



Boat Show Exhibitor Rules

1. Move-in and set-up for boat show exhibitors is scheduled for Wednesday, and Thursday from 8am-5pm. All exhibits must be in place by 10am on Friday.
2. It is the exhibitor's responsibility to provide your own signage. No hand made signs will be allowed.
3. There will be no displays that significantly restrict the view and or passage from one booth to another.
4. All displays must stay within the described space as shown on the building layouts.
5. Exhibitor space cannot be sublet in any way for any reason to another individual, organization or business.
6. All exhibits must have a person present at their space during boat show hours.
7. All persons working exhibits must stay within their designated space while selling products.
8. Boat show participants are expected to treat all exhibitors and patrons courteously and respectfully.
9. Each exhibitor must represent a legitimate business or product. Any promotional give-aways must be pre-approved by The State Fair of Louisiana.
10. Exhibitors must supply their own extension cords for electricity.
11. Exhibitors must keep all aisle and exits clear and abide by Fire Marshal's rules.
12. The State Fair of Louisiana is not responsible for any lost or stolen items. Security will be provided 24 hours a day during the Boat Show. However, each exhibitor is responsible for securing all personal and display items.
13. All exhibits must be set up and ready for business at least two hours prior to show opening at 12 noon on Friday, January 19, 2018.
14. Exhibitors are required to collect sales tax on all sold items. Local and Louisiana state sales tax envelopes will be distributed and exhibitors will be responsible to report and turn in all taxes collected.
15. No food or beverages are allowed to be sold by exhibitors without approval in writing by the Louisiana State Fairground general manager.
16. No exhibit may be moved until the show is completed at 6pm on Sunday, Jan. 21, 2018.
17. Move-out is scheduled for Sunday, Jan. 21, at 6pm-10pm. And Monday Jan. 22, 2018 from 8am - 5pm.
18. This is a family event. All exhibitors must dress appropriately and refrain from using offensive language or profanity during this event. Also WIFI is available throughout the exhibitor area. Please keep it clean.
19. Each exhibitor must provide a general liability insurance certificate with limits not less than \$1,000,000 per occurrence naming the State Fair of Louisiana and City of Shreveport as additional insured or purchase insurance on the State Fair of Louisiana's User Policy for \$100.