

# KANSAS EXPOCENTRE ELECTRICAL HOOK-UP REQUEST

(show name)		(show date)	
<b>Exhibiting Firm</b>	<b>Booth #</b>	<b>Contact</b>	<b>Phone</b>
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>

The Kansas Expocentre will provide electrical outlets within close proximity of your exhibit booth. The Expocentre ***DOES NOT PROVIDE*** extension cords, power strips, floodlights, or transformers. All equipment, services and connections must comply with all applicable codes, rules, regulations, ordinances, and statutes of the Kansas Expocentre, the City of Topeka, Shawnee County, and the State of Kansas. **In most cases a 25 foot cord is needed for electrical hook-up.**

Quantity: \_\_\_\_\_ 110 Volt Connection up to 20 Amps (Vendor) @ \$45.00\*  
 \_\_\_\_\_ 110 Volt Connection up to 50 amps @ \$55.00\*  
 \_\_\_\_\_ 208 Volt Connection (any) @ \$90.00\* per connection

***\*PLEASE ADD \$15.00 FOR ON SITE REQUESTS and/or Late PAYMENT.***

Please describe all electrical equipment to be used. If specialty equipment, please include amperage and wattage requirements. Use reverse side if more space is required.

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Call electrician Matt Rockers with questions regarding specialty equipment @ 785.235.1986

***The Kansas Expocentre must receive electrical hook-up application forms no later than three (3) days before the first move-in date.***

**PAYMENT MUST ACCOMPANY THE ELECTRICAL REQUEST payable by check, cash, or money order, or most credit cards (Visa, Mastercard or Discover).** The Kansas Expocentre reserves the right to disconnect power to exhibits if the power has not been paid for in full.

**Checks should be made payable to the Kansas Expocentre. Mail request forms and payment to:**

**Kansas Expocentre/SMG  
 One Expocentre Drive  
 Topeka, KS 66612-1442  
 Attn: Front Desk  
 (785) 235-1986 Fax: (785) 235-2967**

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**Authorized Signature**

**Credit Card #** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_ **CCV:** \_\_\_\_\_  
(we accept VISA, MASTERCARD or DISCOVER)