

Minutes of the Board of Director's Meeting
June 18, 2019
GLENN COUNTY FAIR - 42nd DISTRICT AGRICULTURAL ASSOCIATION
221 E. Yolo St. | P.O. Box 667, Orland, CA 95963
Phone (530) 865-1168

CALL TO ORDER:

The meeting was called to order by President Jacob Chavez at 6:30 pm

ROLL CALL OF DIRECTORS:

Directors Present: Jacob Chavez, Ray Mudd, Candice Pierce, Evan Hutson, Geoff Bitle. Absent: Shannon Douglass. CEO Martin shared she had received a resignation letter from Director Buttermore. Director Bitle moved to excuse the absences, Director Pierce seconded. Motion Carried.

INTRODUCTION OF STAFF, GUESTS:

Doyle Shipplehoute, Jay Langner, Dan Mitchell, Rich Hood

PUBLIC COMMENT:

None

CONSENT CALENDAR:

May Board minutes, May financial statements, and the June/July interim rentals were reviewed. CEO Martin shared with the amount of money in the Operating Account she would like to start transferring money back into our LAIF account. Her goal is to get \$150,000 - \$200,000 into that account as a safety net for years to come. Director Bitle moved to approve the consent calendar, Director Mudd seconded, motion carried.

COMMITTEE REPORTS:

1. JLC – The JLC meeting did not make quorum so only conversation about fair was had. CEO Martin shared the notes from that meeting. Some comments included damaged rabbit pens, insufficient power in the sheep barns, changing the school tour route, rabbit tattoos and that the auction went very well.

CLOSED SESSION:

Annual CEO Performance Review (Gov. Code 1126(a))

RECONVENE INTO OPEN SESSION:

1. No disclosable action was taken

OLD BUSINESS:

1. FEMA Contract Extension – CEO Martin shared that she had just sign a three-month extension for the FEMA trailers in the RV Lot.

NEW BUSINESS:

1. Presentation of Eco Green Lighting – Dan Mitchell, with Eco Green Solutions, made a presentation to the Board. He presented an energy audit, scope of work and a savings plan with budget. The project estimate was \$249,993 and would be funded through on-bill financing through PG&E. The Board asked a few questions and thanks Jay and Dan for attending. The Board continued the conversation after the Eco Green reps left. The board agreed that lighting upgrades needed to be done but that they would like to work with a local company and update the lights a little at a time instead of all at once.
2. 2019 Fair Review – CEO Martin shared reports from the different parts of the fair. Overall fair ended up about 30% down due to the rain. She had just completed the Revenue Protection Claim with CFSA to help offset the lost revenue. With the exception of the rain, fair went well.
3. 2020 Fair Dates and Themes – the 2020 Glenn County Fair is May 14-17. CEO Martin presented a few theme ideas to the Board. Director Bitle moved to have “Sweet Delights & Carnival Lights” as the 2020 theme, Director Pierce seconded. Motion passed.
4. Fair Time Parking – The fair is limited in available parking during fair, especially on the South side of the Fairgrounds. This also ties into Agenda item #5. It was recommended to speak with Baldwin Minkler about using their lot and look into offsite parking and bussing people to the Fair.
5. Sale of Property at Co Rd M & 200 – CEO Martin wanted to gage the Board's interest before she spent anytime researching the process. The overflow lot is for sale and she wanted to know she would look into purchasing it. The Board decided it was too much money and not worth it for one week of use out of the year.

ITEMS OF CORRESPONDENCE:

1. CDFA Board & CEO Training – CEO Martin shared the CDFA was putting on a free training for Board Members and CEO's on July 25th from 8:30 to 1:00 PM in Sacramento covering everything to CEO/Board Relations, Bagley-Keene and best practices. She is encouraging all Board members to attend with her as it would be beneficial to everyone and the organization as a whole.

2. CHP Active Shooter Training – CHP is conducting a couple of active shooter trainings on the Fairgrounds on June 11th and 25th.

ITEMS FOR NEXT AGENDA:

STAFF REPORTS:

Doyle reported on his time at the Colusa County Fair. CEO Martin shared she and Doyle made a good meeting with the Ave of Lights committee about what the future of the event looks like and the possibility of a partnership between the fair and the committee. Last week the Fair had a 2018 Audit done, Director Chavez came by and discussed the fair with the auditor, it went well. CEO Martin had decided to pull the Fair out of the I-5 Sign update due to the fact that the majority of the group doing the updates does not want any business names on the sign, including the Fair.

DIRECTORS CLOSING COMMENTS:

Director Bittle asked if there could be a Jr./Sr. Sorting done in the Fall. Director Pierce said the Fair went very well. Director Mudd requested an update on the A/C project. Director Hutson and Director Chavez had no comment.

ADJOURN:

Meeting was adjourned 8:18 PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: July 16 at 6:30 PM

Respectfully Submitted,

(s) Miki Martin
CEO, Glenn County Fair

(s) Jacob Chavez
President, Board of Directors