

All Supplies and Supply boxes remain the Property of Grant County; please return to the Fair Office the Sunday after each Fair year.

Department: \_\_\_\_\_ Superintendent Name: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

<u>Item</u>	<u>I Have</u>	<u>I Need</u>	<u>Total Qty</u>	<u>Color/ Size/ Type</u>
Bowls (Size/ Type)				
Cleaner (Type)				
Cups (Size/ Type)				
Dots (Colors)				
Envelopes (Size)				
Eraser				
Glue (Size/ Type)				
Highlighters (Color)				
Index Cards (Size/ Type)				
Markers (Type/ Color)				
Name Tags				
Paper Clips (Size)				
Paper Hole Punch				
Paper Towels				
Pencil Sharpener				
Pencils				
Pens (Type/ Color)				
Pins (Type)				
Plastic Ware (Type)				
Plastic Wrap (Size/ Type)				
Plates (Size/ Type)				
Poster Board (Size/ Type)				
Post-Its (Size/ Type)				
Rubber Bands (Size/ Type)				
Scissors				
Score Sheets- Please Provide Template				
Stapler				
Staples				
Staple Remover				
String/ Rope (Type)				
Tape (Size/ Type)				
Trays, foam				
Ziploc Bags (Size/ Type)				

Miscellaneous: (Describe in full detail) \_\_\_\_\_  
 \_\_\_\_\_

All superintendents (Open Class, 4H, FFA, Etc.) in order to guarantee availability of supplies, **this form must be submitted by May 3<sup>rd</sup>**. Superintendents will not be reimbursed for supplies purchased without prior approval and a receipt returned in the fair office. We will fill orders as best as possible, using the supplies currently on hand first.

Completed & Approved by: \_\_\_\_\_