



December 10, 2019
Fair Board Meeting Minutes

Attendees: Jerry Johnson, David Fair, Ken Renner, Joe Doellefeld, Elise Burton, Linda Rider, Zach Bane, Brittany Teverbaugh, Shannon Reed, Michele Sheets, Rob Rider
Meeting minutes recorded by Brittany

Called to order at 5:00 pm
Pledge of Allegiance led by Jerry Johnson

Approval of October Meeting Minutes

- Ken moved to approve minutes; Elise second. Motion carried.

Correspondence

- None

Claims and Financial Statements

- Usual and customary claims to be paid, Elise moved; Linda second. Motion carried.

Manager's Report; see attached

Old Business

- RV Park Update (discussion item) – Discussion of a possible rate increase took place. The goal of this would be to offset sewer/water costs. Additional discussion to be had within the finance committee before a decision is made.
 - The restroom/shower facility may be delayed because of the 6-month lead time needed to construct the prefab structure and obtain from supplier.
 - May need to seek sponsorship to assist in creating a community fire pit rather than have individual camp site pits (less liability and maintenance)

New Business

- 2020 Proposed Budget – The board reviewed an updated draft of the proposed 2020 budget but will not take action to adopt it until the January 2020 meeting.

Committee Reports

- Finance & Budget – Discussed with the 2020 proposed budget. Looking into grant possibilities to increase seating at the Findlay Arena as well as some cosmetic and functionality upgrades in the Clubhouse. Booking software for Fairgrounds events is a necessity.
- Development and Planning – Dave Fair is working on framework for a strategic plan involving a master plan rendering done by professionals with fairground specific experience. He is planning to have a draft available at the January meeting.
- Facilities & Rodeo – Zach and some rodeo committee members attended the PRCA convention recently and confirmed talent for the 2020 & 2021 rodeo production. They are also working on promotion and planning of the 2020 Bareback & Saddle Bronc clinic, which will be held at the Pendleton Pavilion. Discussion and interest shown in upgrading the arena scoreboard for video production through the same service provider.
- Equipment – It was the consensus of the board to order a snow pusher. Ken will gather quotes for the pusher and chains. He also donated a cutting torch to the fairgrounds.
- Livestock & 4-H – Fundraiser for Casey Amy, long time "Ringman" for 4-H, coming up in January. Fair staff to put together a basket to support him and his family.

Hearing of Delegates

- None.

Executive Session – N/A

Executive session will take place after the January meeting (5pm) re: staffing and pay.

Meeting adjourned at 7:30 pm