrence for Rodeo Events All Types **without a paid gate** and with any Rough Stock events; Swap Meets/Flea Markets; \$1,000,000 per occurrence for Rodeo Events All Types **without** any Rough Stock Events; \$2,000,000 per occurrence for Interim Carnival Rides, Fairtime Kiddie Carnival Rides of up to 6 rides, Concerts with over 5,000 attendees, Rave Type Events All Types, Cannabis Festivals/Trade Shows, Mechanical Bulls, Extreme Attractions All Types that require a DOSH permit to operate, and Simulators; \$1,000,000 per occurrence for all other contracts for which liability insurance (and liquor liability, if applicable) is required.
 - b. Automobile Liability - Commercial Automobile Liability coverage, on a per accident basis, at least as broad as the current ISO policy form # CA 0001, Symbol #1 (Any Auto) with limits of not less than \$1,000,000 combined single limits per accident for contracts involving use of contractor vehicles (autos, trucks or other licensed vehicles) on fairgrounds.
 - c. Workers' Compensation - Workers' Compensation coverage shall be maintained covering contractor/renter's employees, as required by law.
 - d. Medical Malpractice - Medical Malpractice coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving medical services.
 - e. Liquor Liability - Liquor Liability coverage with limits of not less than \$1,000,000 per occurrence shall be maintained for contracts involving the sale of alcoholic beverages.
4. Cancellation Notice: Notice of cancellation of the listed policy or policies shall be sent to the Certificate Holder in accordance with policy provisions.
5. Certificate Holder:
 - For Individual Events Only - Fair, along with fair's address, is listed as the certificate holder.
 - For Master Insurance Certificates Only - California Fair Services Authority, Attn: Risk Management, 1776 Tribute Road, Suite 100, Sacramento, CA 95815 is listed as the certificate holder.

6. Insurance Company: The company providing insurance coverage must be acceptable to the California Department of Insurance.

7. Insured: The contractor/renter must be specifically listed as the Insured.

OR

B. CFSA Special Events Program - The contractor/renter obtains liability protection through the California Fair Services Authority (CFSA) Special Events Program, when applicable.

OR

C. Master Certificates - A current master certificate of insurance for the contractor/renter has been approved by and is on file with California Fair Services Authority (CFSA).

OR

D. Self-Insurance - The contractor/renter is self-insured and acceptable evidence of self-insurance has been approved by California Fair Services Authority (CFSA).

II. General Provisions

1. Maintenance of Coverage - The contractor/renter agrees that the commercial general liability (and automobile liability, workers' compensation, medical malpractice and/or liquor liability, if applicable) insurance coverage herein provided for shall be in effect at all times during the term of this contract. In the event said insurance coverage expires or is cancelled at any time or times prior to or during the term of this contract, contractor/renter agrees to provide the fair, prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of the contract, or for a period of not less than one (1) year. New certificates of insurance are subject to the approval of California Fair Services Authority, and contractor/renter agrees that no work or services shall be performed prior to the giving of such approval. In the event the contractor/renter fails to keep in effect at all times insurance coverage as herein provided, the fair may, in addition to any other remedies it may have, take any of the following actions: (1) declare a material breach by contractor/renter and terminate this contract; (2) withhold all payments due to contractor/renter until notice is received that such insurance coverage is in effect; and (3) obtain such insurance coverage and deduct premiums for same from any sums due or which become due to contractor/renter under the terms of this contract.
2. Primary Coverage - The contractor/renter's insurance coverage shall be primary and any separate coverage or protection available to the fair or any other additional insured shall be secondary.
3. Contractor's Responsibility - Nothing herein shall be construed as limiting in any way the extent to which contractor/renter may be held responsible for damages resulting from contractor/renter's operations, acts, omissions or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve contractor/renter of liability in excess of such minimum coverage, nor shall it preclude the fair from taking other actions available to it under contract documents or by law, including, but not limited to, actions pursuant to contractor/renter's indemnity obligations. **The contractor/renter indemnity obligation shall survive the expiration, termination or assignment of this contract.**
4. Certified Copies of Policies - Upon request by fair, contractor/renter shall immediately furnish a complete copy of any policy required hereunder, with said copy certified by the underwriter to be a true and correct copy of the original policy. Fairtime Carnival Ride contractors must submit copies of actual liability insurance policies, certified by an underwriter, to California Fair Services Authority (CFSA).

III. Participant Waivers

For hazardous participant events, the contractor/renter agrees to obtain a properly executed release and waiver of liability agreement (Form required by contractor/renter's insurance company or CFSA Release and Waiver Form) from each participant prior to his/her participation in the events sponsored by contractor/renter. Hazardous participant events include but are not limited to any event within the following broad categories: Athletic Team Events; Equestrian-related Events; Extreme Attractions; Mechanical Bulls; Simulators; Motorized Events; Rodeo Events; and Wheeled Events, including bicycle, skates, skateboard, or scooter. Contact California Fair Services Authority at (916) 921-2213 for further information.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

CONTACT

NAME:

PHONE

(A/C, No, Ext):

FAX

(A/C, No):

E-MAIL

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A:

ABC Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Must match name
on contract

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY						
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COM/PROP AGG \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	DED <input type="checkbox"/> RETENTIONS						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E L EACH ACCIDENT \$
							E L DISEASE EA EMPLOYEE \$
							E L DISEASE POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The State of California, The District Agricultural Association, County Fair, The County in which the County Fair is located, Lessor/Sublessor if fair site is leased/subleased, Citrus Fruit Fair, or California Exposition and State Fair, or Entities (public or non-profit) operating California designated agricultural fairs, their directors, officers, agents, servants, and employees are made additional insured, but only insofar as the operations under this contract are concerned.

CERTIFICATE HOLDER

CANCELLATION

Fair needs to be
named as
certificate holder

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Signature Required



REQUEST FOR CREDIT CARD CHARGE

NAME ON CONTACT: _____

DATE: _____

RV PARKING # _____

INTERIM # _____

CONCESSIONS # _____

BOX SEAT # _____

SPONSOR # _____

MISCELLANEOUS _____

(ABOVE FOR OFFICE USE ONLY)



NAME ON CHARGE: _____

NAME ON CONTRACT: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

(VISA/MASTERCARD)

CREDIT CARD # _____ - _____ - _____ - _____

EXP. _____ CVV _____

AUTHORIZED SIGNATURE: _____

PHONE # _____ DATE: _____