

Locations: The Jacksonville Fair has a limited number of spaces on the independent side for commercial vendors who mainly derive their income from participation in fairs and festivals. It is not for local or nationally recognized commercial companies. Those companies will be referred to our Marketing Department for sponsorship opportunities. The Fair Association shall make the final determination between vendor and sponsor. Please keep in mind that location is determined by management in order to keep a good product balance on the Fairgrounds.

***Proof of Performance Deposit:** The deposit is not a portion of rent, but to insure the vendor follows the rules. If followed, it will be returned about three weeks after the fair. As a participating vendor, you are agreeing to be in attendance during the open hours of the fair and abide by the Rules & Regulations of the Jacksonville Fair Association and this application.

An application does not guarantee acceptance: If accepted, you will be invoiced based on the following: *Deposit \$150 and space assessed at \$85 a front foot. If you also serve from the side, you will be charged \$42.50 for each foot depth. Payment or a portion thereof, including the deposit, are due upon invoice and may be paid by check, money order, or charged. **If 50% of the rent is not paid with the deposit at the time of invoice, it is due by July 15th. The balance is due in full by October 1st. Space purchased after October 1st must be paid with certified funds. Request for cancellation must be in writing, 60 days prior to Opening Day of the Fair. An original Certificate of Liability for \$1,000,000, which names the Greater Jacksonville Agricultural Fair as additionally insured, must be on file in our office prior to set-up.**

Water Supply for Concessionaires: You must have a "clean hose" that does not leak and is capable of extending 100 ft. from the assigned site to a designated water supply. If a hose is found to leak, it will be disconnected until such time as the leak is corrected. **Safety mats** must be sufficient in length and weight to cover all exposed hoses. Grey Water Tanks are required by the Health Department and should be paid for at delivery. Two vendors may share a tank, if agreeable. **Blue Boys may not be used.**

Electric: You will be furnished with 110 volts/500 watts of electricity. If additional service is required, arrangements must be made with the Fair Electrician. You will be invoiced for additional service, which must be paid in the Fair Office prior to move out. Vendors needing over 500 watts are required to have at their site electric cables sufficient in length to reach the Fair's power source (a minimum of 200 ft.) from the vendor's site and Underwriter approved for rough surface usage. The cables should withstand constant foot traffic and exposure to the elements. Vendor's power panel must be Underwriter approved and electric cables with an capacity rating to meet the vendor's power needs.

Electric Continued: The cables must be connected into the vendors power panel, fused with proper overload protection of the cables, and overload protection for the branch circuits needed by the vendor. For Phase 1, (120/240 volts) the cable shall be a 4 conductor cable and for Phase 3, a 5 conductor cable. Both shall have a green ground conductor and be capable of being hard-wired by the Fair Electrician into the correct power source. Vendors may not connect or disconnect themselves.

Product Sales / Restrictions: If accepted, only those products listed with your application may be sold or displayed. Examples of Items deemed unacceptable: stun-guns, water guns, rubber band guns, any gun or toy having the appearance of a real gun, switch-blades, brass-knuckles, products from endangered animals, inappropriate items, drug-related merchandise, gum, or stickers. The Fair reserves the right to determine whether an item is considered offensive or in poor taste and to prohibit the sale or display of such. Also, the Fair must approve any raffles, drawings, or give-a-ways.

Signage: Vendors' signage must be of a professional nature; homemade signs are not allowed. Signs should include the company name as it appears on this application. Prices should be posted with the policy for refunds or exchanges.

Booth Sub-leasing / Sharing or Strolling: Vendors are strictly prohibited from strolling the grounds, sharing, subleasing, assigning or apportioning in whole or any part of their assigned space to any business or individual without the expressed approval of management.

Credentials: Upon arrival, exhibitors should proceed to the Administration Office for last minute instructions and credentials. The principal exhibitor(s) will receive **(1) parking pass and I.D. badge or entry tickets good for 12 days.** Please indicate additional workers on your application. Additional parking on the fairgrounds is not available. The fee for parking in the City lots is \$10.00 per day unless there is a Jaguar game.

Motor Home Sites are not available on the Fairgrounds: You may contact Hanna Park Campgrounds, 7 miles E. located at Mayport in Atlantic Beach, (904-249-4700) or Flamingo Lakes Resort, 7 miles N. off I-95 (904-766-0672).

SYSKO FOODS & PEPSI are official sponsors of the Jacksonville Fair. They contribute products and services for our membership and community projects, such as scholarships awarded to deserving students. While you are with us, they will be here to take your orders. No other company is allowed to take orders or deliver products to you before or during our fair.

Break Down: Vendors may not break down in whole or in part until the Fair has ended.

Safety/Security: Although police officers are on the fairgrounds, security is not furnished for individual concessionaires / vendor products, set-ups, or merchandise, this is the vendors' responsibility.

Vendors Must Furnish: Their own secure tent or trailer, signs, tables, table coverings, flooring, chairs, extension cords, hoses, etc. Fairground areas will be lighted, but vendors may wish to arrange for security and lighting for their own specific needs.

Motorized vehicles of any kind (except for the disabled) may not be used during open hours of the fair. This includes golf carts, mopeds, etc.. Vendors/Exhibitors may not move any vehicle on the fairgrounds until all guests have safely left. To do so would be a violation of the rules, which will result in deposit forfeiture and not being invited back.

A Fire Suppression System: Is required by order of the Jacksonville Fire Marshall in trailers or closed environments where cooking equipment produces grease-laden vapors. **LP Tanks: must be secured at all times.** 904-630-0445—(Code NFPA-96)

HOURS OF OPERATION
(May be Subject to Change)

Wednesday & Thurs.	Oct.31st & Nov. 1st	5:00 p.m.-11:00 p.m.	
Friday	Nov. 2nd	3:00 p.m.-11:00 p.m.	
Saturday	Nov. 3rd	10:00 a.m.-11:00 p.m.	
Sunday	Nov. 4th	10:00 a.m.-10:00 p.m.	
Monday	Nov. 5th	5:00 p.m.-11:00 p.m.	
Tuesday	Nov. 6th	5:00 p.m.-11:00 p.m.	
Wednesday	Nov. 7th	5:00 p.m.-11:00 p.m.	
Thursday	Nov. 8th	5:00 p.m.-11:00 p.m.	
Friday	Nov. 9th	3:00 p.m.-11:00 p.m.	
Saturday	Nov. 10th	10:00 a.m.-11:00 p.m.	
Sunday	Nov.11th	10:00 a.m.-10:00 p.m.	
Set-up:	Tuesday	October 30th	9:30 a.m.- 5:00 p.m.
	Wednesday	October 31st	9:30 a.m.-3:00 p.m.

Questions?

Contact: Beverly Hurst - Vendor Coordinator

Call: 904-353-0535

e-mail: beverly@jacksonvillefair.com

Mail: 510 Fairgrounds Place, Jacksonville, FL 32202