

Minutes of the Board of Director's Meeting
February 15, 2019
GLENN COUNTY FAIR - 42nd DISTRICT AGRICULTURAL ASSOCIATION
221 E. Yolo St. | P.O. Box 667, Orland, CA 95963
Phone (530) 865-1168

CALL TO ORDER:

The meeting was called to order by President Jacob Chavez at 6:38 pm

ROLL CALL OF DIRECTORS:

Directors Present: Jacob Chavez, Geoff Bitle, Evan Hutson, Ray Mudd, Shannon Douglass. Directors Absent: Candice Pierce, Staci Buttermore. Director Bitle made a motion to excuse the absence, Director Mudd second. Motion carried.

INTRODUCTION OF STAFF, GUESTS:

Rich Hood, Kurtis Mendonca, Doyle Shipplehoute, Anna Canon, Melinda Lowe, Callie Tanson, Mike Peterich, Kalia Mitchell

PUBLIC COMMENT:

None

CONSENT CALENDAR:

December Board minutes, preliminary December financial statements, and the January and February interim rentals were reviewed. Director Douglass moved to approve the consent calendar as presented, Director Bitle seconded, motion carried.

COMMITTEE REPORTS:

1. JLC - CEO Martin went over the minutes from the February JLC meeting. She updated the board on the progress of the Virulent New Castle Disease and discussed the committee's motion to increase breeding fees in 2020. The Board reviewed the minutes, Director Douglass moved to approve the minutes, Director Bitle seconded. Motion carried.
2. Heritage Foundation - CEO Martin shared that the Heritage Foundation is still working on the 2019 Friends of the Fair Benefit Dinner. Ticket counts are higher compared to the same time last year and we are hoping for a great turn out. The dinner is scheduled for March 23rd.

CLOSED SESSION:

- a. Cancelled

OLD BUSINESS:

1. Crews v. CDFA Financial Liability – CEO Martin shared there has been some change and the current amount stands at \$39,287.50. A payment has also been made towards the AG's invoices.
2. Fair Parade – CEO Martin shared she had heard back from the Providence Christian school and they are interested in helping with the parade again. Our fair is too late for high school seniors to help as a senior project.

NEW BUSINESS:

1. Gonzalez Flea Market – CEO Martin invited Kurtis Mendonca and Mike Peterich to address their concerns with the Market. Mr. Mendonca addressed his frustrations with the garbage left on the road and the early morning set up. Mr. Peterich had concerns with the traffic surrounding those attending the Market. He said it can be scary driving down South St. on Saturday. Director Chavez let the two know he would be meeting with the Gonzalez's later in the week. The plan is to move everything off the South Street fence line inland into the Fairgrounds. He would also address the early morning set ups. The hope is to have the move done before this weekend. CEO Martin told Mr. Mendonca and Mr. Peterich that she appreciated them coming to the meeting, the fair's goal is to be good neighbors while continuing the support the Gonzalez's small business. We hope this compromise will work for everyone.
2. Improvement Projects – CEO Martin stated that with the extra money the Fair is receiving, the board should consider putting some of that money into improvement projects around the grounds. The Wool Building Roof is in disrepair and needs immediate attention. She received a quote for \$13,500 to repair the roof. Director Bitle made a motion to spend \$13,500 on the Wool Building roof repair, Director Douglass seconded, motion carried. CEO Martin also shared she was getting quotes to put Air Conditioning in the Arts & Crafts Building as she believes this would increase the rent in the summer. Director Mudd shared the Heritage Foundation has also expressed any interest in updating the Arts & Crafts Building and may be willing to assist with the project funding. She also recently got the application for the 18/19 Deferred Maintenance through the State and was considering different projects.
3. FEMA Occupants - CEO Martin wanted to bring the Board up to date with what was happening with the RV Occupants. There was one resident registered with FEMA who was not following the quiet hours as stated in the RV Rules & Policies and has had a couple of arrest bookings. CEO Martin had served this resident with an eviction notice and was working closely with FEMA and CHP to complete the process. There was also another resident in a

privately owned RV that had not paid rent, CEO Martin was in the process of working with Legal to send this to collections.

4. Orland FFA Barn Dance – Melinda Lowe and Callie Tanson with Orland FFA presented their idea of having a Barn Dance during the Fair to all livestock exhibitors. Their suggestion was to organize the dance on Tuesday after the exhibitors meeting possibly under the shaded seating next to the kiddie carnival. Directors expressed concerns with adequate supervision. The girls were going to look into that and get back to the Board. This item was tabled until the next meeting.
5. Buyer Processing Cards – CEO Martin let the Board know that the JLC had a discussion about the use of the processing cards during the Auction. While it happened last year and not with good communication everyone agreed that the cards worked every well. It is a necessity to keep the animals moving in the alleyway for the safety of the animal. We will be continuing to use to card system during the Auction and will work on refining the process to make it the best of most efficient it can be.
6. Fair Time RV Lots & Process – CEO Martin shared with the Board that after careful consideration, the best way to assign what spaces we had available was to do a lottery. We luckily have use of the lot across the street. We are able to put the 30 spaces north of the race track and another 42 across the street. We should be able to accommodate almost everyone who wanted a space.
7. Cattlemen’s Day – Cattlemen’s Day planning is under way. The planning committee could use some help as there is just 3 members now. Events will be held just as they were last year.

Items for Next Agenda:

Policy for CEO Evaluation, Update on VIPs, I-5 Sign, Air Conditioning Bids for Arts & Crafts Building

Staff Reports:

Doyle reported on his time in Colusa for the Farm Show. CEO Martin shared that online entries are open, and the books are online and available in print in the office.

Directors Closing Comments:

Directors Douglass, Chavez and Hutson had no comment. Director Mudd asked when award sponsorship would be going out. Director Bittle said he knew a person who may be able to help with the I-5 sign if we needed it.

ADJOURN:

Meeting was adjourned 7:31 PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: March 19th at 6:30 PM

Respectfully Submitted,

(s) Miki Martin
CEO, Glenn County Fair

(s) Jacob Chavez
President, Board of Directors