



**42nd District Agriculture Association
Glenn County Fairgrounds
221 E. Yolo Street, Orland, CA 95963**



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Board Committee Meeting Minutes – December 10, 2019

CALL TO ORDER:

The meeting was called to order by President Jacob Chavez at 6:30 pm

ROLL CALL OF DIRECTORS:

Directors Present: Jacob Chavez, Ray Mudd, Candice Pierce, Geoff Bittle. Absent: Shannon Douglass, Evan Hutson. President Chavez stated “Seeing as we do not have a quorum of the board, per Bagley-Keene, we are unable to take action on the items on this agenda. However, we as the board will deliberate and at our next board meeting, provide recommendations and a full recap to the entire board, for the board as a whole to vote and take action.”

INTRODUCTION OF STAFF, GUESTS:

Doyle Shippelhoute, Nora Shippelhoute

PUBLIC COMMENT:

None

CONSENT CALENDAR:

No quorum

COMMITTEE REPORTS:

OLD BUSINESS:

1. Weapons Policy – CEO Martin presented the Board with three options for a weapons policy. Each option was discussed and CEO Martin made her suggestion. After further review, it has been recommended the Board adopt Option #3 which reads, *It is the policy of the 42nd District Agriculture Association (Glenn County Fairgrounds), that no persons who enters the property is allowed to carry or possess a handgun, firearm, knives or other weapon of any kind unless licensed to do so. Those licensed to carry a concealed weapon must present their license at the time of search. No knives or weapons will be allowed on premises. Pocket knives 3” in length or less are permitted. All persons entering upon the District fairgrounds are subject to search. Failure to comply is subject to removal from grounds. All persons entering upon the District fairgrounds are subject to search for weapons by security. Refusal to submit will require removal from grounds. If an off-duty peace officer wishes to carry concealed at the fairgrounds, they must arrive with their agency identification. They must be a 24/7 peace officer and must agree to carry that weapon in accordance to their agency policy.*
2. Guest Code of Conduct – It was recommended to approve the code of conduct with the revision of weapons policy.

NEW BUSINESS:

1. Rental House at 221 E South Street – CEO Martin shared that the rental house has been re-painted, and she is working on getting gutters. She acknowledged that the painting of the house was beyond her \$5,000 approval but after talking with President Chavez it was determined there were weather factors and availability of the painters which made the decision time sensitive.
2. Directors Bylaw Revisions – CEO Martin presented the Committee with revisions of the Directors Bylaws. She said that it matched the recently approved policy manual and it 90-day email destruction policy was added. It was recommended that this be approved by the Board.
3. Approval of the 2020 Budget – CEO Martin answered a few questions regarding the budget and explained a few changes. It was recommended that the budget be approved.
4. Grandstand Repair or Destruction – CEO Martin shared that she met with a grandstand company. He shared that while he thinks we should be able to get another year out of our current grandstands, but it is time to start making plans for replacing our wooden grandstands. He roughly quoted about \$350/seat. The project would be very expensive. It was asked that CEO Martin explore repairing them. She would but she cautioned repairing because we could easily spend a quarter of what a new one would cost and not get much longer out of them. Director Chavez also brought up that once we touch them, everything will need to be brought up to code. There is no need to make an immediate decision, but it needs to be thought about.

5. Approval of Livestock and Still Guidebooks – CEO Martin presented the 2020 guidebooks and went over the few changes being made. It was recommended that the guidebooks be approved.
6. Cattlemen’s Day – CEO Martin shared that there was only three community members willing to participate in Cattlemen’s Day and if it was going to continue more help was needed. Director Bittle shared he would reach out to people he knows to see if they would be interested in helping.
7. Fair Parade – CEO Martin wanted to gage the Board about the Parade. The Fair Office can facilitate all the before work on the Parade but is unable to provide staff on the day of the event. The Board members also struggle with helping due to the timing of the parade. It was discussed possibly moving the day. This item would be tabled.
8. Approve Out of State Travel to Western Fairs Association Convention Reno, NV – It was recommended to approve the out of state travel.

ITEMS OF CORRESPONDENCE:

1. SB 84 Obligation – CEO Martin shared a correspondence from Fairs & Expositions about the Fairs portion of Cal PERS. The total repayment is \$49,980 over 5 years.

STAFF REPORTS:

- a. Doyle shared that set up for the Avenue of Lights had begun. He also announced that 2020 would be his last fair as he is planning his retirement.

DIRECTORS CLOSING COMMENTS:

No Comments

ITEMS FOR NEXT AGENDA:

ADJOURN:

Meeting was adjourned 7:21 PM.

NEXT REGULAR BOARD MEETING WILL BE HELD: January 14 at 6:30 PM

Respectfully Submitted,

(s) Miki Martin
CEO, Glenn County Fair

(s) Jacob Chavez
President, Board of Directors