



**42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963**



530.865.1168 | www.glenncountyfair.org | glenncountyfair@gmail.com

Board Meeting Minutes - August 20, 2019

CALL TO ORDER:

The meeting was called to order by President Jacob Chavez at 6:30 pm

ROLL CALL OF DIRECTORS:

Directors Present: Jacob Chavez, Ray Mudd, Candice Pierce, Evan Hutson, Geoff Bittle, Shannon Douglass.

INTRODUCTION OF STAFF, GUESTS:

Doyle Shippelhoute, Rich Hood

PUBLIC COMMENT:

Rich reported on Orland Raceway. The season has continued to get better and better. The Raceway has been getting racers from out of the area and even out of the State. The average car count per week is now over 40 cars. The recent race was for kids bike night. Orland Raceway was able to give away 44 bikes, 119 kids and entered the drawing from bikes.

CONSENT CALENDAR:

June Board minutes, July financial statements, and the August/September interim rentals were reviewed. CEO Martin explained a few larger checks cut in July and answered a few questions regarding some voided checks. Director Pierce made a motion to approve the items presented in the Consent Calendar, Director Mudd seconded. Directors Chavez, Bittle, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.

COMMITTEE REPORTS:

None

OLD BUSINESS:

1. FEMA Housing – CEO Martin shared that some trailers have already been moved out of the park. She received an email last week stating it was the goal of FEMA to have the park at the Fairgrounds closed by the end of the year.

NEW BUSINESS:

1. Approval of 2018 Financial Audit – CEO Martin presented the Board with the completed 2018 Financial Audit. She brought their attention to the summary page with recommendations of his findings. The board appreciated the clear outlined and felt his recommendations were good and would like to see them implemented. Director Douglass made a motion to approve the presented 2018 Financial Audit, Director Bittle seconded. Directors Chavez, Bittle, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.
2. Request for 19/20 State Allocation – Director Bittle made a motion to request the 19/20 State Allocation in the amount of \$45,828, Director Douglass seconded. Directors Chavez, Bittle, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.
3. Ave of Lights – CEO Martin shared the 2019 Ave of Lights contract with the Board. A few changes had been made this year, the biggest being that the Ave Committee will not be reimbursing the Fair for Staff time. It has been agreed upon by the two organizations that this year will be a transition year for the Ave of Lights, the Fair would be taking over the outside portion completely in 2020. CEO Martin will be attending the committee meetings this year, observing the planning of the Ave of Lights.
4. Increase Fair Time Parking to \$5.00 Per Car – CEO Martin shared she would like to see the fair time parking fee increase to \$5 in 2020. During the course of the Fair, we are parking between 1,800 and 2,000. The \$1 should offset the lost revenue from the overflow lot. Director Mudd made a motion to increase the Fair Time parking to \$5.00, Director Hutson seconded. Directors Chavez, Bittle, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.

ITEMS OF CORRESPONDENCE:

1. CDFA CEO & Board Regional Training on July 25th – CEO Martin shared she and Director Mudd attended the CDFA training at the California State Fair on July 25th. She brought the Board attention to the redesigned agenda and said that was a takeaway from the day. Director Mudd said he enjoyed attending and learned some new things too.

2. Train Inspection – CEO Martin shared that the train inspection finally happened. Doyle reported that it went well. The inspector specialized in trains and said it was one of the smoothest rides he had been on. There were some ties that needed replacing and crossing signs needed to be repaired. CEO Martin shared that Chris Sifter had applied and received for a grant through the Barceloux-Tibessart Foundation and the Orland Cultural and Historical Society for the purchase of materials and labor for those repairs.
3. Project Updates – CEO Martin shared she had approved a quote for a new phones system in the office. The current system is very old and at least one phone isn't currently working. The new system will make it so the office can better communicate with the community and the CEO can be accessible at all times in case of an emergency. CEO Martin shared that she has gotten a third quote on the AC quote in the Arts and Crafts Building and felt she was ready to move forward with the project and would be contacting the company this week to get the project scheduled.

STAFF REPORTS:

- a. Doyle asked the Board if they noticed that the Directors Building was cooler. He had spent the last couple of weeks rolling the roof to make it more efficient. He said that the cafeteria is the last roof needing repairs. He also shared he took a nice two week long vacation fishing in Alaska.
- b. CEO Martin shared she would be out of the office all week next week as she would be helping her family at the Monterey County Fair.

DIRECTORS CLOSING COMMENTS:

Director Bittle stated he had a conversation with BJ McFarland about the Facility Assessment and asked if we had also done that. Director Douglass again brought up the VIPS Office. Director Chavez reported that some of his friends had gone to the races on Saturday and had a great time. He thanked Rich for all his hard work over the years and expressed his hope that Rich was going to stay around for a while. Director Mudd asked about the temporary panels and when a decision was expected to be made about those. Director Hutson and Director Pierce had no comment.

ITEMS FOR NEXT AGENDA:

None

ADJOURN:

Meeting was adjourned 7:33 PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: September 17th at 6:30 PM

Respectfully Submitted,

(s) Miki Martin
CEO, Glenn County Fair

(s) Jacob Chavez
President, Board of Directors