



Emergency Procedures Manual

Introductions

This Emergency Plan is designed to help you and others in case an emergency occurs during the Grant County Fair. The following procedures and directions are designed to handle many different situations. From a simple accident to a situation we would rather not think of.

We ask you to familiarize yourself with this plan and have it handy at all times during the Fair. Should you be called upon to act in an emergency please follow the plan, use common sense and remain as calm as possible. Remember help is close by at the Sheriff's booth, Fair Office, Livestock Office's or Maintenance Shop. We are here to help.

INJURIES / ACCIDENTS

- A. Evaluate the situation.
- B. Immediately contact the Fairgrounds Sheriff's Office or Fair Office or GCFD #5 First Aid Station. The first responders should contact the Manager, Fair Staff and/or Fair Advisory Committee Chair.
- C. While waiting for First Aid to arrive:
 - 1. Be calm, take charge, and enlist the help of others if necessary.
 - 2. Determine the safety of the area before entering to assist.
 - 3. Keep injured person lying down and quietly reassure him/her.
- D. You should never attempt FIRST AID, except under these circumstances.
 - 1. You are trained in First Aid and no immediate First Aid is readily available.
 - 2. Victim will die if specific positive steps are not immediately taken:
 - i. Such as a blocked airway or excessive blood loss, not breathing or no heart beat.
 - ii. REMEMBER: First Aid administered by an untrained person can often result in more damage than no first aid at all.
- E. All people with minor injuries that can walk shall be escorted to the First Aid station. If there is any question about their ability to walk call for First Aid assistance.
- F. If a slightly injured person refuses First Aid, after your insistence, make certain that the injured person is aware of the FREE First Aid service.
- G. Clear a path for medical personnel and/or ambulance and direct them to the victim.
- H. Document all Injuries/ Accidents on the form: Attachment A.

VERBAL THREATS

- A. All threats against you or the Fair shall be immediately reported to the Fair Sheriffs Office, located at the South end of the midway, or notify the Fair Office.
- B. Under no circumstances is a Fair representative, staff, superintendent, or volunteer to challenge or provoke the person making the threats.

THEFT

- A. Do not physically resist any robbery attempt.
- B. Contact Fairground Sheriff's Office immediately.
- C. While waiting for a Deputy to arrive- write down a complete description of the robber and any other information that might be helpful.

DEMONSTRATIONS

- A. Alert the Fairgrounds Sheriff's Office immediately.
- B. Do not attempt to break up a demonstration.
- C. The Grant County Fairgrounds is County property. Groups and organizations do not have a legal right to assemble or demonstrate on the Fairgrounds, without prior approval of Fair Management.
- D. Groups may purchase a booth to express their opinions within the rules and policies of the Fair.

VIOLENCE

- E. All acts of violence or other civil disorder should be immediately reported to the Fairgrounds Sheriff's Booth.
- F. Fair representatives may intercede only as a means of last resort, in absence of Law Enforcement, to protect life and property.
- G. The Grant County Fair has available a force of professional Sheriff's Deputies. They are trained to handle acts of violence and potentially violent confrontations. If such violence should arise on the Fairgrounds, the Deputies shall have full authority to take any action that is required to restore general order to the grounds.

FIRE - Report all fires, even if they are small and are put out with a fire extinguisher.

- A. Do not panic-most fires at the Fair should be small and can be extinguished quickly. Extinguishers are located in each building.
- B. Calmly notify the people in the immediate vicinity and ask for their assistance to control the area.
- C. Call 911 then notify the Sheriff's Booth. Remember to give the location on the fairgrounds, structures involved and if anyone is injured.
- D. Direct the Fire District to the fire.
- E. Help clear crowds from the area.
- F. In the event of Fire clear the building.
- G. Prior to the Fair, Grant County Fire District #5 and the Fire Marshal's Office will conduct an annual Fire Inspection.
- H. Prior to reoccupation of the area or building a review and clearance should be given by both the office of Grant County Fire District #5 and the Fire Marshal.

TELEPHONE BOMB THREATS

- A. Receiving a telephone bomb threat:
 - 1. Note the time- Stay calm- complete the attached report as you listen, Attachment B.
 - 2. Keep the caller on the line as long as possible. Ask the caller to repeat the message and record every word of the caller. Have writing material near the phone at all times. Even if the caller hangs up- DO NOT HANG UP! Please wait for direction from a law enforcement official.
 - 3. If the caller does not indicate the location of the bomb and the time of detonation- ask for the information.
 - 4. Ask what the bomb looks like and what kind it is.
 - 5. Tell the caller that the building or area is occupied and that the detonation of a bomb could result in death and injury to many innocent people.
 - 6. Pay particular attention to background noises, such as music, running motors, and any other noises that might give a clue as to where the call is being made from.
 - 7. Listen closely to the caller's voice (male or female), voice quality, (calm or excited), etc.)
- B. Alert the Sheriff's Office and Fair Manager immediately. If either is not contacted within minutes call 911 and report the situation.

- C. Summarize in writing everything about the telephone conversation. (Attachment B) is a form to help track the conversation. Fill this out as soon as possible.
- D. Do not panic- panic can cause more harm than the bomb threat.
- E. While you are waiting for authorities to arrive:
 - 1. Do not clear the building of people- the Fair Manager and Sheriff will make this decision.
 - 2. Calmly begin a preliminary search of the building by getting key people together who know the building.
 - 3. Do not touch or move any strange objects. Report location to Fair Manager or Sheriff's Department when they arrive.

PRESS RELATIONS PROCEDURES IN EVENT OF EMERGENCIES.

- A. The general policy will be for all policemen, firemen, department heads, etc. to receive all newspaper, radio, and television representatives courteously, and to do everything possible to facilitate their getting the objective facts, regarding the emergency.
- B. Those answering incoming calls shall be courteous at all times. In many cases, they will be the first representatives of the Fair with whom reporters and radio, television newsmen will have contact with after the accident or emergency has happened.
- C. Incoming calls from the press should be transferred first to the Fair Manager or Event Coordinator. Those answering calls will not make statements to the press other than acknowledgement that something did or did not happen. For example, if you are unable to direct the call to the proper party and the reporter asks if there was an accident, etc. you may tell the reporter whether or not there was one, if that information is available. However, if the reporter wants any additional facts, you are to make no further statement, but are to try and put the caller in contact with the spokesman.
- D. There will be no interference of reporters, photographers, or cameramen at work on the scene of an emergency, unless, in the opinion of the ranking fireman or policeman on the scene, they are either in the way of those combating the situation, or are putting themselves or others in danger, or are interfering. All of our employees, including the Board of Directors, will state only established facts.
- E. In regard to monetary damages, employees will make no statement until one has been prepared and authorized by the Fairground Manager. They shall courteously request members of the press to defer their questions to the Fairground Manager.
- F. In all such emergencies, employees are to use their common sense. We shall attempt to present to the press one view, containing all the facts, as they are known at the time – facts will be updated constantly. It is imperative that those individuals in charge should relay only known facts and information to the Fairground Manager, as soon as they become available. In turn the Fair Manager will become the official spokesman for the fair.
- G. In no way is this policy intended to prevent police or firemen from participating in an interview, as long as it is limited to an eye witness accounting of facts and known to the individual. However, only the Fire Chief, Sheriff, or their designee will make official statements pertaining to events within their field of expertise. It

will be the responsibility of these individuals to assign someone to relay facts to the Fair Manager or Chairman of the Board of Directors.

ANIMAL WELL BEING

The Grant County Fair follows the National Show Ring Code of Ethics, provides Veterinarian checks before stalling animals and measures herdsman activities by exhibitors. Even with quality care of animals, at times animals can go down during the Fair. If an animal is in distress or appears ill please follow these procedures.

- A. Contact the Sale Committee office located in the Sale Barn #27 or the Horse Show Manager in the Pavilion. Should no one be available at that office, call the Fair Office and as a last resort call the Sheriff's Office.
- B. In the event an animal is critically injured and/or killed, the carcass shall be removed from the exhibit area immediately. The Maintenance Supervisor on duty will be notified by the Sale Committee President and/or Fair Manager and will remove the animal from the area.
- C. In the event of a less non-fatal injury to an animal, the Sale Committee President and/or Fair Manager will determine the need to remove the animal and authorize the removal by the owner. Obviously, an unsightly injury, if only minor may still be considered for removal from the grounds as this is a showplace – not a medical facility.
- D. If care of the animal is at issue, the Fair Advisory Committee Ethics Committee should be contacted. The Ethics Committee is charged with investigating violations of the Show Ring Code of Ethics and the Fair's Animal Well Being Policy. Attachment C is the Animal Well-Being Policy of the Grant County Fair Association. Also attached is the Animal Well-Being Policy Summary of the PRCA used by the Columbia Basin Rodeo Assoc. The full PRCA Animal Welfare Booklet is on file in the Fair Office.

TRAFFIC CONTROL

The traffic control from the fairgrounds is a cooperative effort of both the Sheriff's Department and the Moses Lake Police Department. The two major streets bordering the Fairgrounds separate the division of duties between the law enforcement agencies. Note: This also applies for egress during an evacuation.

- A. The Moses Lake Police Department supervises Valley Road and Paxson Drive.
 1. The egress from the Green (East) parking lot is to Paxson for departure north to Central Drive East then both directions on Grape Drive during heavy traffic flow or both north and south on Paxson when traffic flow is low.
 2. The Blue (South) parking lot egress onto Valley Road. Heavy traffic is channeled to the East.
 3. The Grant County Sheriff's Office is the lead agency for traffic control of Airway Drive NE.
 4. The Red (West) parking lot heavy traffic egress is directed to the north. NOTE: Friday and Saturday evenings a secondary egress will be added by opening the service gate across from the Gold Gate to increase the rate of egress., This traffic will be directed north on Airway Drive.

5. The Gold (Inside parking) and Purple (Delivery) traffic gates enter onto Airway Drive and are directed to the North.
- B. To minimize traffic congestion, the 15-minute loading zones by the Domestic Pets Building #6 inside the Gold gate will be strictly enforced. Vehicles violating the time limit may be towed without notice at the owner's expense.

HEALTH AND SAFETY

- A. The County and Fair Association are concerned with the health and safety of our fairgoers, exhibitors, volunteers, staff and animals. The following areas are addressed to express the Fair's standards, process and goals.

FOOD SAFETY—CONCESSIONAIRES

- A. All food concessionaires are required by contract to comply with "all health laws and regulations", within the contract to provide service at the annual fair.
- B. The Grant County Health District is given free and easy access to all food concessionaires for inspections and monitoring food safety.
- C. As per County and State Laws and regulations the Health Department has full rights and responsibilities to close any concessionaires not in compliance with health codes.
- D. The Fair will provide trash receptacles for concessionaires and the public to use. All concessionaires are required to properly dispose of all refuse.

PUBLIC SAFETY

- A. This document is to serve as the Grant County Fair Association's plan for public safety.
- B. The County's Risk Management Consultants (Canfield & Associates) will make a risk assessment review of the Fairgrounds no less than 30 days before the start of the annual Fair. This review will be provided to the Fair & Facility Advisory Committee for review.
- C. Grant County Fire District #5 and/or the Grant County Fire Marshal conduct an annual fire inspection of the Fairgrounds. The review is for the assistance of the Fairgrounds in providing a safe environment for all that attend the fair.

HAND WASHING STATIONS

- A. The Grant County Fairgrounds provides hand-washing ability in every restroom and at a hand washing station at other locations in the Livestock areas.

EVACUATION PROCEDURES

The evacuation of the fairgrounds during the Fair is to be conducted in a situation of natural disaster, civil unrest, or eminent threat to the safety and well being of the fair goers, staff and volunteers at the fair. These procedures are guidelines and adjustments to this procedure may be needed to avoid further exposure during an evacuation.

- A. **ASSESSMENT OF NEED TO EVACUATE-** Once a viable threat to public safety is identified, notification must be made to the Fairground Manager and ranking office of the Sheriff's Office as soon as possible. Any or all of these individuals will

have authority to declare an evacuation of the fairgrounds during the Grant County Fair.

- B. EVACUATION PROCESS-** Once it is determined that an evacuation is necessary, it is very important that information be disseminated in a quick and clear manner. All communications to complete the evacuation should convey the needed information, but should not include conjecture, innuendo or gossip.

C. RESPONSIBILITIES DURING THE EVACUATION

Sheriff's Office

1. Communicate with the public safety and health officials that the process is underway.
2. Work with the Moses Lake Police Department, Grant County Fire District #5, Grant County Emergency Management, MACC, State Patrol and other agencies to manage the egress from the parking lots away from the fairgrounds.
3. Notify and coordinate with any other agencies to minimize or eliminate further threat to public safety.

Fair Advisory Committee and Staff

1. Open all gates.
2. Provide any assistance required by the Sheriff's Department and other agencies.
3. Notify the Rodeo association and work with their volunteers and staff to clear the rodeo arena area.
4. Notify the building and area superintendents.
5. Notify the Carnival.
6. Make the needed announcement using the main grounds, stages, horse area and livestock paging and public address systems.
7. Secure all livestock and horse barns.
8. Work with the Sheriff's Department to verify that evacuation is complete.
9. Set up a temporary office and information center at a location designated by the Fair Advisory Committee Chair and Fair & Facility Manager.

D. CHILDREN PICK UP PROCESS

- A. To ensure the safety of children that may be separated from their parents during an evacuation, please follow these procedures.
1. The Fair Advisory Committee will appoint individual(s) as Lost Child Point Person (LCPP) for each major evacuation point to identify, track and release children that may have been separated from their parents. Individuals appointed by the Board will be 4-H leaders, FFA Advisors, Building Superintendents, Fair Advisory Committee Members or others as designated by the Fair Advisory Committee.
 2. The LCPP(s) will first evacuate themselves and any others they need to assist them with processing the children.
 3. Verbally and with the assistance of others, designate a place to gather any separated children.

4. Using the clipboard provided or other materials start writing down the name of the child, parents' name, town or address and phone number.
5. While trying to keep the children calm and safe, locate a Board member or staffer with a radio. Check in with the Fairgrounds Base to find out when and how a name exchange will be conducted.
6. A Board Member or Staffer will act as Center Point (CP) to collect names and give those locations to others as needed.
7. It will be up to the CP person to determine the resources (people, radios, etc.) needed to help reunite parents with children.
8. **Each LCPPs will do the following before releasing children to a Parent or Guardian: Write down the name and ID (Drivers license#, Person Known to Me, etc.) Time of release and have them sign for the child. NOTE: See form attachment D.**
9. The Fair Advisory Committee and Staff will be pre-assigned to gates to facilitate and speed the process. The Fair Manager and Fair Advisory Committee will work with the Sheriff's Office after two hours if locations need to be consolidated, discontinued or modified.

E. EVACUATION ORDER/PROCESS

- A. Superintendents, Rodeo Staff and Board, Staff, Volunteers, Fairgrounds Employees and Sheriff's Office need to remember to give calm and firm directions to all on the fairgrounds. Panic is more destructive than most threats that cause an evacuation.
 1. Once notified of an evacuation, open all gates.
 2. Direct fair-goers and all unneeded personnel to the nearest designated exit. Evacuation Maps are located in each building.
 3. Do not allow re-entry to buildings, areas, or fairgrounds until notified by the Sheriff's Office, Fair Advisory Committee or Staff.
 4. Once your area or building is clear, go to the nearest exit gate or parking lot to await further instructions.
 5. Once all human beings are evacuated a determination will be made if the animals will need evacuation. NOTE: All people must be evacuated before any animals are removed.
 6. Traffic flows from the parking lots are to follow the heavy traffic flow directions with the assistance of the Sheriff's Office and Moses Lake Police Department.

NOTE: Remember to blink the lights to get the attention of those who are Deaf or have limited hearing and make sure all people acknowledge the evacuation request as to not miss someone who have limited sight or who are blind.

F. ANIMAL EVACUATION

Animals on the fairgrounds will not be evacuated until all human beings are moved to a safe distance. NOTE: No one should endanger him or herself to evacuate any animal.

1. Members of the Livestock Sale Committee and Small Livestock Committee are to meet in the north end of the Red (Airway Drive) Parking lot to organize. Horse Show Manager, Members of the Horse Committee and All Horse superintendents should meet at the East side of the Moses Lake Gun Club building in the Green (Paxson Drive) parking lot to organize.
2. Only when notified by the Fair Advisory Committee Chairman, Fairground Manager or Sheriff's Office if an animal evacuation were to begin.
3. In case evacuating animals is deemed necessary, the following rules should be applied to the process.
 - a. Only evacuate those animals absolutely necessary.
 - b. Minimize Human exposure to any threat.
 - c. Don't evacuate any animal out of harms way.
 - d. Care should be taken to minimize stress to the animal.

G. EVACUATION DIRECTIONS- The following list identifies the area of the fairgrounds and gate that people in that area should use during an evacuation. A map is provided with this plan, attachment A.

- A. **Horse Areas:** Horse barns, East Campground, 4-H Arenas, Ardell Pavilion – GREEN GATE.
- B. **Most Livestock Areas:** Goat Barn, Sheep Barns, Rabbit & Poultry Barn, Sale Barn. Swine Barn, Beef Barn, Overflow Barn, Pavilion & North Campgrounds – GOLD GATE.
- C. **Office Area:** Fuller Building, Office, Fair Advisory Committee Offices (Bldg #4), Shop, Domestic Pets Building, Youth Building, Flower Building, Arts & Crafts Building, Eagles booth, NCW Community Actions Council Booth, Moose Booth, Lind's Concessions Booth – GOLD GATE.
- D. **Center Field – Areas North/South Livestock Barn Area:** Dairy Barns, Milking Parlor, Ephrata Knights of Columbus, North side central park (commercial field), Block 40, Home Ec Building, ML Lions Club booth, Lioness booth, Democrat and Republican booths, Ag & Natural Resources Building, Nightscare Productions Booth. – RED GATE.
- E. **Central Areas South/North end of South Field:** Central Park South side, Boys & Girls Club booth, Greek booth, ML Band Booster booth, Ephrata Kiwanis booth, Sacred Heart Guild booth, Youth Dynamics booth, Information booth, Sheriff/Voter Registration booth, Commercial building, 4-H building, Washington Trust Bank Community Stage area booths, Outdoor commercial booths rows A thru D, North section of the Kiddie Carnival – PURPLE GATE.
- F. **South End of South Field/Main Carnival:** Main carnival, outdoor commercial booth row E through I, South section of the Kiddie Carnival. – CARNIVAL GATE.
- G. **East Side of South Field/West End Rodeo Arena:** Sections 1 & 2 Rodeo bleachers, Rodeo Grandstand, Rodeo Arena Food booth, Rotary Booth, Rodeo Commercial Exhibitors – BLUE GATE.

- H. **East Side of Rodeo Arena:** Sections 3 & 4 bleachers, Rodeo Campgrounds, Old Rodeo office, Tye Barn, Stock Shoots, Mobile Food Vendors – RODEO GATE.
- I. **Parking Lot Evacuation**
 - i. Red (Airway Drive) Parking Lot- ONLY NORTH ON AIRWAY DRIVE
 - ii. Blue (Valley Road) Parking Lot – EAST AND WEST ON VALLEY ROAD.
 - iii. Green (Paxson Drive) Parking Lot – ONLY NORTH ON PAXSON THEN EAST ON CENTRAL TO GRAPE DRIVE.

H. COMMUNICATIONS

- A. The fairgrounds and staff will use two-way radios for communications within the grounds. The Sheriff's Office is also given one of the Fair Radios, which allows quick notification of emergencies. Each admission gate is equipped with a telephone and/or two-way radio as well as the Ardell Pavilion and Livestock offices.

SUMMARY

Emergencies or accidents will occur during this year's fair. Use the plan to take care of our greatest asset, our fairgoers and to minimize the impact on the event. We thank you for taking the time to read this document and for being a part of the largest public event in the Columbia Basin.

Without the continuing consultation and help of the following groups or individuals, we would be unable to produce this plan. We would also like to express our appreciation to those who have been involved in helping the Fair Advisory Committee and staff to create and enhance this plan.

Attachment A

**BODILY INJURY/PROPERTY DAMAGE TO OTHERS
WASHINGTON RURAL COUNTIES INSURANCE POOL
GENERAL LIABILITY LOSS NOTICE**

CANFIELD & ASSOCIATES

Today's DATE: _____

451 Diamond Drive

Ephrata, WA 98823

1-800-407-2027

FAX (509) 754-3406

DATE & TIME OF LOSS: _____

INSURED:

INSURED'S BUSINESS PHONE: _____

PERSON TO CONTACT: _____

LOSS:

Location of Accident: _____

Description of Accident: _____

BODILY INJURY/PROPERTY DAMAGED:

Name & Address:

Name & Address:

Phone Number: _____

Phone Number: _____

Age__ Sex__

Age__ Sex__

Occupation: _____

Occupation: _____

Describe Injury/Injuries: _____

Where taken? _____

Describe Property: _____

Estimate Amount _____

WITNESSES:

Name & Address

Bus. Phone

Res. Phone

REMARKS: _____

Reported by: _____

Phone: _____

Attachment B

Bomb Threat Check List

Date: _____

Time call received: _____ am-pm Phone number received on: _____

Time call terminated: _____ am-pm Who received the call: _____

Exact words of the caller:

Questions to ask the caller:

- 1) What time is the bomb set to explode? _____
- 2) Where is the bomb (building, rodeo, etc)? _____
- 3) What does the bomb look like? _____
- 4) What kind of bomb is it? _____
- 5) What will cause it to explode? _____
- 6) Did you place the bomb? _____
- 7) Why did you do this? _____
- 8) Where are you calling from? _____
- 9) What is your address? _____
- 10) What is your name? _____

Description of voice of the caller: Was caller's voice (circle any that apply)? :

Accent	Crying	Giggling	Rapid
Angry	Deep	Lisp	Sincere
Broken	Disguised	Nasal	Slow
Calm	Excited	Normal	Slurred
Squeaky	Stressed	Stutter	

Describe any accent:

Did the voice sound like someone you know? Who?

Did you hear any background noises?

Additional Information

Name _____ Signature _____

Department _____ Reported to _____

Received Office _____ Received Sheriff's Office _____

Attachment C

Animal Well Being Policy
The Grant County Fair,
Grant County 4-H Council,
WSU Cooperative Extension-Grant County, and
Grant County High School Agricultural Education Programs

To ensure the ethical and humane care and treatment of all livestock exhibited at the Grant County Fair, we are committed to:

- 1) Upholding the well-being of animals as a primary consideration in all activities.
- 2) Requiring that animals be treated with kindness, respect, and compassion, and not mistreated.
- 3) Ensuring that owners, trainers, and exhibitors use responsible care in handling, transporting, and exhibiting their animals.
- 4) Providing for the continuous well-being of animals, through proper feeding, disease prevention, and sanitation, and attention to their safety.
- 5) Continuing to support scientific research to improve the health, safety, and well-being of livestock.

R 9.0 General.

These rules are intended to ensure the humane treatment of rodeo animals and shall be in effect for all PRCA (Professional Rodeo Cowboys Association)-sanctioned events. No animal shall be treated inhumanely by any member.

R 9.1 Sore, Lamé, Sick or Injured Animal.

Animals for all events will be inspected before the draw, and no sore, lame, sick or injured animal or animal with defective eyesight shall be permitted in the draw at any time. Should an animal become sick or incapacitated between the time it is drawn and the time it is scheduled to be used in competition, that animal shall not be used in competition and another animal shall be drawn for the contestant as provided in the PRCA Official Rodeo Rules.

R 9.1.1 Veterinarian.

A committee within the Rodeo Association, shall ensure that a veterinarian is present for every performance. Any rodeo committee failing to do so shall be subject to a fine of \$200 per rodeo.

R 9.1.2 Removal of Injured Animal.

A conveyance must be available, supplied by the stock contractor, and shall be used, where practicable, to remove animals from the arena in case of injury. Conveyance must be large enough to remove a horse or a bull. Injured calves shall be removed from the arena in a pickup truck, calf stretcher or by conveyance. Animals removed from the arena pursuant to this section shall be placed in a situation as isolated and comfortable as possible to reduce stress.

R 9.1.2.1 Must be Humane.

Any injured livestock shall be humanely removed from the arena before continuing the rodeo contest or performance.

R 9.2 Rowels.

No locked rowels, or rowels that will lock on spurs, may be used on bareback horses or saddle broncs. Spurs must be dulled. Violation of this rule shall be a Class III offense.

R 9.3 No Sharp Objects in Cinch, Saddle, Girth or Flank Straps.

No sharp or cutting objects in cinch, saddle girth, or flank straps shall be permitted. Flank straps used for horses must be either sheepskin lined or neoprene lined, and shall be of the quick-release type. Sheepskin-lined or neoprene lined, flank straps shall be placed on the animal so the lined portion is over both flanks of the animal. In bull riding, a soft cotton rope at least 5-8" in diameter is acceptable as a flank strap and does not require the sheepskin or neoprene lining.

R 9.4 Prods.

Standard electric prods shall be used only when necessary. Animals shall be touched only on the hip or shoulder area with a prod.

R 9.5 Arena

R 9.5.1 Construction of Chutes.

Chutes must be constructed to prevent injury to an animal. Maintenance personnel and equipment shall be available at chutes to assist in removal of any animal should it become necessary.

R 9.5.2 Conditions of Arena.

The arena shall be as free as possible of rock, holes and unnecessary obstacles.

R 9.5.3 No Small Animals.

No small animals or pets shall be allowed in the arena, unless part of a contract act.

R 9.5.4 Removal of Livestock.

PRCA judges inspect all animals before each performance to ensure that sick or injured animals are never used in competition

R 9.5.4 Removal of Livestock.

Livestock must be removed from the arena after each competition is completed.

R 9.6 Neck rope Must Be Used in Calf Roping.

In calf roping, a neck rope must be used. Calves may not be intentionally flipped backward. Contestant must adjust rope and reins in such a manner that will prevent horse from dragging calf. Rope to be removed from calf's body as soon as possible after "tie" is approved. Roping calves shall be strong and healthy.

R 9.7 No Stimulants or Hypnotics.

No stimulates or hypnotics may be given to any animal used for contest purposes.

R 9.8 Animals Excessively Excited in Chute.

Any animal that becomes excessively excited and lays down in the chute repeatedly, or tries repeatedly to jump out of the chute, or in any way appears to be in danger of injuring itself, may

be released immediately.

R 9.9 Confinement and Transportation.

No stock shall be confined or transported in vehicles beyond a period of 24 hours without being unloaded, properly fed and watered. Failure to abide by this rule shall subject the stock contractor or contestant involved to a \$500 fine for the first offense and a progressively doubling fine for any offense thereafter.

R 9.10 Abuse of Animal.

If a member abuses an animal by any unnecessary non-competitive action, he may be disqualified for the remainder of the rodeo and fined \$250 for the first offense, with that fine progressively doubling with each offense thereafter. Judges will immediately inform the announcer that the contestant has been disqualified and spectators will be informed of the disqualification due to unnecessary roughness against livestock.

R 9.11 Mistreatment of Animal.

Any member guilty of mistreatment of livestock anywhere on the rodeo grounds shall be fined \$250 for the first offense, with that fine progressively doubling with any offense thereafter. Like the sport's bucking horses and timed-event cattle, the bulls of professional rodeo receive quality.

Attachment D

EVACUATION CHILD TRACKING SHEET

Child Name	Town/Address	Parent Name	Released To	Date/Time	ID	Signature