

**49TH DISTRICT AGRICULTURAL ASSOCIATION
401 MARTIN STREET, PO BOX 70
LAKEPORT, CALIFORNIA 95453**

**REGULAR MEETING OF THE BOARD OF DIRECTORS
January 23, 2017**

The meeting was held in the Administration Offices of the 49th District Agricultural Association.

Local media including radio, newspaper and television were notified of this meeting and were sent copies of the agenda.

President Bogner called the meeting to order at 4:00 PM.

DIRECTORS PRESENT AT ROLL CALL: Directors Bogner, Brown, Cochrane, Hopkins, McDowell, and McQueen.

DIRECTORS ABSENT: Director Chauvin, Director Marrufo
Manager Strickler read a letter of resignation from Director Marrufo. A brief discussion occurred on potential new directors and the steps needed for one to be appointed.

OTHERS PRESENT: NONE

APPROVAL OF THE AGENDA

A motion to approve the agenda was made by Director Hopkins and seconded by Director Cochrane. The motion carried unanimously.

APPROVAL OF THE MINUTES FOR November 28, 2016 BOARD MEETINGS:

A motion was made by Director Cochrane and seconded by Director McDowell to accept the minutes. The motion carried unanimously.

The next regular board meetings are scheduled for February 27th and March 27th. Director Cochrane indicated he would be unable to attend the February 27th board meeting.

PUBLIC INPUT

None

ACTION ITEMS

Approval of Delegation of Authority to CEO to sign contracts with a value of up to \$15,000.

A motion to approve was made by Director McQueen and seconded by Director Cochrane. The motion carried unanimously.

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Approval of Delegation of Authority to CEO to sign checks with a value up to \$15,000.

A motion to approve was made by Director McQueen. Director McDowell seconded. The motion carried unanimously.

Approval of Sponsorship of Junior Livestock Award(s) totaling less than \$200.

A motion to approve was made by Director Hopkins. Director Brown seconded. The motion carried unanimously.

Approval of Resolution Covering Board of Directors and Volunteers under Lake County Fair's Worker's compensation coverage.

There was a short discussion about the new resolution. A motion to approve was made by Director McQueen and seconded by Director McDowell. The motion carried unanimously.

CONSENT AGENDA, FINANCIAL REPORTS

A motion was made by Director Hopkins and seconded by Director McQueen to approve consent agenda items 1 – 9. The motion carried unanimously.

Information and Discussion

1. Appointment of Committees by the Board President - Director McQueen will replace Director Marrufo on the Security and Passes Committee.
2. Committee Reports - Nothing to report.
3. Alcohol Policy - Manager Strickler stated she would like to have a committee put in place to work on an alcohol policy. Director Brown and Director McQueen volunteered. Manager Strickler will be providing them with some information and they will be setting up some meeting dates. There was a short discussion concerning the necessity of having an explicit alcohol policy in place for security purposes.

CEO'S REPORT

Manager Strickler reported Junior Livestock Auction collections are down to a \$10 processing fee. She stated it may be necessary to write it off. There was some discussion about when and how processing fees are collected.

Manager Strickler reported we are in the process of closing out our annual financial records and completing the annual Statement of Operations Report for the State.

Manager Strickler reported winter karts have started in the Pavilion.

Manager Strickler reported we have had a water leak in the retaining wall behind the Junior Livestock Building. She reported it has been a recurring problem that is going to require some additional attention. Manager Strickler reported we had a water line break behind the Alexander Barn. She suspects someone has been on the roof and pulled some pipes down.

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Manager Strickler reported she met with the Lake County Ag and Natural Resource Team, their next session will be March 16th.

Manager Strickler reported she attended the Lake County Fair Foundation Meeting.

Manager Strickler met a representative from Clear Lake Trowel and Trellis. In exchange for use of a building for their event they will be planting flowers and doing some beautification on the grounds.

Manager Strickler reported we have received our reimbursement \$20,000 deposit from the State for the maintenance grant. Manager Strickler spoke with Michael Sellens from CFSA and was told they are tying together several similar projects to pique the interest of bidding contractors.

Manager Strickler reported we currently have new fairground attendants on the grounds.

Manager Strickler reported our LED sign is working well and she would like to have a discussion group put together to create policies for messages or advertisements individuals might like to have posted on the sign. Discussion ensued about whether there have been any complaints from the community. We have had one complaint to date. There was discussion considering ways to address the complaint.

Manager Strickler reported she attended the WFA Conference with Business Assistant, Sherry Daly and Director Bogner. She felt the conference was very good and profitable information was received. This was an opportunity to network with other fairs. Director Bogner reported many people knew our manager and we were well represented. Discussion ensued concerning the sessions on cannabis and how other fairs are handling events with and about cannabis. Manager Strickler brought back a Statewide economic report with figures pertinent to our fairgrounds to share with the board.

FUTURE ITEMS

Manager Strickler reported the next Junior Livestock Committee meeting is canceled for January. They will meet again on February 23rd.

Manager Strickler reported Lake County Ag and Natural Resource Day is on March 16th from 9:00 - noon. They will be having another meeting on February 2.

CORRESPONDENCE & REPORTS

- January and February Calendar of Events
- Letter from CDFA
- Letter from KHS Ag Instructor
- Lake County Fair's Mission Statement and Vision Statement

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VOTING RESULTS

Director's votes were all unanimous. Individual votes listed below.

DIRECTOR	Bogner	Brown	Chauvin	Cochrane	Hopkins	Marrufo	McDowell	McQueen
VOTE	Yes	Yes	AB	Yes	Yes	AB	Yes	Yes
Abstain								

MEETING ADJOURNMENT for: 4:56 PM

Respectfully Submitted,

Debbie Strickler, CEO Date

Janeane Bogner, President Date