

Minutes of the Board of Director's Meeting
November 20, 2018
GLENN COUNTY FAIR - 42nd DISTRICT AGRICULTURAL ASSOCIATION
221 E. Yolo St. | P.O. Box 667, Orland, CA 95963
Phone (530) 865-1168

CALL TO ORDER:

The meeting was called to order by President Jacob Chavez at 6:31 pm

ROLL CALL OF DIRECTORS:

Directors Present: Candice Pierce, Jacob Chavez, Geoff Bittle, Shirley Ceccon, Shannon Douglass. Absent: Staci Buttermore. Director Bittle made a moved to excuse the absence, seconded by Director Douglass. Motion carried.

INTRODUCTION OF STAFF, GUESTS:

Rich Hood

PUBLIC COMMENT:

None

CONSENT CALENDAR:

October Board minutes, October financial statements, and the November and December interim rentals were reviewed. CEO Martin brought to the Boards attention that the last part of November and all of December events had been cancelled due to the evacuation shelter. Director Pierce moved to approve the consent calendar as presented, Director Bittle seconded, motion carried.

Closed Session:

- a. Cancelled

OLD BUSINESS:

1. Crews v. CDFR Financial Liability – CEO Martin shared there has been no change and the current amount still stands at \$32,445.
2. Rental House – CEO Martin shared that the roof repair had been complete. Director Chavez along with Kathy Bartels did the final inspection on Monday. Roof was done well and the concern with leaking is gone but there is still work to be done. A contact for the 2019 year needs to be reached with the tenant. CEO Martin will work on that. Director Bittle suggested working out a contract that reflects a monthly rental discount with proof of work done.

New Business

1. 2019 Orland Raceway Contract – CEO Martin shared that in 2018 a two-year extension was signed and issued. Rich Hood, race promoter, gave a 2018 update and some new ideas for 2019. He is already working with the office to add some additional dates in 2019. The Glenn County Fair Staff and Fair Board are happy to continue to work with Rich.
2. Approval of October JLC Minutes – Director Douglass brought up the need to approve the committee's minutes as they approve them themselves. Director Bittle agreed and felt the board should only review action items taken by the committee. Action items were reviewed, and some amendments were made to the Fitting Rule approved by the committee. It was suggested to amend the rule to add "Parents, legal guardians or leaders may provide verbal guidance or active assistance to the engaged exhibitor for the express intent to learn." Director Douglass moved to approve the amendment, Director Pierce seconded, motion carried.
3. Camp Fire Evacuation Shelter – CEO Martin just wanted to keep the Board up to date regarding the shelter set up at the fairgrounds. It was initially set up by Glenn County and has now transferred to Cal OES and the Red Cross. At this time there is no end date to the shelter and the situation at hand is very fluid.
4. 2019 Budget – After answering some questions and clarifying a few changes Director Douglass made a motion to approve the 2019 Budget, Director Bittle seconded. Motion carried.
5. Review of On-Going Contracts – Tabled
6. 2017 Financial Review – Tabled
7. Review and Approve Alcohol RFPs – RFPs submitted by Orland Rotary and Five Star Catering were reviewed. Most Board members like having two companies onsite. It was asked if Five Star would consider splitting the contract again as their proposal stated otherwise. This item will be revisited at the next meeting.

Items for Next Agenda:

Tabled items, Alcohol RFPs

Staff Reports:

CEO Martin just let everyone know she would be in San Antonio for IAFE next week and she was also attending WFA in Reno this year if any board member was interested in going. Director Bittle and Director Chavez expressed interest.

Happy Thanksgiving

Directors Closing Comments:

Director Bittle, Director Chavez and Director Douglass had no comment, Director Pierce said she had a great time bringing her students to Farm Day. She also took her students to the Pumpkin Village and thought that was a really cool event.

Director Ceccon said she enjoyed helping with the Spook Train and seeing all the cute kids in their costumes.

ADJOURN:

Meeting was adjourned at 8:22 PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: December 18th at 6:30

Respectfully Submitted,

Miki Martin, Interim CEO, Glenn County Fair

(s) Miki Martin
Interim CEO, Glenn County Fair

(s) Jacob Chavez
President, Board of Directors