

**Minutes of the Board of Director's Meeting**  
**March 21<sup>st</sup>, 2018**  
**GLENN COUNTY FAIR - 42<sup>nd</sup> DISTRICT AGRICULTURAL ASSOCIATION**  
221 E. Yolo St. | P.O. Box 667, Orland, CA 95963  
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**CALL TO ORDER:**

The meeting was called to order by President Dane Nissen at 6:30 PM.

**ROLL CALL OF DIRECTORS:**

Directors Present: Dane Nissen, Candice Pierce, Jacob Chavez, Shannon Douglass, Geoff Bitle, Staci Buttermore, Shirley Cecon, Jerrod Lloyd

**INTRODUCTION OF STAFF, GUESTS:**

Kalia Nixon, Doyle Shipplehoute, Chris Sifter, Al Calonica, Robin Peterson, Richard Hood, Scott Bambauer, Wes Schmock, Dave Dilabo, Lori Woodward, Tony Gonzalez, Jessica Gonzalez, Alde Gonzalez

**PUBLIC COMMENT:**

Lori Woodward, President of the Orland Historical and Cultural Society, made the request to have the Johnston Shoe Building moved and put on a foundation. There had been a discussion between the previous CEO and previous President to move the building where a playhouse current stands and to move that play house to the North end of the Blacksmith Shop. Lori also mentioned that the Historical Society would like to see more traffic in Heritage Trail and the Depot and would like to discuss offering a free activity for kids to drive traffic. She would work with Fair Management to see what could be done.

**CONSENT CALENDAR:**

The February Board Minutes, financials, agreements, 2017 STOP and 2016 Financial Review were reviewed. Director Lloyd pointed out that all the financials still said JLA instead of JLC. Director Lloyd made a motion to approve the financials, minutes and rentals as presented, Director Cecon 2<sup>nd</sup>, motion carried.

**OLD BUSINESS:**

CEO Martin let the board know that a parking lot layout had been approved and sent to the CFSA Project Manager to request bids. An estimated project completion date is still May 4<sup>th</sup>.

**JLC Evaluation and Review:**

The Board reviewed the JLC Minutes from the last meeting. President Nissen brought to the boards attention that the committee would be reviewing a new buyer card system or putting a monitor in the alleyway during the auction to avoid the animal backups that always happen. Director Lloyd stated that we could avoid all of that by sending all hogs to the same place. He asked if it was really worth the extra money in resale to send the hogs to separate places. Director Chavez pointed out that the buyers would be the ones paying if the fair did not got with the best resale price. An update would be given at the next board meeting based on what the JLC decided to do. CEO Martin also explained the Silent Auction change, bidding on items would start on Thursday in the stills building and run through Saturday at 4pm. Photos would be taken and printed to be placed in Spence Square so no projects would be moved. Board agreed that was a good change.

**Interim CEO Introduction:**

Interim CEO Martin wanted to take a minute and introduce herself to those who may not know her. She has grown up in Orland and now lives in Willows with her family. He graduated Chico State with a Bachelor's of Science degree in Agricultural Business. She decided while in college that she wanted to work in the fair industry and interned at the Silver Dollar Fair, California State Fair and the Western Fairs Association. She also shared that her family owes a concession business and she spent her childhood summers travelling from fair to fair working at various fair venues.

**2016 Financial Review:**

The 2016 financial review was reviewed during the consent calendar portion above.

**Train Committee Report:**

Al Calonica shared that he and CEO Martin were working with CalOSHA to schedule an inspection date sometime the week of April 16<sup>th</sup>, CEO Martin was working on the date with the State. He informed the Board that the approximately \$3,000 estimate for the brakes only cost \$118 + 3.5 hours of Doyle's time. He said that the railroad ties should be arriving sometime in the next couple of weeks and he would schedule a Salt Creek Crew with Doyle once they were here. All in all, things are going good with the ONP Train.

**Total Access Management:**

CEO Martin shared with the board that Fred Perez and his staff were no longer able to do the admissions & parking any longer. CEO Martin shared a contract with the board for Total Access Management, one of the few companies specializing in Fair admissions and parking. This contract was substantially higher than the previous years. CEO Martin shared that

approximately \$9,500 was labor expense and she is working on finding some volunteers to help alleviate some of that expense. Discussion occurred: Director Pierce asked how they would be accounting for those with season wristbands? Director Lloyd asked if this company could do the Main Gate and someone else could do the other gates? Director Pierce asked if we could not rent so much equipment? CEO Martin stated that she would call the company and see what could be done to lower the cost. Director Bittle made motion that this contract was approved at CEO Martin's discretion and seconded by Director Douglass. Director Lloyd made an amendment to this contract is approved at CEO Martin's discretion, not to exceed \$16,032, amendment was seconded by Director Chavez, motion carried.

**Parade:**

CEO Martin shared with the board that she was able to find a volunteer group to help Director's Douglass & Pierce on Friday afternoon with the Parade. CEO Martin also met with Orland Police Chief Tolle and determined a parade route, parade would keep the same route as last year, there would just be an unloading area between the main gate and Papst St. Director Pierce was concerned with the parade floats driving down South St. once the parade was over, CEO Martin stated she would talk with Chief Tolle to see if his officers could direct traffic north up Papst instead of south.

**Colusa Glenn Farm Credit – Request for Credit Line:**

CEO Martin asked that the board make a motion to request a line of credit from Colusa Glenn Farm Credit as has been done in the past. Director Douglass made the motion to request the credit line, Director Lloyd seconded. Motion carried.

**Gonzalez Flea Market:**

The Gonzalez Flea Market contract was up for renewal. CEO Martin asked the board to review the contract as it was, she stated that the only change was a 2% rental rate increase which resulted in an increase of \$10/week. The Gonzalez's stated that was fine. CEO Martin suggested that, due to a noise complaint, the clause to abide by the City of Orland Noise Ordinance be added to the contract. Director Chavez also stated that he had a conversation with Mr. Gonzalez about not allowing speaker vendors to demonstrate their speakers. Director Chavez moved to approve the contract with those additions, Director Douglass seconded. Motion carried.

**Noise Complaint:**

This item was addressed during the previous item.

**Derby Purses:**

After review of the derby class dropped, CEO Martin determined that \$1,500 could be allocated to increasing the purse money and creating the Most Aggressive Driver Award. She, Rich Hood and Scott Bambauer would be meeting to decide where best to put that money. Rich Hood stood up and discussed some of his insurance requirements for the derby, which is that all drivers must be at least 18 years of age and that no one under 16 years of age would be allowed in the Pit Area.

**Friends of The Fair Benefit Dinner:**

CEO Martin shared that the dinner was coming together nicely and thanked all of the Committee Members for their hard work. She was looking forward to the event. She let the Board know that the group was still looking for raffle prizes if anyone wanted to put together a basket or donate an item.

**Items for Next Agenda:**

Director Ceccon asked that the moving of the Johnston Shoe Building be placed on the agenda, Director Bittle asked if the board could revisit the fair time RV policy, CEO Martin said that it was too late to change now but she would put it on the agenda at a summer meeting.

**Staff Reports:**

Doyle said he had been spending most of this week helping set up for the Friends of the Fair Benefit Dinner and that it was going well, he was looking forward to the dinner on Friday night. He also shared that work was going well on the train and that things were moving forward of the paving project. CEO Martin shared that her first few weeks were busy but that all was going well and she was looking forward to Fair. She also asked if the April Board Meeting could be moved to April 17<sup>th</sup> so she may attend New CEO Orientation in Sacramento on the 18<sup>th</sup> & 19<sup>th</sup>.

**Directors Closing Comments:**

Director Lloyd asked if credit cards were going to be accepted at the Auction, CEO Martin said yes. He also said he would like to talk to Doyle again about the possibility of turning the old train car into bar, he also attended the Ruck, Rock and Revelry Brewfest event and said it was awesome! He hope it was going to be back next year. Director Buttermore shared that a new committee was moving forward with Cattlemen's Day at the 2018 Fair with the same program as last year plus one new open sorting class. Director Pierce asked that if the Dummy Roping was happening again that prizes be awarded to the open class as well as the 4-H class. She also asked what the current office hours were, CEO Martin shared that the office is open from 8am to 4pm Monday – Friday. Director Ceccon stated she was still willing to clean the Station Masters Quarters if the Historical Society would like her to and that she was planning on planting the gardens on the East side of the Arts & Crafts building again. Director Nissen asked about the County sign on I-5, he asked CEO Martin to look into what we can do to make it look better. CEO Martin said that she would talk with the County to see what could be done, as the fair

does not own them. Director Douglass, none. Director Bitle, none. Director Chavez thanked the Gonzalez's for doing such a good job with the Flea Market and let them know how much the Fair appreciated having them.

**ADJOURN:**

Meeting was adjourned at 7:51PM.

**NEXT REGULAR BOARD MEETING WILL BE HELD: April 17<sup>th</sup> at 6:30pm**

Respectfully Submitted,  
Miki Martin, Interim CEO, Glenn County Fair

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(s) Miki Martin  
Interim CEO, Glenn County Fair

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(s) Dane Nissen  
President, Board of Directors