

**49TH DISTRICT AGRICULTURAL ASSOCIATION  
401 MARTIN STREET, PO BOX 70  
LAKEPORT, CALIFORNIA 95453**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
July 24, 2017**

The meeting was held in the Administration Offices of the 49th District Agricultural Association.

Local media including radio, newspaper and television were notified of this meeting and were sent copies of the agenda.

President Bogner called the meeting to order at 4:40 PM.

**DIRECTORS PRESENT AT ROLL CALL:** Directors Bogner, Brown, Chauvin, McQueen & Rosenthal.

**DIRECTORS ABSENT:** Director Hopkins & McDowell, unexcused

**OTHERS PRESENT:** Bill Jimenez, NCRA President.

**PUBLIC INPUT:**

A conversation ensued regarding an incident that had taken place at the July 22<sup>nd</sup> Lakeport Speedway race. Mr. Jimenez from NCRA discussed with the Board concerns about public perception revolving around a minor incident that had taken place at the previous weekends race. Mr. Jimenez stated that the incident did draw attention on social media. A car backing out of its pit spot and bumped a juvenile that was walking behind the vehicle; the driver did not see the pedestrian and the pedestrian did not see the vehicle. The juvenile that was struck was evaluated by two EMTs and the minor in question was taken to the hospital as an additional precaution although the EMTs did not see any sign of injury. There were no serious injuries sustained due to this incident.

**DATE OF FUTURE MEETINGS:**

Director Bogner reminded the board of upcoming meetings dates. Director Bogner also mentioned to the Board that although it is not a meeting the annual Blue Ribbon Dinner will take place on August 31<sup>st</sup> with set up prior to the dinner. The next regular and Fair Time board meetings are scheduled for the following:

Regular meeting - August 21<sup>th</sup>. Fair Time Board Meetings will be held in the Director's Building, Friday September 1<sup>st</sup>, at 3pm, Saturday and Sunday, September 2<sup>nd</sup> and 3<sup>rd</sup>, at 9:30am.

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**ACTION ITEMS:**

**1. Select Volunteer of the Year**

CEO Strickler stated that this action will remain open for the time being and will be discussed again at the August meeting.

**2. Delegation of Authority to sign a long-term contract with Brass Ring Amusements**

A discussion ensued regarding the potential of signing a contract with Brass Ring Amusements (The carnival provider). With this being a contact greater than \$15,000.00 it requires board approval before the contract can be signed. Director McQueen made a motion and Director Brown seconded. The motion passed unanimously.

**3. Delegation of Authority to sign a contract with Paradise Skate, Inc.**

CEO Strickler explained the parameters of the rental of Lewis Hall to Paradise Skate Inc. She explained that this, much like the Brass Ring Amusements contract, was something that required board approval before anything could be signed. The ideal opening date for the tenant would be October 21<sup>st</sup>, 2017. A wood floor will be put into Lewis Hall and lighting updates made to the hall following contract approval from the board of directors.

Director McQueen motioned for the contract to be signed and director Rosenthal seconded. The motion passed unanimously.

**CONSENT AGENDA**

A motion was made by Director Chauvin and seconded by Director McQueen to approve consent agenda items 1–12 as written. The motion carried unanimously.

**CEO'S REPORT**  
**PAST ITEMS**

Manager Strickler reported online entries are open and coming in steadily. Manager Strickler reminded the board that entries will remain open until August 5<sup>th</sup> and to encourage their friends and families to enter.

Manager Strickler reported that livestock trailer spaces are full and there is a substantial waitlist. There is not enough space on the fairgrounds to accommodate the high demand of camping.

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Manager Strickler reported that vendor contracting is moving along. Manager Strickler explained that this is an odd year for booking vendors because of a two-week fair's date change that will overlap the 2017 Lake County Fair.

Manager Strickler reported that Middletown FFA will be running the kitchen in the livestock area during the 2017 fair.

Manager Strickler reported that the July 2<sup>nd</sup> Sunday Swap Meet was lightly attended due to heat and community yard sales.

Manager Strickler reported that the Exhibitor Handbook has been distributed around the lake.

Manager Strickler reported that the fair office is beginning to bring in seasonal staff to get prepared for the fair.

Manager Strickler reported that the fair is purchasing two ATMs that will be here for the 2017 Fair and that the ATMs will be utilized throughout the year for interim rentals.

Manager Strickler reported that an auditor had been in the office and had begun audits for both 2015 and 2016 and that the audits would be completed prior to her retirement.

Manager Strickler invited the board to come and observe Steer Weigh in.

Manager Strickler reported that the fair office is in the process of updating the offices internet to make the computer system more productive. She reported that it is currently a work in process but that things are moving forward.

Manager Strickler reported that Clearlake Trowel and Trellis will be coming to the fairgrounds to plant in front of Barty's Café and the round planer by the floral hall.

Manager Strickler and Director McQueen reported to the board about an encounter that they had with one of the State Fire Marshals. It is a financial concern for the fair, the hourly rate for the State Fire Marshal starts at \$211.00. Manager Strickler stated that she sent the Marshal the upcoming events and has not heard back from anyone yet.

**Meetings**

Manager Strickler reported that she had attended multiple meetings throughout the course of June and early July for planning with the Fair Foundation, Paradise Skate, the Ag Day Committee and the JLA project committee.

Manager Strickler reported that the Junior Livestock project committee had met with her and that they have several projects on the docket for 2017 and 2018.

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Manager Strickler reported that she had met with the Executive Committee to discuss the CEO hiring process. An internal timeline was distributed to all board members so that everyone is aware of the process and timeline.

Manager Strickler reported that she had met several times with Mr. Himenes from NCRA regarding continuing NCRA racing through this season. Manager Strickler encouraged the board to send out an RFP after the completion of this race season.

**Future Items**

Manager Strickler reported that she will be compiling a security RFP to go out after the fair that will include all interim events.

Manager Strickler reminded the Board of upcoming dates to mark on their calendars including the Appreciation Dinner on September 17<sup>th</sup>, the 2<sup>nd</sup> Sunday Swap Meet on August 13<sup>th</sup> and the LCFF Picnic on July 30<sup>th</sup>.

Manager Strickler reported that the Door Project proposal came back 60% higher than the budgeted amount and that it would be on hold while a re-bid takes place.

Manager Strickler reported that an arborist came in to look at our trees to make a plan to utilize the \$16,000.00 tree maintenance grant.

Manager Strickler reported that the restroom renovation is coming along very slowly. Peter Nolasco is the contractor for this project and will be working directly with Manager Strickler and the Fair Foundation board to complete this renovation.

**INFORMATION & DISCUSSION**

**Board Committees**

President Bogner welcomed our newest Board Member Director Rosenthal by adding her to the Finance Committee and the Security & Passes Committee.

**Fair Foundation Update:** Director Bogner discussed with the rest of the Board that the annual LCFF Picnic would be taking place on the 30<sup>th</sup> and that they were all invited and encouraged to come. Director Bogner reported that planning is underway for the 2<sup>nd</sup> Annual Lake County Ag & Natural Resource day for 2018 and that the committee has decided to cap the attendance at 2,500 children, based on registration, for 2018. Director Bogner announced that Director Rosenthal would also be stepping onto the LC Fair Foundation board beginning in August. Director Bogner reminded the board that the Fair Foundation will have the wine booth at the fair again this year if anyone would like to volunteer to assist with pouring.

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**CORRESPONDENCE & REPORTS**

- Director Bogner reported that the 24<sup>th</sup> was the last day to register to attend the Redwood Empire Fair Dinner in Ukiah.

**MEETING ADJOURNMENT:** 5:15 PM


**VOTING RESULTS**

Director's votes were all unanimous. Individual votes listed below.

DIRECTOR	Bogner	Brown	Chauvin	Rosenthal	Hopkins	McDowell	McQueen	
VOTE	Yes	Yes	Yes	Yes	Absent	Absent	Yes	
Abstain								

Respectfully Submitted,

 8/21/17  
Debbie Strickler, CEO Date

 8/21/17  
Janeane Bogner, President Date