

**49TH DISTRICT AGRICULTURAL ASSOCIATION
MARTIN STREET, P.O. BOX 70
LAKEPORT, CALIFORNIA 95453**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
November 28, 2016**

The meeting was held in the Administration Offices of the 49th District Agricultural Association.

Local media including radio, newspaper and television were notified of this meeting and were sent copies of the agenda.

President Cochrane called the meeting to order at 4:00 PM.

DIRECTORS PRESENT AT ROLL CALL: Directors Bogner, Brown, Chauvin, Cochrane, Hopkins, McDowell, and McQueen

DIRECTORS ABSENT: Director Marrufo

OTHERS PRESENT: None

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Bogner and seconded by Director Hopkins. The motion carried unanimously.

APPROVAL OF THE MINUTES FOR SEPTEMBER 26TH, 2016 BOARD MEETINGS:

Director Hopkins requested a change in the September 26th board minutes under Correspondence & Reports, Letter from Mila Pierre. The last sentence should be corrected to read "The Board wanted the record to reflect this letter did not require further action other than documenting in the minutes their concern regarding the vendor and she will not be accepted back at this fair." A motion was made by Director Chauvin to accept the minutes as amended for September 26th and was seconded by Director McQueen. The motion carried unanimously.

The next regular board meetings are scheduled for January 23rd and February 27th. Director Cochrane indicated he would be unable to attend the February 27th board meeting.

PUBLIC INPUT

None

ACTION ITEMS

Approval of Standard Agreement 16-0215 between CDFA and 49th DAA for Allocation Program

Manager Strickler discussed the intent for completion of the Standard Agreement 16-0215 between California Fair's Financing Authority (CFFA) and the 49th District Agricultural

*Corrected
"year" of budget.
Sherry*

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Association (49th DAA) for the Maintenance Allocation Program. A Master Project Agreement appointing California Fair's Financing Authority to perform certain services for the Fair is first created then an Individual Project Agreement for each project is created. A motion to approve the Standard Agreement 16-0215 was made by Director Bogner and seconded by Director Hopkins. The motion carried unanimously.

Approval of Hazardous Agreements To Be Negotiated By Management

A motion to approve the Hazardous Agreements to be negotiated by Management was made by Director Hopkins and seconded by Director McQueen. The motion carried unanimously.

Approval of 2016 Lake County Fair Commercial And Concession Rental Rates

There was discussion concerning the best use of the buildings and marketing. A motion to approve the 2016 Lake County Fair commercial and concession rental rates was made by Director Hopkins and seconded by Director Brown. The motion carried unanimously.

Approval of 2016 - 2017 Facility Rental Rates

After some discussion, motion to approve the 2016-2017 rental rates was made by Director Hopkins and seconded by Director McQueen. The motion carried unanimously.

Approval of 2016 DAA Annual Budget

Discussion ensued concerning the 2017 DAA Annual Budget. Manager Strickler indicated increases are necessary due to the minimum wage increases. Director McQueen made a motion to approve the 2017 DAA Annual Budget, Director Bogner seconded. The motion carried unanimously.

Approval of Resolution for Master Project Agreement with California Fairs Financing Authority

The Resolution for Master Project Agreement with California Fairs Financing Authority was discussed. A motion to approve was made by Director Brown and seconded by Director McQueen. The motion carried unanimously.

Board Officer Nominations and Elections

President Cochrane announced Director Bogner was nominated for President Elect and Director McDowell was nominated for Vice President Elect of the Board for 2017. Nominations were accepted and elections were approved unanimously with a motion made by Director Bogner and seconded by Director Brown.

CONSENT AGENDA, FINANCIAL REPORTS

A motion was made by Director Hopkins and seconded by Director McQueen to approve consent agenda items 1 – 8. The motion carried unanimously.

Information and Discussion

1. Committee Reports

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- a) Finance Committee – nothing to report.
- b) Nominating Committee – previously identified nominations.

2. Lake County Fair Foundation

There was discussion concerning the needs of a representative from the Board to join the Lake County Fair Foundation as a Director. Director Hopkins' term on the Foundation Board is up and another Fair Director is needed. A brief discussion ensued regarding the obligation and the Foundation plans to help with fairground improvements.

CEO'S REPORT

Manager Strickler reported most Junior Livestock Auction buyers have paid. She has been making efforts to collect monies from those who haven't.

Manager Strickler reported she contacted the City of Lakeport about the old Lakeport curfew and fire bell. They were very happy to accept the bell. It is temporarily stored on the grounds in Maintenance.

Manager Strickler reported Maintenance staff have been winterizing the facility.

Manager Strickler reported she has reached out to the local horsemen. No horse events have been scheduled thus far. Motorized Karts are scheduled.

Manager Strickler reported Konocti Academy's enrollments are down but was told kindergarten is already heavily booked for next year.

Manager Strickler reported she has been working on the Alcohol and Security Policies to make and things more efficient between the fair and CHP.

Manager Strickler met with ABC Representatives. She reported on an incident that occurred at one of the motorized races. There is an ongoing investigation by local authorities.

Manager Strickler reported she has met a couple times with the Lake Ag and Natural Resource representatives, she believes this will be a great event for the Fairgrounds.

Manager Strickler reported she attended the Lake County Fair Foundation Meeting.

Manager Strickler reported she met with the Exhibit Supervisors to go over changes in the book, possible additions, and discussed returning judges in the Livestock area.

Manager Strickler reported she spoke at the Lakeport Rotary in October and shared the financial picture for the fair.

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Manager Strickler reported she attended the Junior Livestock Committee meeting. Generally, the October meeting is a wrap up session where discussion of the auction occurs. The next meeting for the Committee will be January 26th, 2017 at 6:30 PM.

Manager Strickler reported she attended the WFA Manager's Conference and learned the laws concerning cannabis has had an impact on some fairs. There was discussion concerning signage to make it clear we are a non-smoking facility.

Manager Strickler reported we were closed for Veterans Day and Thanksgiving.

Manager Strickler reported our fairgrounds attendants have moved and we are looking for replacements.

Manager Strickler reported the LED sign is here and installation is in the works. Installation is part of the agreement with Rotary. We hope to have it up soon.

FUTURE ITEMS

Manager Strickler reported the Holiday Craft Faire is scheduled for December 3rd and 4th.

Manager Strickler reported the Western Fairs Association Convention will be held in Reno on January 15 – 18th, 2017.

CORRESPONDENCE & REPORTS

- December Calendar of Events

CLOSED SESSION

At 5:30 PM the board retired to a closed session for the CEO annual review. Everyone except Board members were excused. The regular meeting reconvened at 6:10 PM. Returning from the closed session, President Cochrane reported in going over CEO, Debbie Strickler's employee evaluation, she is found to have met or exceeded all expectations. She was offered a wage increase and she declined due to impact on the budget. President Cochrane commended her for that as well.

VOTING RESULTS

Director's votes were all unanimous. Individual votes listed below.

DIRECTOR	Bogner	Brown	Chauvin	Cochrane	Hopkins	Marrufo	McDowell	McQueen
VOTE	Yes	Yes	Yes	Yes	Yes	AB	Yes	Yes
Abstain								

MEETING ADJOURNMENT for: 6:15 PM

Respectfully Submitted,

Debbie Strickler
Debbie Strickler, CEO Date

Janeane Bogner 1/23/17
Janeane Bogner, President Date