

**Minutes of the Board of Director's Meeting**  
**June 13th, 2018**  
**GLENN COUNTY FAIR - 42<sup>nd</sup> DISTRICT AGRICULTURAL ASSOCIATION**  
221 E. Yolo St. | P.O. Box 667, Orland, CA 95963  
Phone (530) 865-1168

**CALL TO ORDER:**

The meeting was called to order by President Dane Nissen at 6:32 PM.

**ROLL CALL OF DIRECTORS:**

Directors Present: Dane Nissen, Candice Pierce, Jacob Chavez, Geoff Bittle, Shirley Ceccon, Shannon Douglass (late) Absent: Staci Buttermore. Director Pierce moved not to excuse the absence, Director Chavez seconded, motion carried.

**INTRODUCTION OF STAFF, GUESTS:**

Al Calonica, Merri Caywood, Kevin Schindler, Rich Hood

**PUBLIC COMMENT:**

Rich shared a Raceway update with the board. His first 4 races have continued to increase with each race and are following trends from 2017. He is very pleased with the way the raceway has progressed and is looking forward to continuing the relationship with the Glenn County Fair.

**CONSENT CALENDAR:**

April Board and Special minutes, May financial statements, and the June and July rentals were reviewed. Director Lloyd made a motion to accept the consent calendar, Director Bittle seconded, motion carried.

**OLD BUSINESS:**

Director Ceccon shared that she did look into the \$500 for the Johnston Shoe Building. It has been determined that it was a one time \$500 donation to upkeep the building and not an annual donation. In her conversation with the past Treasurer of the Orland Historical and Cultural Society, it was determined that the \$500 donation may still be available to help off set the cost of the new pad for the Johnston Shoe Building.

Director Nissen shared his frustration with the fairs current policy to not accept add ons at the auction. He feels the current way add ons are done is limiting to the kids. It was asked to be put on the July agenda, so the board may discuss and decide on accepting add ons.

**JLC – Members & Term Limits:**

CEO Martin presented the Board with the list of current members and when each member started on the committee. She stated that she found a handbook that stated term limits were two years and she understood it as if a member wants to serve another two years that the individual would need to be re-approved by the board. Director Nissen shared he thought those stipulations had been changed and suggested CEO Martin look again for a more recent handbook. Once it has been located it was asked to be sent to the Board Members. Director Pierce stated how important it is for the board and volunteers of the fair have good communication. She wants to better the communication between the JLC and the Board. Director Chavez and Director Lloyd were frustrated with the JLC's unwillingness to take suggestions, i.e. card system for the auction. Director Nissen and Director Bittle stated that the lack of communication went both ways as the card system did happen and the JLC did not know about it. CEO Martin reminded the Board the neither the Board or JLC met in May as neither group could make a quorum so the opportunity to discuss these issues before fair was not there. Everyone agreed that starting conversations about Auction changes earlier would give time to have discussions to keep everyone on the same page. CEO Martin needed to reach out to the current committee members to see if they wanted to continue to serve. Item is to be re-agenized in July.

**ONP Railroad Update:**

Al reported that the train and railroad past inspection the Monday of fair week. Fair week went well for the train, they group gave 2,254 rides to fair patrons, which was a large increase from prior years. Al thanked all the train volunteers for their time and efforts during fair week. He presented the board with the polices and procedure manual necessary for the train to continue to operate. Director Douglass made a motion to adopt the ONP Train and Railroad polices and procedures as presented by Al, Director Lloyd seconded, motion carried. Director Douglass also made a motion for the fair to accept the forms and files from Al, Director Bittle seconded, motion carried.

**Fair Review:**

CEO Martin shared multiple reports from different areas of the fair. The reports showed that while gate dollars were down, gate attendance was up, concessions and alcohol sales were even with the last few years, the auction, derby and cattlemen's day were down and while the train was down on dollars it was up on rides from the last few years.

**2019 Fair Time Budget:**

Fair time attractions were reviewed. Director Pierce asked if more conversation could be had about the fair time budget and fair entertainment. CEO Martin said it could be reviewed again in the Fall when the 2019 budget was done.

**Closed Session:**

1. No disclosable action taken

**Online Entries:**

Director Ceccon had been asked by members of the community to discuss the online entries but they were unable to attend the meeting. All members agreed that the process does present some challenges. CEO Martin reminded everyone that the office is very willing to help those that ask for it and that online entries help tremendously with the organization of the entries.

**Permanent CEO Recruitment:**

President Nissen appointed Director Chavez and Director Bitle to the ad hoc committee responsible for recruiting the permanent CEO.

**State Allocation Request:**

President Nissen read the resolution stating the board is requesting the FY 17/18 state allocation in the amount of \$45,828. Director Douglass moved to approve the resolution, it was seconded by Director Lloyd, motion carried unanimously.

**Crews v. CDFA Financial Liability:**

CEO Martin shared that to date the fair has been billed \$26,700 from the CA Attorney General's Office.

**Form 700:**

Board members filled out and returned the Form 700's

**Items for Next Agenda:**

**Staff Reports:**

CEO Martin shared that the fair office would be starting summer hours next week. The fair office would be closed on Wednesdays through at least July.

**Directors Closing Comments:**

Director Lloyd had no comment. Director Ceccon said she was glad to help during fair and that she appreciated all the work done by the other board members in the livestock area. Director Pierce had no comment. Director Chavez said fair went well, he felt the auction went well and he liked the use of the cards during the auction and the load out of sheep and goats on Saturday night went smoothly, the hog tattooing was an issue that needed to be resolved, he had a guy that might be able to help us out in 2019. Director Bitle wanted to see reserved parking for buyers on Saturday and that the beef fitting rule needs to be enforced consistently through the beef barn. Director Douglass shared that the parade was successful, that the handicap seating in the grandstands needs to be addressed as those wanting to sit in handicap seating ended up in the director's boxes, she would like the VIP's use of the back livestock office reviewed as well as the Utility Tree Service contract. Director Nissen shared that August would be his last meeting as his term was up and he has chosen not to continue to serve on the Board.

**ADJOURN:**

Meeting was adjourned at 8:40PM.

**NEXT REGULAR BOARD MEETING WILL BE HELD: July 18th**

Respectfully Submitted,  
Miki Martin, Interim CEO, Glenn County Fair

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(s) Miki Martin  
Interim CEO, Glenn County Fair

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(s) Dane Nissen  
President, Board of Directors