

KANSAS STATE FAIR COMMERCIAL EXHIBITOR INSURANCE REQUIREMENTS

Any exhibitor or concessionaire who wishes to exhibit at the Kansas State Fair is required to provide a Certificate of Liability insurance to our office prior to credential issue or pickup. A standard ACCORD form Certificate of Liability Insurance (no declarations pages or renewal certificates accepted) with, at least, the following requirements is required:

General Business Liability limits of :

~ \$1,000,000 Each Occurrence

~ \$1,000,000 Product Liability

Kansas State Fair and State of Kansas must be listed as additional insured. This verbiage must appear on the certificate we receive. Both entities must be added to the policy as additional insured for at least the fair dates. Given our State Fairgrounds is owned by the State of Kansas, you may use the same address for the certificate holder, which is Kansas State Fair/State of Kansas, 2000 N. Poplar, Hutchinson, KS 67502.

The policy expiration date must cover the full 10 day Fair period.

The name of the “insured” Exhibitor on the Certificate of Liability Insurance provided must be the same as the Business and/or Contact Name listed on the Exhibitor Contract. *Please list any DBA’s or LLC’s for your business if different from that listed on the Certificate of Insurance.*

Insurance declarations pages and automatic renewal policy statements will not be accepted as a valid form of insurance.

Should you choose to use our in-house insurance provider, please refer to the Haas & Wilkerson Insurance form online and conduct all business through the contact information on the form.

All Certificates of Insurance may be faxed to 620.669.3617, emailed to Janene.k.starks@ks.gov mailed to: Kansas State Fair, Attn: Commercial Exhibits, 2000 N. Poplar, Hutchinson, KS 67502. Should you or your agent have any questions, please don’t hesitate to contact us at 620.669.3606 or 620.669.3612.