



November 12, 2019
Fair Board Meeting Minutes

Attendees: Jerry Johnson, Kevin Kirking, Bobbi Brooks, Ken Renner, Jeremiah Jenkins, Joe Doellefeld, Elise Burton, Alexcia Jordan, Brittany Teverbaugh, Shannon Reed, Michele Sheets, Natalee Orr, Commissioner Leslie Duncan arrived at 7:15 pm. Meeting minutes recorded by Brittany and Alexcia

Called to order at 5:58 pm
Pledge of Allegiance led by Kevin Kirking

Approval of October Meeting Minutes

- Elise moved to approve minutes; Joe second. Motion carried.

Correspondence

- Letters, received by Alexcia, regarding the possible move of the Justice Building were passed around the table.

Claims and Financial Statements

- Usual and customary claims to be paid, Elise moved; Joe second. Motion carried.

Manager's Report; see attached

Old Business

- Animal Control MOA (action item) – Motion to accept Animal Control MOA as presented by Ken, seconded by Elise. Motion carried
- Donation Agreement with KCSO, Generator (action item) – Pending a name correction, motion to approve by Elise; second by Joe. Motion carried.
- Capital Fund Plan & Fund Implementation (discussion item) – Joe discussed looking at the implementation of applying small fees through the year and at the fair that will be dedicated to capital improvements at the fairgrounds. Elise's presented structure would be an added fee of: \$2 per arena event ticket, \$1 per fair admission, 5% on building rentals, slightly increase vendor rentals, and \$1 from gate sales at the current ticket price (no increase on gate sales). These fees are much smaller than what other venues charge but would be a great way for the fairgrounds to have the ability to plan and save for future upgrades.
- December Board Meeting (discussion item) – Meeting will take place at 5pm rather than 6pm. All following meetings to begin at 5 pm until further notice.
- RV Park Update (discussion item) - Discussed in the Manager's Report, see attached.

New Business

- #NISFairCares Campaign (discussion) – Alexcia shared a campaign the fairgrounds office staff are working on to help share the feel-good information that the general public doesn't know. Facts including: volunteer and community support, the amount of money donated back to the community post-fair, the incredible 4-H support, meals provided to the Children's Village and other groups, ag education for youth programs provided for free, cancer care support fund donations, scholarships, etc. are currently being added to the website: kcfairgrounds.com under the "about" tab.

Committee Reports

- Finance & Budget – No major changes planned for 2020. Working on an ADA platform and Arena improvements. Finance Committee recommended that the tractor be paid off as was discussed at time of purchase.
- Development and Planning – Looking into conducting a planning and economic impact study.
- Facilities & Rodeo – No report.
- Equipment – Ken reported that a larger bucket is needed for the new tractor. Current one is too narrow for snow removal. He will get an estimate on the cost by next meeting.
- Livestock & 4-H – Kootenai is now the largest 4-H enrolled county in Idaho with over 935 kids. Teresa shared plans to begin after school programs that will tie-in with STEM. She also shared the national attention that the local "Pay it forward lamb" is receiving.



Hearing of Delegates

- Commissioner Duncan shared concern about misinformation being spread regarding the plan to move the Justice Building to the Fairgrounds, taking approximately 4 acres. The Commissioner explained that at this time it is merely a fact-finding mission and is quite a way down the road if it is to happen at all. Jerry mentioned a comment for Commissioner Fillios in a previous public meeting of wanting to break ground on this project in the summer or fall of 2020, Commissioner Duncan said that was too soon for all process to begin. Ken Renner suggested having it built with a parking structure in the current jail parking lot rather than taking valuable space from the fairgrounds. Jerry Johnson and Kevin Kirking expressed their opposition to this move. Alexcia assured Commissioner Duncan that any misinformation did not come from the fair office, but likely peoples take on posts from social media and newsprint coverage direct from Commissioner meetings that discussed this matter. In conclusion the Fair Board is willing to hear ideas and wants to be a part of any planning rather than surprised when finding they were left out of the loop. Alexcia shared the Fairgrounds does business 365 days of the year, hosting over 300,000 people a year, every acre is necessary to the business we do and the future success of the fairgrounds.

Executive Session – N/A

Meeting adjourned at 7:52 pm