

HARDEE COUNTY FAIR, INC.
Indoor and Outdoor Fair Booth Vendors
2019 SPECIAL RULES & INSTRUCTIONS

1. All Exhibitors **MUST** check in and register with Janet Gilliard at the Fair Board Booth in the Exhibit Hall Breezeway to obtain necessary gate passes and other information prior to booth set-up.
2. **Gate Passes** – Two (2) passes per booth Exhibit will be issued. It will be the responsibility of each Exhibitor to assign passes daily to those individuals who will be delivering supplies and/or operating the booth. Additional 8-day Admission Passes can be purchased for a discounted rate of \$30 at the ticket booth during the Fair.
3. Exhibitors are authorized and encouraged to begin setting up booth space on Thursday, February 14, 2019, not earlier than 9:00 a.m.
4. Exhibitor must have representation at booth at all times while the Fair is open (see current schedule of opening times; booths cannot close before 10:00 p.m., or as determined by Booth Coordinator based on daily events).
5. Exhibitor agrees that the exhibit will be ready by 12:00 p.m. on Saturday, February 16, 2019 and will NOT be dismantled or removed until AFTER 10:00 p.m. on Saturday, February 23, 2019.
6. **A valid Certificate of Insurance must be provided listing the Hardee County Fair, Inc., as additional insured.** Certificate must show as: Hardee County Fair, Inc., 770 Recreation Complex Drive, Wauchula, FL 33873; Fair Dates: February 16 – 23, 2019.
7. **Any Exhibit not set-up by 12:00 Noon on February 16, 2019 will be cancelled, non-refunded and rented to another vendor at that time. No exceptions.**
8. The Hardee County Fair Board promotes a safe and healthy community for our youth and therefore, the sale or display of weaponry of any kind (knives, swords, guns, etc.) is strictly prohibited. Additionally, the sale or display of any item that denotes sexual connotation or drug/alcohol use is strictly prohibited. Items deemed inappropriate by a representative of the Fair Board will be required to be removed immediately.
9. Exhibitor is liable for any damage to the buildings or premises resulting from installation or removal of its exhibits and/or displays.
10. An Executed 2019 Booth Rental Agreement represents your reservation and commitment to show and no refunds will be made.
11. All participants are required to assist in keeping their respective areas (spaces) clean.
12. All in-door exhibit spaces are required to showcase a minimum of two (2) native plants/trees/shrubs, either live or artificial. The type of plant/tree/shrub must be visibly noted with its common name as well as botanical name (ie: Common Name: Live Oak; Botanical Name: Quercus Virginiana).
13. **Parking** has changed due to the construction of the new entryway. Exhibitor parking areas will be designated on the South side of the entryway and/or the South side of the Civic Center. Designated vendor Parking is on a first-come, first-served basis. Parking Spaces are not guaranteed.
14. **Tampering with or altering electrical power in any way is strictly prohibited. If you overload the circuit to the extent that damages occur, you will be responsible for the repair of the damage. Continued abuse could lead to loss of your space.**