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# Theater Technical Package

200 West Ridge Road

Rochester, NY 14615

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# 1 INTRODUCTION

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## 1.1 OVERVIEW

This document is intended to provide comprehensive technical information about the Eastman Kodak Company's "Kodak Center Theater". We hope that this information will help organizations in planning their events. However, please understand that any critical dimensions must be checked on site. The most recently published revision of this document may be found on the Kodak Center website.

## 1.2 CONTACT INFORMATION

If any questions arise from the material presented in this document, or if a dimension or characteristic of the facility is not answered by this document, please direct inquiries to one of the following people:

### 1.2.1 For Non-Ticketed Events:

Lori Faul, Facility and Event Manager  
Eastman Kodak Company

E-Mail: [lori.faul@kodak.com](mailto:lori.faul@kodak.com)

### 1.2.2 For Ticketed Events:

Jeff Marsha, General Manager  
ASM Global

E-Mail: [jmarsha@asm.kodakcenter.com](mailto:jmarsha@asm.kodakcenter.com)

# 2 LOADING

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## 2.1 OVERVIEW

The Kodak Center Theater is located on the 2<sup>nd</sup> through 4<sup>th</sup> floors of a seven-story building on the perimeter of Eastman Business Park. It is required for all trucks to go through an entrance gate, loading dock, and freight elevator to reach the stage. Most equipment will fit without issue.

## 2.2 LOADING DOCK

The loading dock is located on the first floor of the building and is equipped with three truck-level bays with load levelers. As the loading dock is inside the perimeter of Eastman Business Park, badge access is required to reach publicly accessible areas from the loading dock such as the building lobby, stage, etc.

## 2.3 FREIGHT ELEVATOR

A freight elevator is available to transport equipment to the stage level on the 2<sup>nd</sup> floor. This elevator requires badge access (available to limited event personnel) and is located directly on the loading dock and opens on the 2<sup>nd</sup>

floor in a hallway adjacent to the stage, as well as onto the 3<sup>rd</sup> floor for balcony and dressing room access. The dimensions of the freight elevator are 7'11' high, 8' wide, and 11'8" deep. It has a weight limit of 10,000 lbs.

## 2.4 DOORWAY DIMENSIONS

The backstage doors measure 5' 8" wide at narrowest point and 8'10" tall when fully open; props larger than these dimensions will fit on the freight elevator but *will not* fit through the backstage doors. The side doors providing access to the house and tech booth area measure 54" x 82 1/4" at the "fully" open position.

## 2.5 ADDITIONAL PARKING FOR CREW, TRUCKS, AND BUSES

A large parking lot exists across the street from the Kodak Center, which can provide ample additional parking for both crews and guests.

## 2.6 CARTS

A wide variety of carts are available for transporting equipment during load-in and load-out. Carts should be returned to the loading dock when not in use. Please contact the theater operations staff for specific information on the dimensions and availability of the carts.

## 2.7 PALLET JACKS

A pallet jack is available for use when loading in and loading out. This pallet jack should remain within the loading dock area when not in use.

## 2.8 FORK LIFTS

No forklifts are available in the building, but clients are welcome to source the equipment themselves, with the understanding they are to be electric if to be utilized within the building and meet proper safety requirements along with freight elevator weight limits.

## 2.9 CRANES

An access door that opens directly onto stage is available for loading of scenery that is too large for the freight elevator. Since this door is located 24 feet above grade level, a crane or lift is required to use it. Additional charges will apply. Arrangements for use of this access door must be made well in advance to research possible safety implications and obtain the appropriate permits.

# 3 STAGE

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## 3.1 OVERVIEW

Overall, the stage is 114' 6" wide and 38'5" deep. The Stage Left wing is 24' 6" wide at the most extreme point downstage. At approximately 13'2" from the rear wall, the Stage Left wing is reduced to approximately 20'. The Stage Right wing is 18' for the entire depth of the stage. See Drawing 15.6 "26 Stage Measurements" 15.6.

### 3.2 PROSCENIUM

The proscenium opening is 72' wide and 28' 6" high. When the main curtain is in the fully open position, the maximum width is approximately 66.' The proscenium height can be regulated by the position of the valance; minimum height is 20' and maximum height is 28' 6."

### 3.3 STAGE FLOOR

The stage floor is covered with black Roscolemum; `Rosco's version of "Battleship Linoleum." The material is suitable for general use and is a suitable basis for most dance acts.

### 3.4 ORCHESTRA PIT

The orchestra pit has a capacity of 12 musicians comfortably. 18 music stands with lights are available they adjust vertically but have a fixed angle. It is wired with 15 XLR connections (HR) patches 130-144 these are paralleled on (HL) with 6 connections patches 139-144, power outlets, and 2 network cables for digital signal runs.

The pit depth is approximately 26" lower than the house floor at the front of the auditorium, and 5'5" lower than the stage deck. The pit width is 12' x 36'. There is a separate entrance to the orchestra pit area from the 1<sup>st</sup> floor of the building.

The pit may be filled with risers to a level approximately the same as the house floor. Additional charges will apply to move or remove the risers; please contact the event administrator before contract signing if you are planning on using this area.

## 4 BACKSTAGE

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### 4.1 OVERVIEW

The main theater package includes access to the green room adjacent to stage as well as two dressing rooms equipped with toilet and shower facilities. Additional dressing rooms, crew lounges, or general use space can be arranged for additional cost.

### 4.2 GREEN ROOM

The green room is a 328 sq. ft. general purpose lounge for performers and event staff. It includes a refrigerator, Keurig coffee maker, sofa, loveseat, and reclining leather chairs. The green room is fully lockable and accessible directly from stage and from the backstage hallway. It is equipped with wireless internet and a clear-com stage feed.

### 4.3 2<sup>ND</sup> FLOOR DRESSING ROOMS

Each of the 2 dressing rooms are equipped with 2 lighted vanity mirrors, 1 full body mirror, a sofa, a clothing rack, a shower, and a bathroom. The dressing rooms both measured roughly 186 sq. ft. Both are fully lockable and accessible from the backstage hallway. Equipped with a clear-com stage feed.

### 4.4 3<sup>RD</sup> FLOOR DRESSING ROOMS

The 3<sup>rd</sup> floor dressing rooms are accessed via a stair tower in the backstage hallway, and are comprised of:



- A single, large dressing room measuring 465 sq. ft., equipped with 13 lighted vanity mirrors and 2 full body mirrors, suitable for choruses or other medium-need performers.
- A private, lockable hallway consisting of 5 individual small (roughly 85 sq. ft.) dressing rooms each equipped with a desk and lighted vanity mirror, with two individual sets of shared bathroom/shower facilities (2 toilets, 2 showers, and 2 sinks on women's side along with toilet, urinal, 2 sinks, 2 showers on men's side), and one larger dressing room (394 sq. ft) equipped with 16 vanity mirrors and 1 full body mirror.

Each of the 3<sup>rd</sup> floor dressing rooms are equipped with clear-com stage feeds and are individually lockable. Additional public bathrooms are accessible nearby.

#### 4.5 CAFETERIA AND MULTIPURPOSE ROOMS

The cafeteria adjacent to theater measures roughly 200' by 60' (roughly 12,000 sq. ft.) and has a maximum legal capacity of 1,050 people. Cafeteria-style seating is available in several configurations and can be setup to your liking prior to your event. Fabric and wooden room partitions can be set up to partition the space and allow for extra dressing areas, crew lounges, VIP, reception areas, meet and greet areas, or similar needs. Please contact the event administrator if you would like to use this area.

A central multipurpose room measuring 43' by 48' (roughly 2,064 sq. ft.) and 4 smaller multipurpose rooms measuring ranging from (230 sq. ft. to 300 sq. ft.) exist opposite the theater adjacent to the cafeteria. These rooms are suitable for use as production offices, crew lounges, low-need dressing rooms, equipment storage, or similar needs.

Note that the entire cafeteria cannot be made into a private area during an event, as this would block access to concessions, egress, and restrooms.

#### 4.6 PROP ROOM

A prop room area is available adjacent to the stage for storage of small props and other equipment. The approximate dimensions are 20' x 24'. The prop room is furnished with countertops with electrical power for power tools. Please discuss planned use of this space with the theater operations staff in advance of your event.

## 5 RIGGING

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### 5.1 OVERVIEW

The stage rigging system consists of 42 single purchase counterweight line sets operated from stage level on Stage Right. Several motorized battens exist for traversing and flying screens and curtains; controls are located stage left, stage right, and at the tech booth.

The main curtain is located on line-set 3 and is of a gold color

Line-sets 8, 10, and 25 contain non-removable movie screens. Line-set 8 is a front projection screen that is motorized and controlled from downstage right. Masking for these curtains is also electronically controlled from stage left, stage right, or the control booth. Planned use of any of these line-sets or devices should be discussed with the theater operations staff well in advance.

## 5.2 LINE-SET LISTING

Set Number	Set Type: CW – Counter Weight M - Motorized DH - Dead Hung	Set Description/Name	Maximum Set (Including batten weight)	Distance to Apron
<b>FC</b>	M	Fire Curtain	N/A	2'8"
<b>1</b>	CW	Cascade	1177, 1825	3'
<b>2</b>	CW	Main Valance	1177, 1825	4'
<b>3</b>	CW	Main Curtain	1345, 2086	4'6"
<b>4</b>	CW	#1 Border Light	1345, 2086	5'
<b>5</b>	CW	#1 Electric	1345, 2086	6'
<b>6</b>	CW	Olio Border	1177, 1825	6'6"
<b>7</b>	CW	Olio	1177, 1825	7'
	M	Front Screen Top Masking	1177, 1825	
<b>8</b>	CW	White Front Projection Screen	1345, 2086	8'6"
<b>9</b>	CW	Open	1177, 1825	10'
<b>10</b>	CW	Rear Projection Screen	1177, 1825	10'6"
<b>11</b>	CW	Open	1177, 1825	11'
<b>12</b>	CW	Open	1177, 1825	12'
<b>13</b>	CW	#2 Border Light	1177, 1825	12'6"
<b>14</b>	CW	#2 Electric	1345, 2086	13'
<b>15</b>	CW	Open	1345, 2086	14'
<b>16</b>	CW	Black Mid-Stage Traveling Full Drape	1177, 1825	14'6"
<b>17</b>	CW	Open	1177, 1825	15'
<b>18</b>	CW	Open	1177, 1825	16'6"
<b>19</b>	CW	Open	1177, 1825	16'
<b>20</b>	CW	#3 Electric	1177, 1825	18'
<b>21</b>	CW	#3 Border Light	1345, 2086	18'6"
<b>22</b>	CW	Black Border	1177, 1825	19'
<b>23</b>	CW	Open	1177, 1825	20'
<b>24</b>	CW	Black Traveler	1177, 1825	20'6"
	M	Rear Screen Top Masking	1177, 1825	
<b>25</b>	CW	Silver Front Projection Screen	1345, 2086	21'
<b>26</b>	CW	Open	1177, 1825	21'6"

<b>27</b>	CW	Open	1177, 1825	23'
<b>28</b>	CW	Open	1177, 1825	24'
<b>29</b>	CW	#4 Border Light	1177, 1825	24'6"
<b>30</b>	CW	#4 Electric	1177, 1825	25'
<b>31</b>	CW	Black Border	1177, 1825	26'
<b>32</b>	CW	Open	1177, 1825	27'
<b>33</b>	CW	Traveling Legs	1177, 1825	28'
<b>34</b>	CW	#5 Border Light	1345, 2086	28'6"
<b>35</b>	CW	Open	1177, 1825	29'
<b>36</b>	CW	Open (Mylar in storage)	1177, 1825	30'
<b>37</b>	CW	Open	1177, 1825	30'6"
<b>38</b>	CW	Open	1345, 2086	32'
<b>39</b>	CW	Cyc	1177, 1825	32'6"
<b>40</b>	CW	Full Black Drape	1177, 1825	33'
<b>41</b>	CW	Open	1345, 2086	34'
<b>42</b>	CW	Open	1345, 2086	34'6"

### 5.3 LIMITATIONS AND DIMENSIONS

Battens are approximately 82' long and 2" in diameter. All battens trim to within 4' 6" of the stage deck. The grid elevation is 69' 6" above the stage deck, and all battens except for electrics can be flown to 65', or within 4' 6" of the grid.

Note that electrics can only be flown to an elevation of approximately 38' above the stage deck because of the umbilical that supplies power to the electrical distribution equipment.

The loading bridge is located at approximately 8' below the height of the grid floor.

## 6 ELECTRICS

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### 6.1 OVERVIEW

The Kodak Center is fully equipped to provide electrical power for all sizes of shows in a variety of configurations.

### 6.2 COMPANY SWITCH

The company switch is located on stage level in an alcove off downstage right, approximately 5' downstage of the plaster line in the extreme downstage right corner. The company switch allows one each of 200 amps, 3-phase and 400 amps, 3-phase.

## 6.3 BATTEN ELECTRICS LISTING

See Drawing 15.1 Stage Electrics for more details.

Electric Number	Line-Set	Circuits	Amps
1	5	25	20
2	14	18	20
3	20	30	20
4	30	18	20

## 7 LIGHTING

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### 7.1 OVERVIEW

Kodak Center's lighting is almost entirely conventional fixtures driven by an ETC Ion lighting console. A wide variety of gels are available for use. Our standard setup consists of a white down wash from 4 electrics, and 5 sets of border lights available in red, green, and blue.

### 7.2 FIXTURE LISTING

Quantity	
4	Strand 4.5" 25-50 zoom 500w
25	Altman 1KL6 12 Degree
26	Altman 1KL6 20 Degree
2	Altman 1KL6 30 Degree
9	Altman 1KL8 14-24 zoom
25	8" Fresnel
126	Altman Par 64
2	American DJ Super Strobes
28	"Chauvet" Freedom Par Quad-4

### 7.3 DIMMING SYSTEM

The dimming system is an L.M.I. L86 system with 453 dimmers, wired in a dimmer-per-circuit fashion. The system is fed from two 800 amp three-phase services. The dimmer room is located 2 stories above the stage level on stage right.

### 7.4 LIGHTBOARDS

Our lighting system is controlled via DMX. There exists a switcher box at the tech booth that can allow control from either of our two lighting boards (see below) or from any other DMX-capable source.

#### 7.4.1 ETC Ion

Our primary lighting controller is an ETC Ion with a 40-channel fader wing and 2 touch screen monitors. The board is IRFR/ARFR capable.

The board is patched in a 1-1 channel-to-address fashion. Please see section X (circuit listing) for more details, or download our default show file at X.

#### 7.4.2 ETC Insight

This board has a 3 ½" disk drive, 200 cues, 72 channels, 144 sub masters on two pages. (Primarily a backup board)

### 7.5 BORDER LIGHT LISTING

See Diagram 15.2 for more details.

Number	Colors	Line-Set
1	Red/Blue/Green	4
2	Red/Blue/Green	13
4	Red/Blue/Green	21
5	Red/Blue/Green/Light Blue	29
6	Red/Blue/Green/Light Blue	34

### 7.6 FIXTURE/LIGHTING CIRCUIT POSITIONS

#### 7.6.1 Stage Tormentors

There are 6 20-amp circuits on each tormentor. The two tormentors are located on Stage Left and Stage Right respectively.

#### 7.6.2 Floor Pockets

There are 6 20-amp circuits in floor pockets on each side of the stage. There are also 40 20-amp circuits in floor pockets running across stage, approximately 10' from the rear wall. See Diagram 15.3 for more details.

#### 7.6.3 Auditorium Tormentors

There are 9 20-amp circuits in each of the auditorium tormentors. The throw is approximately 65' to stage from the center apron. These tormentors are accessible via ladder from the Front of House catwalk and requires use of a fall arrest harness. See Diagram 15.4 for more details.

#### 7.6.4 House Cove

In the house cove, there are 27 20-amp circuits and 6 50-amp circuits. The throw is approximately 50' to stage at a steep angle.

#### 7.6.5 House Spot Lights

There are 2 Super Trouper Xenon's located in the 4<sup>th</sup> floor projection booth at the rear of the balcony.

#### 7.6.6 House and Work Lights

The house lights and most work lights are embedded in the ceiling. Additional backlight walk-across lights are on the upstage wall. Control for both is from the lighting console.

#### 7.6.7 Balcony Front

There are 12 20-amp circuits available in the balcony front lighting position (6 on House Left and 6 on House Right) The positions are equipped with 12-Altman Lekos 12-degree fixtures. The throw is approximately 90 feet to stage at a shallow angle. See Diagram 15.4 for more details. Use of fall arrest harness is required for focusing /adjusting these fixtures to be supplied by user.

## 7.7 SMOKE, FOG, AND MIST MACHINES

To use any smoke, fog, or mist machines in the theater, please see section 13.2 “Open Flame Permit and Smoke Detection”. Kodak has a DF 50 Mist Machine available for use at additional cost.

# 8 VIDEO

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## 8.1 OVERVIEW

The theater can run feature length movies via either analog or digital projection. We have a wide variety of signal adapters and extenders on hand; however, we always encourage events to bring their own adapters to HDMI or VGA. Presentation clickers and laser pointers are available.

## 8.2 PROJECTION POSITIONS

The theater has three projection positions. The primary position is in the tech booth at the front of house position. A second projection booth is located at the top of the balcony seating area on the 4<sup>th</sup> floor, and houses film projectors. A third projection testing lab is located directly behind the tech booth on the main floor of the theater.

## 8.3 PROJECTOR LISTING

Quantity	Brand	Type
1	Christie	HD14K-M
2	Norelco	35-70 mm projectors
1	Dolby	Optical System for film projection

## 8.4 PROJECTION SURFACES

Line-sets 8, 10, and 25 contain non-removable movie screens. Line-set 8 is a front projection screen that is motorized and controlled from downstage right. Masking for these curtains is also electronically controlled from Stage Left, Stage Right, or the control booth.

# 9 COMMUNICATIONS

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## 9.1 OVERVIEW

This section encompasses general details of data and signal communications equipment. For specific details, please contact event personnel.

## 9.2 NETWORK

A dedicated, unswitched, un-routed cat-5e cable runs from the tech booth to the orchestra pit. Additionally, the ETC Ion Lighting Console is connected to a switch and a Trend Net Wireless Access Point. Request to access the Kodak Intranet and ethernet drops do exist around the space. Guest Wi-Fi available. For live streaming purposes a dedicated hardwired connection is available from the tech booth area along with another connection near stage.

### 9.3 PHONE LINES

Some cellular provider and phone combinations have difficulty penetrating the structure of Kodak Center. There are landline connections and handsets available around the facility including the stage, tech booth and backstage areas.

### 9.4 CLEAR-COM

The facility uses a 4 channel Clear-Com system, with jacks and speakers located throughout the auditorium, stage, prop room, dressing rooms, and other related areas. Under normal conditions, a program input is fed into the system for assistance in hearing activities on stage.

#### 9.4.1 Clear-Com Belt-pack Connection Location Listing

Quantity	Location
2	Tech Booth
2	Follow Spot/Projection Booth
1	Balcony Rail
1	Main Floor, Center House
1	Stage Left
1	Stage Right
2	Fly Rail
2	Upstage Wall

#### 9.4.2 Clear-Com Speaker/Program Location Listing

- Stage Left (*normally off*)
- Stage Right (*normally off*)
- Prop Room
- Green Room
- 2<sup>nd</sup> Floor Dressing Rooms
- 3<sup>rd</sup> Floor Dressing Rooms

### 9.5 WI-FI

Wi-Fi exists throughout most of the building. Internal Kodak Wi-Fi requires a Kodak-issued device to identify itself to the network; clients with access to Kodak Intranet will be able to function as normal.

Other clients must attach to our guest wi-fi. The SSID and WPA2 key will be given on-site. The speed of the internet naturally depends on the device you connect and how many. We have a dedicated 250 Mb link just for the B28event link.

## 10 AUDIO

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### 10.1 OVERVIEW

The Kodak Center is a mono-only house, utilizing a 52-channel analog console. Outboard signal processing wired and wireless microphones, powered QSC stage monitors, and assisted listening devices are available.

## 10.2 SOUND CONSOLE

A Yamaha PM 3500 is the primary sound console driving the space. It is full patched to our patch bay. Output to the main loudspeaker cluster is driven through matrix output 5.

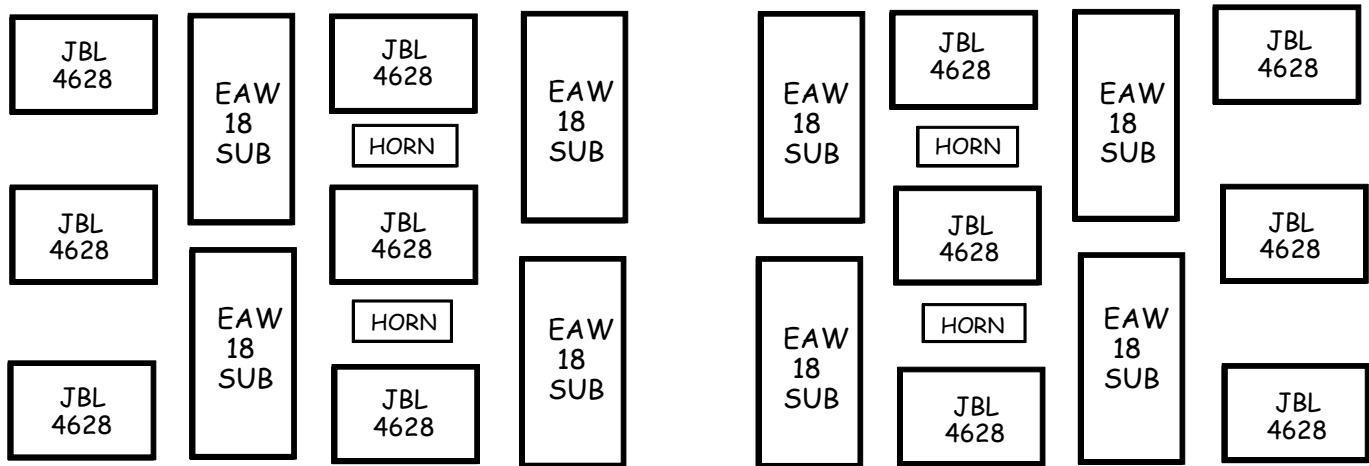
## 10.3 LOUDSPEAKER SYSTEM

The loudspeaker system is in the stage proscenium.

### 10.3.1 Loudspeaker Listing

Quantity	Model
12	JBL-4628
8	EAW FL-18 Subwoofer
2	JBL-2385 horns with JBL 2445 drivers
2	JBL-2380 horns with JBL 2445 drivers

### 10.3.2 Loudspeaker Position Diagram



### 10.3.3 Amplifier Listing

Quantity	Model
4	Crown PSA2
5	Crown K2
2	Crown Delta Omega

## 10.4 STAGE MONITORS

## 10.5 MICROPHONE LISTING

Quantity	Microphone
6	"AKG" C 414/48
6	"AKG" C 460 Condenser Microphone



4	"AKG" C 535 EB Condenser Microphone
1	"AKG" D 125 Dynamic Cardioid Microphone
5	"C-Ducer" CX Stereo Tape Contact Microphone
5	"Crown" PCC 160 Boundary Layer Microphone
4	"Crown" PCC 170GT Boundary Layer Microphone
6	"Sennheiser" MD421 Cardioid Dynamic Mic
4	"Sennheiser" MD441 Dynamic Super-Cardioid Microphone
1	"Sennheiser" ME 102 Omni-Directional Lavalier Microphone
2	"Sennheiser" MKH 416 T Shotgun Tube Microphone
1	"Shure" 185 Lavalier Condenser Microphone
1	"Shure" 839w Lapel Microphone
3	"Shure" Beta 58 Super-Cardioid Dynamic Microphone
1	"Shure" MX412D/C Desktop Mounted Cardioid Gooseneck Microphone
2	"Shure" SM 58 Cardioid Dynamic Microphone
4	"Shure" SM 83 Lavalier Microphone
1	"Shure" SM 85 Cardioid Condenser
10	"Shure" UR1 Belt Pack
7	"Shure" SC1-CK Belt Pack
3	"Shure" L2AD Beta 58 Wireless Microphone
2	"Shure" SC2-CQ Beta 58a Wireless Microphone
2	"Shure" SC2-CH Beta 87 Wireless Microphone
1	"Shure" SC2-CG SM58 Wireless Microphone
1	"Shure" ULX2-J1 Beta 87a Wireless Microphone
8	"Shure" UR2 Beta 58a Wireless Microphone

### 10.6 DIRECT BOX LISTING

Quantity	Model
1	"Proco" DB-1
1	"Sescom" MLD-1 MKII
5	"Whirlwind" Director

### 10.7 OUTBOARD EQUIPMENT LISTING

Quantity	Model
1	"ADC" Patch Bay Interconnect
1	"Ashly" 4.24c Processor
1	"ClearCom" 4 Channel
19	"DBX" 903 Compressor/Limiter
7	"DBX" 904 Noise Gates
1	"Klark Teknik" DN 60 RTA
2	"Klark Teknik" DN-360 EQ
1	"Lexicon" PCM 70

## 10.8 ASSISTED LISTENING SYSTEM

The theater is equipped with an FM hearing system to assist the hearing impaired. These units are available at the sound booth at the rear of the main floor prior to the event. The client should advise patrons to pick up these units 15 to 30 minutes before the event begins. To prepare for the performance, the sound booth will not be able to provide this equipment during the 15 minutes leading up to the start of the performance. The receiving devices are provided at no charge to the client or the patron; however, a driver's license or some other form of photo identification is required as a deposit.

## 10.9 BACKLINE

- 1 x Steinway 6' Piano (tuning at client's expense)

# SOFT GOODS

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## 10.10 OVERVIEW

Kodak Center has many stage drapes and some portable pipe and drape available. Please refer to the line set listing in Section 5.2 "Line-Set Listing" for a description of our typical setup (subject to change), or below for more details on the stage drapes themselves.

Some curtains may be relocated or removed to accommodate scenery or other equipment. Please discuss this possibility with the theater operations staff well in advance. The hanging plot must be restored to the stock-hanging plot after the event unless other arrangements are made.

## 10.11 STAGE DRAPERY

The main curtain is of a gold color is on line-set 3. It can either be traversed or flown by a manual operator. When the curtain is in the full-open position, the approximate proscenium opening is 66'.

The curtains on line-sets 7 and 24 are manually flown and traversed electronically. Controls are available on Stage Left, Stage Right, and the tech booth. The legs on line-set 16 and the legs on line-set 33 are both manually traversed and flown. None of these legs are full curtain.

## 10.12 PIPE AND DRAPE

16' high pipe and drape at Kodak Center is often used for long-term installations. Please contact event personnel for current availability.

# 11 CARPENTRY

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## 11.1 OVERVIEW

Kodak Center generally requests that sets are built off-site and brought to the center, along with all tools necessary to assemble.

## 11.2 AVAILABLE TOOLS

Tools are generally not available to incoming events. Please bring your own equipment.

## 11.3 SET BUILDING

Sets should be built and painted off-site and loaded in. Kodak Center does not have adequate facilities to build sets on-site.

## 11.4 RISERS

In addition to the listing below, we have 2 pairs of stairs: 2 each of 16" and 24" high.

Quantity	Height	Width	Length
10	8"	15"	8'
5	8"	33"	8'
3	8"	48"	8'
6	16"	15"	8'
7	16"	33"	8'
8	16"	48"	8'
7	24"	15"	8'
6	24"	33"	8'
14	24"	48"	8'
6	32"	33"	8'
8	32"	48"	8'
7	8"	48"	48" triangles
3	40"	48"	8'

## 11.5 FASTENING

Nothing may be fastened to the floors, walls, or ceiling of the stage, house, lobby, or backstage areas.

# 12 STORAGE

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## 12.1 OVERVIEW

Kodak Center does not provide long-term storage of equipment past the load-in and load-out periods of the event. In exceptional circumstances, short-term space beyond these periods may be arranged for an additional charge. Please contact event staff if you wish to plan.

## 13 VENUE POLICIES

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### 13.1 FIRST AID AND EMERGENCIES

Kodak Center has an internal fire and medical staff that services Eastman Business Park. In the event of an emergency, dial (585) 722-9911 (or 911 from a Kodak landline) to reach the Kodak Command Center, which will route your call accordingly. To reach these services in a non-emergency situation, dial (585) 722-2121

### 13.2 OPEN FLAME PERMIT AND SMOKE DETECTION

If a simple open flame device (candle, lamp, etc.) is to be used, please notify the event administrator.

The theater is equipped with beam smoke detectors. These detectors are located above the stage, in the catwalk areas and within the house. These detectors can be falsely activated by use of theatrical smoke, fog, mist, haze, or balloons. If the event plans to use any of the devices, at least three days' notice must be given to obtain the proper permits to bypass the theater smoke detectors for the duration of the event.

If the event will be using any smoke, fog, mist, or haze machine that is not currently owned by Eastman Kodak Company, please supply the MSDS sheets for the fog liquid to the theater operations staff so that the theater remains in compliance with safety regulations.

### 13.3 BALLOONS

Balloons will trigger our smoke detectors. Please see the previous section.

### 13.4 FALL-ARREST HARNESSING

Kodak Center requires personnel to be harnessed before accessing certain areas, such as the balcony front and tormentor lighting positions. Non-Kodak Personnel are liable for their own harnessing equipment. Contact event personnel for specific details.

## 14 HOUSE

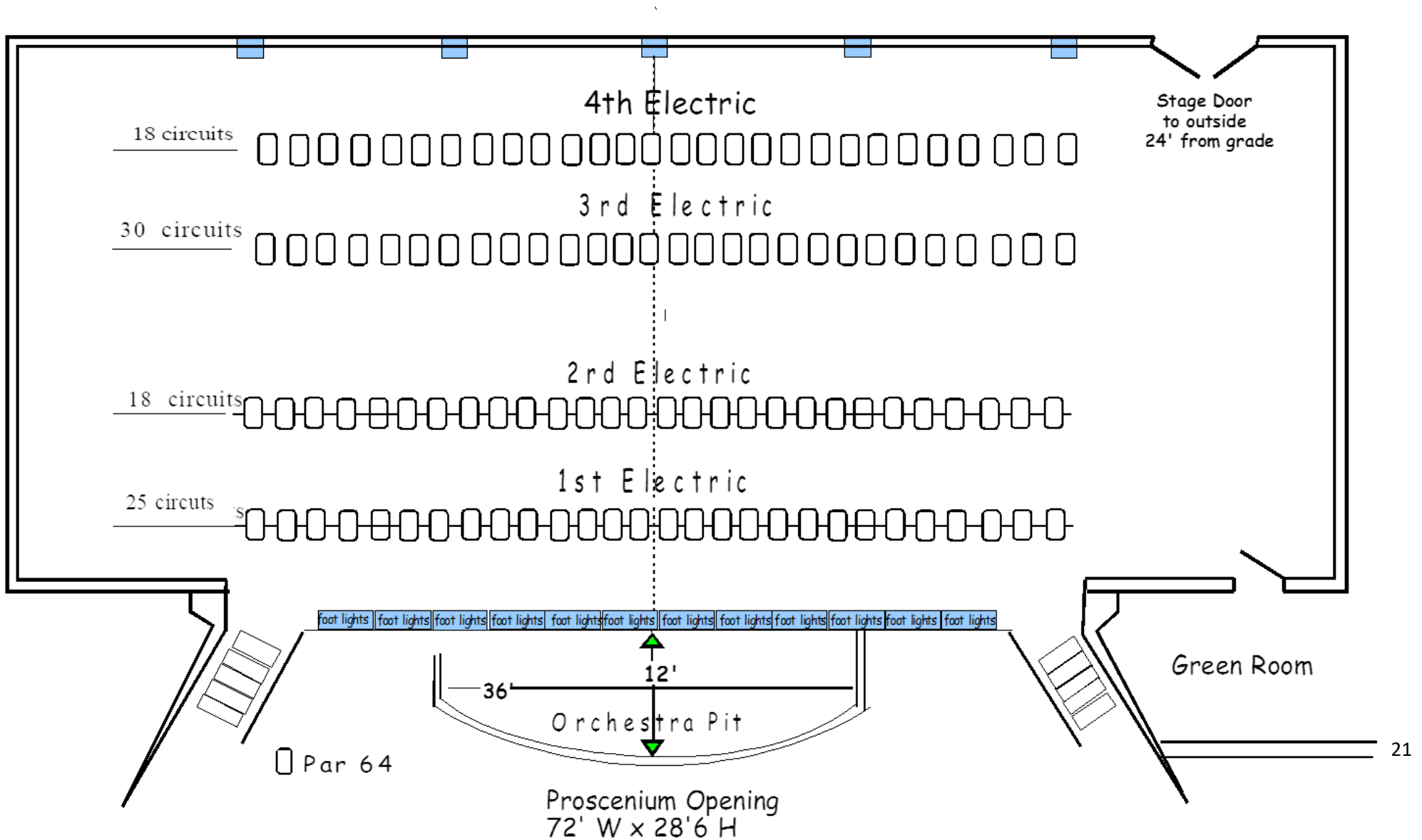
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### 14.1 SEATING

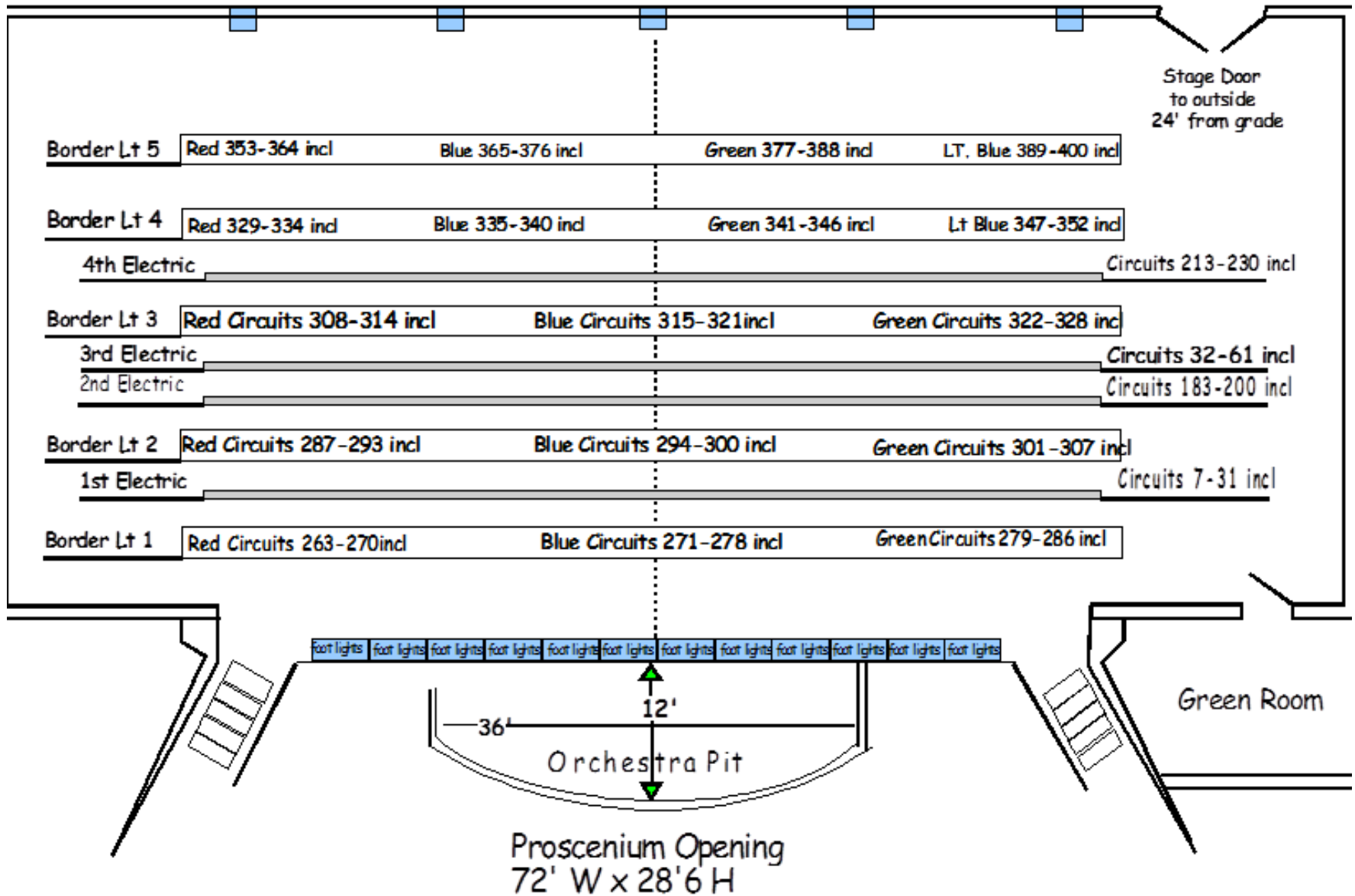
The maximum seating capacity of the theater is 1,968 seats. This includes 1,338 seats on the main theater floor and 630 seats on the balcony level. There is handicapped accessible seating on the main theater floor, located at the center of the auditorium behind the center aisle that crosses from House Right to House Left. Please see the Seating Chart (Diagram 15.7) for more specific information.

# 15 DIAGRAMS

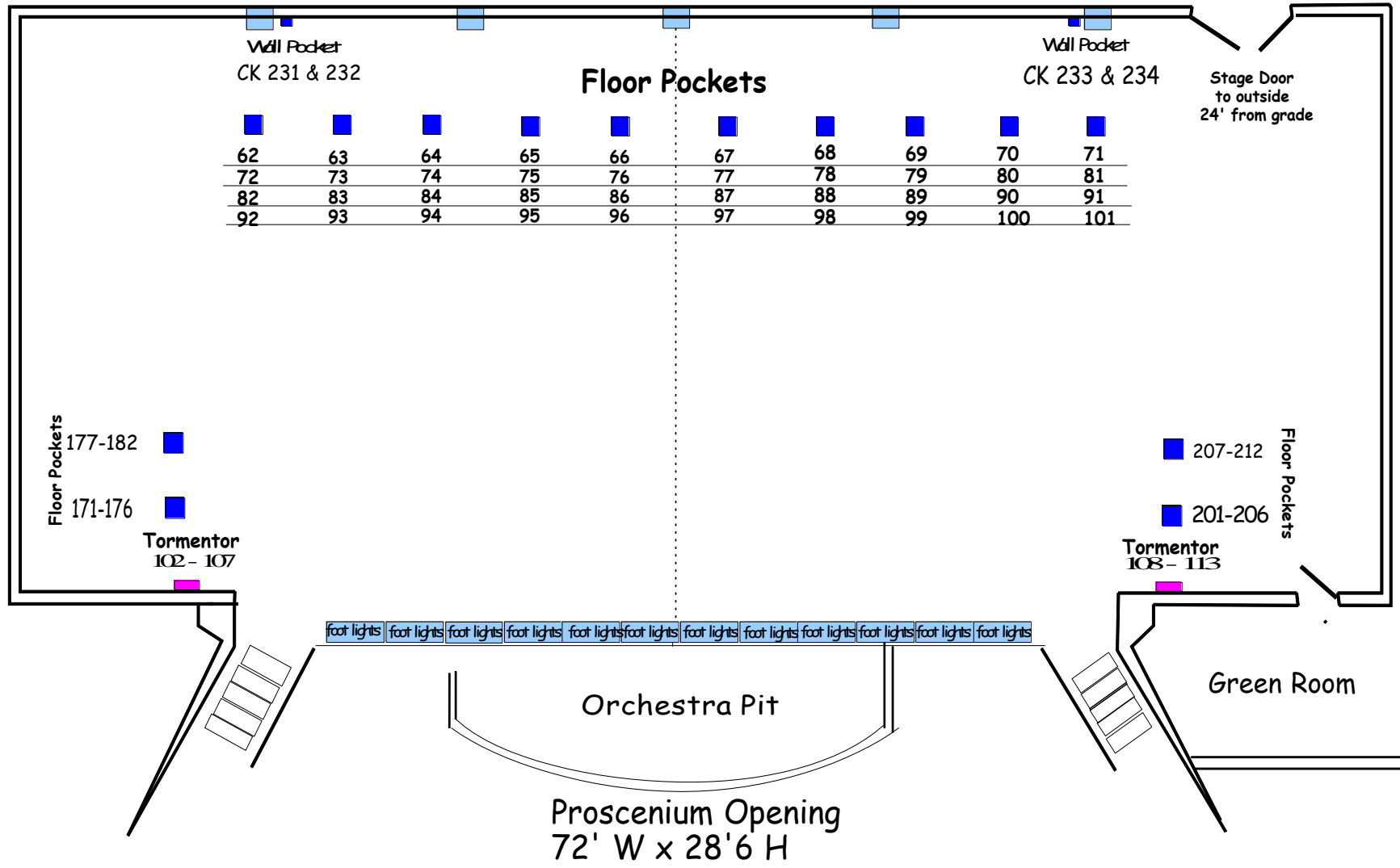
## 15.1 STAGE ELECTRICS



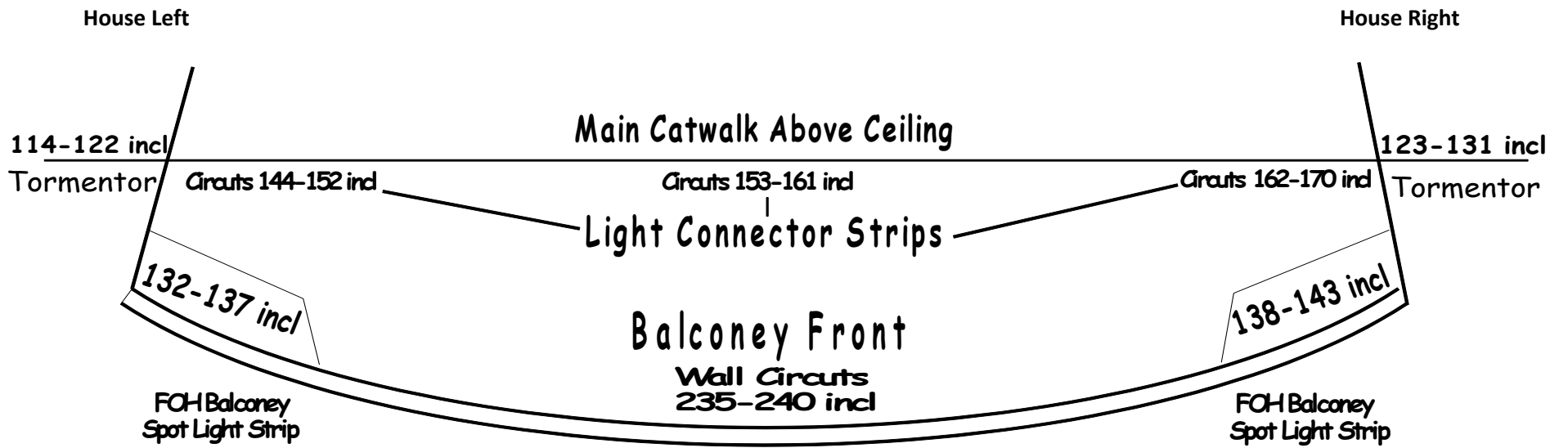
## 15.2 BORDER LIGHTS AND STRIP LIGHTS



# 15.3 FLOOR POCKETS

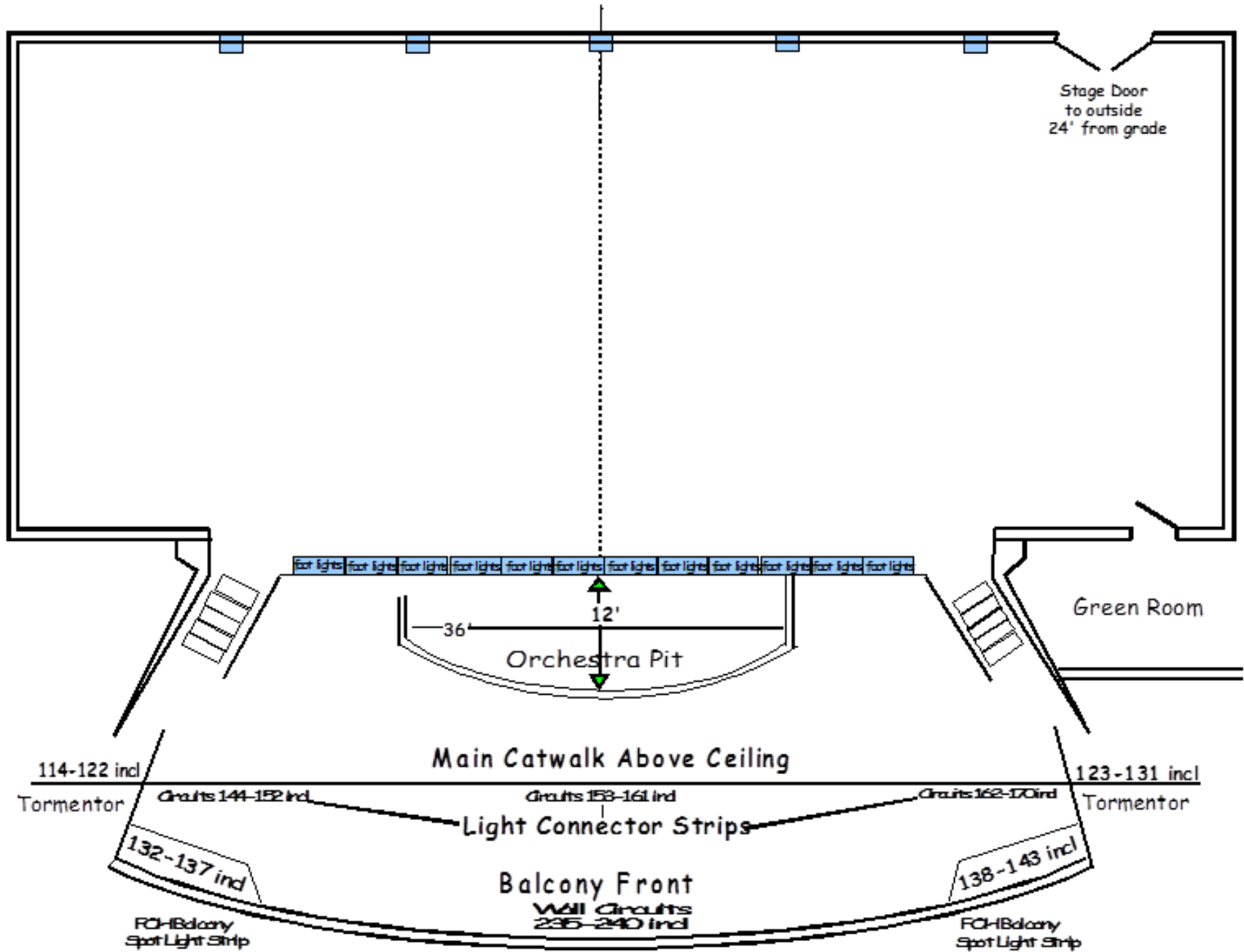


15.4 FRONT OF HOUSE

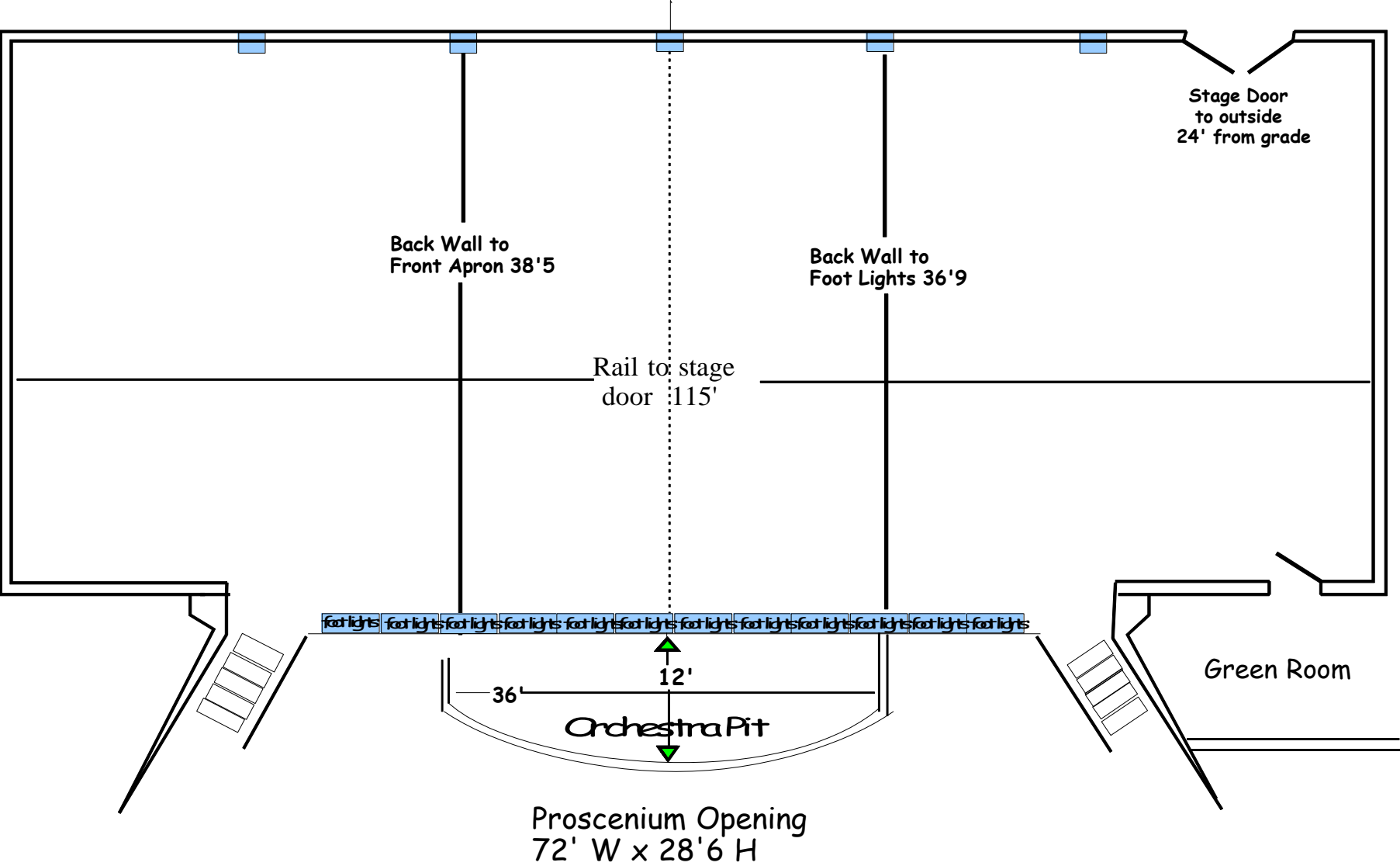




15.5 FRONT OF HOUSE AND STAGE



15.6 STAGE MEASUREMENTS



# 15.7 SEATING CHART

## Kodak Center

Rochester, NY

End Stage

