

October 9, 2018

Fair Board Minutes

The meeting was called to order by Jerry Johnson at 5:58 pm

Pledge of Allegiance: Led by Dave Fair.

Roll Call: Board members present were Jerry Johnson, Dave Fair, Joe Doellefeld, Elise Burton, Ken Renner and Linda Rider. Other present included Alexcia Jordan, Teresa Balderrama, Cory Jasmin, Brittany Morris, Jeremiah Jenkins and Chris Mayview.

Hearing of Delegates: Nothing to report

Approval of September 11, 2018 Minutes: September minutes amended to include Dave Fair as present.

Correspondence: No correspondence

New Business: 2017 audit report by MMCO. CPA Chris Mayview discussed audit findings. He reported it was a clean audit with no major internal weaknesses. He commended Alexcia for good financial management.

Discussion of Claims and Financial Statements: Elise says that the financials are a good record, at the retreat board will discuss moving some budget and financial statements to be more in line with events. Need to look at arena events. Ideas are to look at options other than Xtreme Bulls, add Motocross, possibly two nights of concerts. Alexcia says we have one more year of Xtreme Bulls on the contract. Additional sponsors need for rodeo. Elise makes a motion to write off two invoices that are in collections. Dave Fair seconds. Motion carries.

Manager's Report: Alexcia submitted her monthly report. Please see attached report.

Old Business: Pro West Rodeo, this has been their most successful year. Overall sales were way up, including bar. A rodeo earlier in the year may do better, too many rodeos too close together. RV park walk through is scheduled for 2 PM Thursday. Jerry says he would like the RV park to stay open until November 1st. Alexcia reports on new carnival. It was very clean and well run. Much higher safety standards. They will bring 32 rides, all rides have very nice lighting.

New Business: Alexcia reports that Kootenai Co. HR will be here for a professionalism training workshop on 10/24. Kevin Schafman is the new Maintenance Coordinator.

Committee Reports

- Finance and Budget –Elise makes a motion to pay normal expenses. Linda seconds.
- Development & Planning- Dave Fair reported on his research in a contract for tenant housing. Dave will develop a new contract.
- Facilities – No report
- Rodeo – No report
- Equipment- Ken says we are ready to buy a new tractor. Ken says the shop needs a new air compression and battery operated grease gun.
- Livestock & 4-H – Teresa tells about 4-H's big fundraiser this year, "Pen the Ponies". Instead of having a food booth at the fair 4-H will ask its leaders to work on the fundraiser dinner. The 4-H food booth is not in compliance

with health codes and should not be used for serving food. 4-H is excited for 2019. The stock sale raised \$608,000 for 4-H kids. Teresa asks the Fairgrounds for space for a party 1st weekend in February.

- Marketing & Sponsorship – No report
- Fair & Special Events – Alexcia reports that the fair was very successful. Concessions were down a little. Beverage sales were about \$150,000. Dave says that more signage is needed. Joe says the problem is the coolers say “Pepsi”—we need beer signs. It seemed that the concert attendees only came for the concert. Food vendors need to be grouped together. Discussion will be held at retreat on vendor placement. Ken mentions that running the water truck over the oil washes all the oil away. We need to oil road closer to the Fair and don’t let the water trucks on the road. Joe asks for more security at Demo Derby in the pits and a new demo derby promoter.
- Executive Committee - No meeting was held.

For the Good of the Order

The Next Fair Board Meeting will be on November 13 at 6 PM.

The meeting adjourned at 8:09 PM

Submitted by Cory Jasmin, Kootenai County Fairgrounds