



# INDIANA STATE FAIR

**Title: Safety & Security Internship: Security Operations Intern**

**Internship Dates:** Mid-July through August, start and finish dates are negotiable.

## ***Paid Internship***

**General Description:** The Security Operations Interns will assist with managing perimeter security for the State Fair. This position will work with the Safety & Security Manager, the Director of Safety & Security, Indiana State Police and contracted security staff to manage magnetometer operations, vehicle inspections, and vehicle and pedestrian safety and security primarily at all Fair gates. These interns will provide supervision to each entrance and resolve any technical, personnel or customer issues. This position is appropriate for undergraduate or graduate students who desire a career in security, law enforcement or special events.

## **Responsibilities:**

1. Provide supervision to security staff utilizing magnetometers at all Fairgrounds gate entrances.
2. Resolve technical issues relating to the magnetometers.
3. Audit magnetometer operations and correct inappropriate or unsecure work practices.
4. Provide situational awareness to the Operations Center regarding increased wait times, personnel issues and/or incidents at gates.
5. Interact with guests and other personnel daily and provide a high level of customer service during complex situations.

## **Educational/Experience Requirements**

- High school diploma or GED equivalent required.
- Background or education in law enforcement or public safety preferred.
- Experience in supervisory role preferred.
- Strong customer services skills required.
- Strong computer skills in MS Word, MS Excel, and Windows Explorer.