



School Art Registration Instructions

- Click **Sign In** in the top right corner of page
- Choose **I am a Quick Group**
- Choose your **Group User Name** (your name)
Choose **I am a new group** and **Continue**
- Create a **Password** (can be as few as four characters and the same password can be used for each student). **Enter Email**
- Choose **Begin adding Exhibitors and Entries**
- Enter students **first and last name** and choose **This is a new exhibitor**
Continue
- Enter same **Password** as the quick group, **Teacher Name** and **School**
Continue
- Department: **School Art**
Division: **Choose the desired Grade Level**
Class: **Choose the desired Class** **Description (optional)**
Add Entry to Cart
- **Add New Exhibitor**
- Follow same steps as first entry
- When entire class is finished, **Check Out**
- Type **YES** in signature box **Submit**

[Print Detailed Receipt](#)

[Finish](#)