



PUBLIC EVENT APPLICATION

Company/Organization: _____

Tax I.D. # _____ Type of Event: _____

Event Name: _____ Event Date: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Cell: _____ Fax: _____

Email: _____

Estimated Attendance: _____ Number of Vendors: _____

Hours of Event: _____ Open to the Public: _____ Yes ___ No ___

Will Alcohol be served /sold*/present: Yes ___ No ___

** ABC License required when selling alcohol.*

FACILITIES (please check all that apply)

___ Building 1 ___ Building 2 ___ Building 3 ___ Building 4 ___ Harvest Hall

___ Budweiser Pavilion ___ Coors Grand Stand/Arena ___ Livestock Barns ___ Sales Pavilion

___ Jimmy Rogers Arena ___ Carnival Lot ___ Picnic Area ___ Lawn Areas

EQUIPMENT (please check all that apply)

___ Chairs ___ Tables ___ Bar ___ Risers ___ Stage

___ Baricades ___ Speaker's Podium ___ Ticket Booth ___ Picnic Tables w/benches

___ Spider Boxes ___ Bleachers (Seats 60) ___ Trash Cans

REFERENCES

Please provide a minimum of three event references, where you have produced an event before, with name, address, and phone number.

Venue Name: _____

Contact: _____ Phone Number: _____

Address: _____ City/State/Zip: _____

Event Date: _____

Venue Name: _____

Contact: _____ Phone Number: _____

Address: _____ City/State/Zip: _____

Event Date: _____

Venue Name: _____

Contact: _____ Phone Number: _____

Address: _____ City/State/Zip: _____

Event Date: _____

I understand that this application in no way guarantees or holds any facility for an event, and that I will be notified by issuance of a contract from the 15th District Agricultural Association (Kern County Fair and Event Center), if my application has been accepted. I also understand that an event cannot be advertised or promoted until written confirmation from the 15th District Agricultural Association (Kern County Fair and Event Center), has been received.

I certify that I have read and understand the Facility Rental Policies and Procedures.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

Kern County Fair and Event Center
15th District Agriculture Association

Facility Rental Policies and Procedures

Alcohol

The 15th District Agricultural Association (Kern County Fair and Event Center) and the law require that all persons must be 21 years of age for sale, service, consumption and/or possession of alcoholic beverages. If the renter is selling alcohol they must obtain an Alcoholic Beverage Control license and provide the Fairgrounds with a copy of the license.

Insurance

All persons renting any facility or property of the 15th District Agricultural Association (Kern County Fair and Event Center) are required to provide evidence of insurance for General Liability in the amount of at least \$1,000,000 and Liquor Liability in the amount of \$1,000,000 if alcoholic beverages are being **sold**. Insurance coverage is available and may be purchased through the California Fair Services Authority.

Sound Checks/Music

We want to remind all of our renters that we have many neighbors and out of courtesy to them we ask that you please keep the noise at a minimum. If your event is not scheduled to begin until 12:00 pm then please do not play your music prior to that time as you set- up. Sound checks should be kept to a minimum amount of time as only needed and should **NOT** be done prior to 10:00am.

During the event the sound level should be kept at a minimum that allows enjoyment to your crowd but is not excessive to the surrounding neighborhood. Bass levels should be monitored and should not be excessive and should not reverberate back against the building creating an uncomfortable environment.

Any and all false or misleading statements made by or on behalf of the renter will be grounds for immediate termination of any and all agreements and forfeiture of all rentals fees and/ or deposits paid as well as consideration of any future contracts.

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Pursuant to the Americans with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 15th District Agricultural Association (Kern County Fair and Event Center) Board, Committee, or any Advisory meetings, or in connection with the Kern County Fair and Event Center Activities, may request assistance at the Kern County Fair and Event Center Office, 1142 South P Street, Bakersfield, CA 93307 or by calling (661) 833-4900, during normal business hours. Requests should be made 72 hours in advance whenever possible.

Signature: _____ Date: _____