



**42<sup>nd</sup> District Agriculture Association  
Glenn County Fairgrounds  
221 E. Yolo Street, Orland, CA 95963**



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## **Board Meeting Minutes – October 15, 2019**

### **CALL TO ORDER:**

The meeting was called to order by President Jacob Chavez at 6:35 pm

### **ROLL CALL OF DIRECTORS:**

Directors Present: Jacob Chavez, Ray Mudd, Candice Pierce, Evan Hutson, Shannon Douglass. Absent: Geoff Bittle. Director Douglass made a motion to excuse the absence, Director Pierce seconded. Directors Chavez, Mudd, Hutson, Pierce and Douglass voted in favor, no Directors voted in the negative. Motion passed.

### **INTRODUCTION OF STAFF, GUESTS:**

Doyle Shippelhoute, Rich Hood

### **PUBLIC COMMENT:**

None

### **CONSENT CALENDAR:**

August Board minutes, September financial statements, and the October/November interim rentals were reviewed. CEO Martin brought to the Directors attention that \$125,000 was moved into the LAIF account. Director Pierce made a motion to approve the items presented in the Consent Calendar, Director Mudd seconded. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.

### **COMMITTEE REPORTS:**

1. Junior Livestock – CEO Martin brought a few JLC recommendations to the Board. She and the Board discussed recommendations regarding swine shows, purchase of panels, load out, entry software, auction start time, rabbit tattoos and the out of state judges. After further review and discussion, Director Pierce made a motion to approve the JLC Minutes except line items Old Business- 1 (Classes by Breed Swine), 3 (Sunday Load Out) and New Business – 4 (Earlier Auction Time), Director Douglass seconded. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.

Director Douglas made a motion to move Sunday Load Out to begin at 4:00 PM, Director Pierce seconded, Directors Douglass, Pierce and Mudd voted in favor, Directors Chavez and Hutson voted in the negative. Motion passed.

2. Glenn County Fair Heritage Foundation – CEO Martin reported that plans for the 2020 Friends of the Fair dinner were starting. The Dinner is scheduled for March 28<sup>th</sup>. They are also discussing future projects.

### **OLD BUSINESS:**

1. FEMA Housing – CEO Martin shared that only one trailer remained. In addition to the one FEMA trailer, we have a total of 9 privately owned trailers on property.
2. Ave of Lights – Nothing new to report. CEO Martin and Doyle were going to have a meeting with Merri Caywood soon regarding routes and lights

### **NEW BUSINESS:**

1. Weapons Policy – CEO Martin shared a weapons policy draft based on recommendations and input from CHP. The proposed policy banned all weapons all the fairgrounds. Discussion ensued. Director Hutson made a motion to table this item, Director Pierce seconded. It was requested CEO Martin come back with neighboring counties polices, CCW wording, off duty officer wording and a maximum allowable blade length recommendation. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.
2. Guest Code of Conduct – A draft Guest Code of Conduct was reviewed, discussion of the items ensued. Director Hutson made a motion to table this item since included the weapons policy, Director Douglass seconded. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.
3. Approval of Policy Manual Revisions – CEO Martin presented a draft policy manual. This manual included prior policies, State recommended polices and other relevant polices gathered from other fairs.

CEO Martin answered questions about email policies. Director Douglass made a motion to approve the policy manual as presented, Director Pierce seconded. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.

4. Orland Raceway Contract – Orland Raceway promoter Rich Hood reported on his 2019 season and reflected on how much the racing program has grown in 4 years. In 2016, Hood entered into a one-year contract with an optional 3-year extension. The 2019 season marked the end of his current contract. Because no other interested parties came forward, CEO Martin presented the Board with a three-year contract with Orland Raceway and Rich Hood. Hood asked if the 20% concession fee could be removed as he was solely responsible for staffing, advertising, marketing and putting on each race. Director Hutson made a motion to approve the contract with the removal of the 20% concession fee, Director Pierce seconded. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.
5. E-Center Contract – CEO Martin shared she was approached by the E-Center Organization about moving from the Cafeteria building to the Directors Hall. Currently, the school moves out every year but would like to occupy the Director’s Building year around. CEO Martin and Doyle felt this move would be for the better. Director Douglass made a motion to approve the E-Center contract as presented, Director Pierce seconded. Directors Chavez, Douglass, Hutson, Mudd and Pierce all voted in favor, no Directors voted in the negative. Motion passed.

**ITEMS OF CORRESPONDENCE:**

1. Project Updates – CEO Martin shared that the A/C would be installed in the Arts & Crafts Building at the end of the month, the new phone system had been installed and website updates had been done.

**STAFF REPORTS:**

- a. Doyle said most of his time the last week or so has been spent in Colusa helping with their Pumpkin Village.
- b. CEO Martin shared Spook Train would be happening again this year as well as Kiwanis event on Halloween night.

**DIRECTORS CLOSING COMMENTS:**

No Comments

**ITEMS FOR NEXT AGENDA:**

- a. Rental House
- b. Director By-laws

**ADJOURN:**

Meeting was adjourned 8:27 PM.

**NEXT REGULAR BOARD MEETING WILL BE HELD: November 19th at 6:30 PM**

Respectfully Submitted,

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(s) Miki Martin  
CEO, Glenn County Fair

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(s) Jacob Chavez  
President, Board of Directors