

Minutes of the Board of Director's Meeting
November, 21st 2017
GLENN COUNTY FAIR - 42nd DISTRICT AGRICULTURAL ASSOCIATION
221 E. Yolo St. | P.O. Box 667, Orland, CA 95963
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CALL TO ORDER:

The meeting was called to order by President Dane Nissen at 6:36 PM.

ROLL CALL OF DIRECTORS:

Directors Present: Dane Nissen, Candice Pierce, Jacob Chavez, Shannon Douglass, Geoff Bitle

Absences include Staci Buttermore, Jerrod Lloyd, Shirley Ceccon

Marie Emery Resigned effective October 15th

Absences excused by Director Chavez seconded by Director Bitle, voted in unanimously

INTRODUCTION OF STAFF, GUESTS:

Doyle, Nora, and Karlene Shippelhoute, Chris Sifter, RuthAnn Mandella, Richard Hood, Neisha Furtado, Shelby Weinrich, Becky Brummett, Robin Peterson, Brian Landry and Garrett Otterson.

APPROVE MINUTES:

President Dane Nissen reviewed the rejected August board minutes, Director Douglass moved to approve them as corrected seconded by Director Pierce. The October board minutes were reviewed and approved by a motion from Director pierce seconded by Director Bitle, motion carried unanimously.

CONSENT CALENDAR:

The consent calendar including the expenditure to begin the deferred maintenance project was approved by Director Bitle and seconded by Director Douglass, motion carried unanimously.

FINANCIAL REPORT:

The financials were reviewed. It was discussed that IIA brought in less revenue but also spent less. Director Douglass moved to approve the financial report, seconded by Director Pierce, motion carried unanimously.

OLD BUSINESS:

It was solidified by Director Nissen Board President that the previous discussion to replace Shannon Douglass on the JLC with Geoff Bitle as her other responsibilities are making this a hardship. Shannon Douglass has agreed to continue with her fair time auction duties. This will take affect November 20th, 2017. The board revisited the raceway contract and acknowledged the changes discussed by the CEO and Richard Hood the Orland Raceway Promoter:

1. Problem resolution will include a meeting with the executive committee if it can not be resolved then it would go to mediation.
2. Two playdays will be added to the season at a cost of \$500.00 (no more then four, the events must conclude before 5pm)
3. The concession rent percentage will be 15%.

Motion to accept was made by Director Bitle and seconded by Director Chavez, motion carried unanimously.

Senior Maintenance Contract:

CEO Newman shared with the board that the contract with the Colusa County Fair to share a Senior Maintenance had been discontinued. This represents a financial difference to the annual budget of \$40,000. Colusa has agreed to utilize the employee for the first quarter of the year. The board acknowledged that this would be a decision made by the CEO but would like to revisit it after the Colusa County Fair's January board meeting. Doyle had expressed an interest in adding a few stipulations suggested by his union representative. Motion to accept was made by Director Bitle and seconded by Director Douglass, motion carried unanimously.

ONP Railroad & Train:

The committee decided to make small amendments to the RFP and then put it online for the public. Becky Brummett stated it would be a hardship on the train committee to adhere to the DOSH requirements and they didn't understand the requirements for certifying a conductor. RuthAnn Mandella stated no communication had occurred between the train group and the appointed committee members. CEO Newman made it clear that due to the hostility and ill will that the train group addressed this issue with, she would no longer be the point of contact. Train committee members Director Douglass and Directors Pierce will be handling all communication in the future.

JLC Minutes, Butte Core county resident issue, overcrowding disclaimer:

After much discussion and debate the board acted upon the JLC recommendation to approve a new rule in the Glenn County Exhibitor Handbook. Brian, Landry and Garrett Otterson talked about the need for the exhibitor to be surrounded by familiar peers to help be successful with their projects. FFA advisor Janise Lohse suggested that the wording be specific and include a requirement that the exhibitor's advisors be present and contribute to the fair. The new rule reads:

To sell an animal at the Glenn County Fair you must be a verified resident and or student enrolled in a Glenn County School. You must provide proof of insurance and daily supervision by an advisor or guardian.

Motion to accept was made by Director Bitle, amended as reads by Candice Pierce and seconded by Shannon Douglass. It was unanimously accepted by the board with the provision that it will be revisited one year later to make sure it served the auction, fair and exhibitors well.

The overcrowding policy was created by a committee of the JLA and reads as follows:

Glenn County Residents and members of a Glenn County 4-H and or FFA chapter or Independent Exhibitor have the right to all pens and cages first. If there is overcrowding, the following steps will be implemented:

1. Tack Pens will be eliminated
2. All-out of county exhibitors will be limited to two breeding projects.
3. All Glenn County residents would be limited to two breeding projects.
4. All remaining stall space will be given to non-resident exhibitors on a first come first serve basis.
5. Livestock superintendents have the right to assign pens based on space available, if overcrowding occurs they will follow the above steps.

IJA Wrap up:

CEO Newman shared that the second Innovations in Agriculture Conference was a quality event that got strong reviews from the people that attended, unfortunately the attendance was low. She stated that the fair sent 2,900 flyers to all the spray permits in the five counties, advertised on the radio, with in person contact and email blasts. The event got incredible press coverage of the Secretary of Agriculture's speech. The committee has decided that in able to go forward there would have to be stakeholders that could help disseminate the information and recruit attendees. The committee also decided to possibly change the date to January so that farmers are available and haven't just finished harvest. The fair collected less revenue but also cut costs dramatically by downsizing and doing the food in house. CEO Newman stated that she would like to see more participation from board members with future interim events that are not well established.

Gala:

CEO Newman said the planning was in full swing and the committee was working hard. She explained that the committee did not make this a new year's event because they did not have volunteers willing to sacrifice their holidays and were afraid people would be financially tapped out after the holidays.

Review Stop:

The board was shown 2015 and 2016 statements of operations. They compared and contrasted the changes. A notable change was the operating revenues went from \$493,447 to \$714,021. This was a positive change.

Budget:

The budget was reviewed and approved noting that maintenance expense was contingent upon the Colusa contract. Moved by Director Bitle seconded by Director Douglass, approved unanimously.

CEO Work Schedule:

CEO Newman asked the board to approve a modified schedule of three days at the office and one day to work from home and a day off each week as her new home has increased her commute. This moved by Director Douglass and seconded by Director Bitle, approved unanimously.

Suggestions for Future Agenda Item:

Change the date of our meeting so the historical society could attend. Look at limiting the number of market animals that can be sold by an individual exhibitor in 2019, need to talk to Betsy Karle, Trina Poldevart and Matt Schager.

Staff Reports:

Have a Happy Thanksgiving

DIRECTORS CLOSING COMMENTS: None

ADJOURN:

Meeting was adjourned at 913PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: The third Tuesday in January

Respectfully Submitted,
Ryann Newman, CEO, Glenn County Fair

(s) Ryann Newman
CEO, Glenn County Fair

(s) Dane Nissen
President, Board of Directors