



49th District Agricultural Association  
BOARD OF DIRECTORS MEETING  
October 22nd, 2018  
AT 4:00 PM

**Board of Directors:**  
**Kat McDowell, President**  
**Steve Brown, Vice President**  
**Janeane Bogner, Marcia Chauvin, Kim Hansen**  
**Annette Hopkins, Jerry McQueen, Monica Rosenthal, Thomas Turner**

The 49<sup>th</sup> District Agricultural Association Board of Directors meeting is scheduled for Monday October 22nd, 2018 and will be held in the Administration Office, 401 Martin St., Lakeport, California to consider the following agenda.

**Lake County Fair's Mission Statement**

It is the mission of the Lake County Fair to provide Lake County a community event center.

**Lake County Fair's Vision Statement**

The Lake County Fairgrounds will be the community's first choice as the place they come together.

**AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.

**49th District Agricultural Association  
Lake County Fair**  
401 Martin Street, Lakeport, California 95453  
(707) 263-6181 • [contact@lakecountyfair.com](mailto:contact@lakecountyfair.com)  
[www.lakecountyfair.com](http://www.lakecountyfair.com)

## **BOARD MEETING AGENDA**

**October 22nd, 2018**

**Please Note:** *The Lake County Fairgrounds is a District Agricultural Association making it a state entity; the Lake County Fair abides by the Bagley-Keene Open Meetings Act. The full Bagley-Keene document may be viewed at [http://www.dca.ca.gov/publications/bagleykeene\\_meetingact.pdf](http://www.dca.ca.gov/publications/bagleykeene_meetingact.pdf).*

### **LOCATION: 49<sup>th</sup> Administration Office**

- Call to order
- Flag salute
- Roll call
- Excused absences
- Declaration of quorum
- Introduction of guest(s)

### **I. APPROVAL OF AGENDA**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

### **II. APPROVAL OF THE MINUTES from September 24th, 2018**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

SET DATE OF NEXT MEETING **(November Date Conflict)**

### **III. REQUESTED TIME BEFORE THE BOARD**

*Please Note: There is a 10-minute limit per group that has requested time before the board.*

1. 4-H & FFA representative
2. NCRA/Furia Motorsports representative
3. Junior Livestock Committee Representative
4. Public input (*limit: 2 minutes per person*)

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**IV. ACTION ITEMS**

1. Official Approval of the 2019 Fair Dates (August 29<sup>th</sup>-September 1<sup>st</sup>, 2019)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

2. Official Approval of the 2019 Fair Theme – *“Make a Splash at the Lake County Fair!”*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**V. CONSENT AGENDA, FINANCIAL REPORTS- August & September, 2018**

Items 1 – 9

1. Check Registers with Payroll
2. Profit and Loss Statement
3. Balance Sheet
4. Budget Comparison
5. Rental Agreements
6. Accounts Receivable
7. Rene Alvarez, vacation time 162.75 HRS, CTO 303.75 HRS
8. Sherry Daly, vacation time 147 HRS, CTO 303.88 HRS
9. Courtney Conkle, vacation time 56 HRS

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**VI. INFORMATION & DISCUSSION**

1. Committee Reports
  - Executive Committee
  - Building & Grounds
  - Finance Committee
  - Competitive Exhibits
  - **Ad-hoc** Cannabis/Policies – Non-smoking facility, incorporating year-round enforcement – Appointment for the vacant AdHoc Committee seat
  - LCFF Board member representatives report
2. Wish List for the Lake County Fair Foundation – AdHoc Committee Post-Fair meeting recap
3. Upcoming Permanent Contract Renewals

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**VII. CEO'S REPORT**

**VIII. CORRESPONDENCE & REPORTS**

1. November Calendar of Events

**IX. MATTERS OF INFORMATION:** No discussion/debate on topics introduced under Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice to any action on an agenda item.

1. Director Comments
2. Manager Comments
3. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

**X. ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time Adjourned: \_\_\_\_\_

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