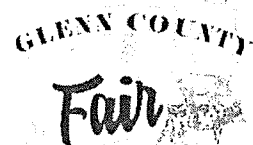


42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963



530.865.1168 | www.glenncountyfair.org | glenncountyfair@gmail.com

Board Meeting Minutes – March 17, 2020

CALL TO ORDER:

The meeting was called to order by President Jacob Chavez at 6:34 pm

ROLL CALL OF DIRECTORS:

Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd were all present.

INTRODUCTION OF STAFF, GUESTS:

Doyle Shippelhoute, Rich Hood, Mark Kampmann, Dave Furtado

PUBLIC COMMENT:

None

CONSENT CALENDAR:

January Board Minutes and February Financial Statements were reviewed. Director Bittle moved to approve to approve the consent calendar, Director Hutson seconded. Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd all voted in favor and none in the negative.

COMMITTEE REPORTS:

1. Junior Livestock Committee: CEO Martin presented notes from the last committee meeting.
2. Glenn County Fair Heritage Foundation: No new updates as the FOF Benefit Dinner has been cancelled.

OLD BUSINESS:

1. Glenn County Fair Parade: Still waiting to hear back from the Orland Chamber, their Board Meeting was scheduled for March 18th
2. Grandstand Destruction or Repair: CEO Martin shared she had a quote for an inspection on the grandstands but is holding off on moving forward at this time.
3. Cannabis Event Policy: This item is tabled as there is some legislation out that could impact cannabis events on DAA property.
4. Cattlemen's Day – Director Bittle will be assisting CEO Martin with this event by reaching out to his contacts.

NEW BUSINESS:

1. Gonzalez Flea Market: Traffic: The Community members requesting this agenda item were not in attendance. CEO Martin shared their concerns with the traffic on their street during the market, their suggestion is to lock the gates along South Street. She shared she has some safety concerns with that suggestion and would reach out the local authorities for assistance.
2. Gonzalez Flea Market Contract Renewal: CEO Martin presented the Board with the 2020/2021 Gonzalez Flea Market contract, no changes had been made since the previous year. Director Douglass asked that some clarity on the additional requirements. Director Bittle made a motion to approve the contract with the requested clarifications, Director Mudd seconded. Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd all voted in favor and none in the negative.
3. Increase Arts & Crafts Building Rent: CEO Martin shared the upgrades funded by the Glenn County Fair Heritage Foundation that have been made and will be made to the Arts & Crafts Building. Once these upgrades are complete, she has suggested that the rent be increased to at least \$550.00 (\$100.00 increase). Director Douglass made a motion to increase the Arts & Crafts to \$550 for the building and \$600 with the building and kitchen, Director Bittle seconded. Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd all voted in favor and none in the negative.
4. CFSA Elector Resolution: CEO Martin shared that the named President from 2008 is the current elector for CFSA. CEO Martin shared she was asked by CFSA to update this and recommended that we name the CEO as the Elector. Director Douglass read "Be it resolved that the Chief Executive Officer is hereby appointed to serve on behalf of the Glenn County Fairgrounds as an elector for California Fair Services Authority (CFSA) Board of Director Elections." Director Douglass moved to approve the resolution, Director Bittle seconded, Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd all voted in favor and none in the negative.

5. Meeting Days: Director Hutson asked that changing the meeting day or week be considered as it overlaps with another meeting. This item will be tabled while calendars are reviewed.
6. Form 700's: CEO Martin handed out the Form 700's and asked them to be returned as they are due by April 1st.
7. Approval of New Interim Event Contract: CEO Martin shared the new updated f-31 interim event contract given to us by CFSA. She shared that the Fire Marshall fees had increased and there have been additional line items for insurance requirements and the emergency cancellation addendum. Director Hutson moved approve the new F-31 Interim Rental Contract, Director Douglass seconded. Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd all voted in favor and none in the negative.
8. Request for Line of Credit from Colusa- Glenn Farm Credit: Director Hutson moved to request a line of credit from Colusa Glenn Farm Credit in the amount of \$400,000.00, with Jacob Chavez as the signer and covers a 4-month period, Director Mudd seconded. Directors Chavez, Bittle, Douglass, Pierce, Hutson and Mudd all voted in favor and none in the negative.
9. Revise Policy: Junior Livestock Committee: This item was scratched as it was not needed.

ITEMS OF CORRESPONDENCE:

None

STAFF REPORTS:

- a. Doyle reported that the maintenance crew had been working on running more power and sewer to areas of the fairgrounds. And now that events are cancelled until Fair, he had lots of projects to work on.
- b. CEO Martin had nothing additional to report.

BOARD COMMENTS:

- a. Director Pierce reported that there had been 17 Princess Applications received and because we didn't currently have a program coordinator, she would be assisting with the Princess Program. Director Mudd asked how many applicants had signed up for the Miss Glenn County Pageant, Director Douglass told Rich Hood she had been hearing lots of excitement about the Moms in Minivans class. Directors Hutson, Bittle and Chavez had no comment.

ITEMS FOR NEXT AGENDA:

- a. Tabled Items
- b. Independent Exhibitor Presentations

ADJOURN:

Meeting was adjourned 7:20 PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: April 21st at 6:30 PM

Respectfully Submitted,

(s) Miki Martin
CEO, Glenn County Fair

(s) Jacob Chavez
President, Board of Directors