



49th District Agricultural Association
BOARD OF DIRECTORS MEETING
November 19, 2018
AT 4:00 PM

Board of Directors:
Kat McDowell, President
Janeane Bogner, Marcia Chauvin, Kim Hansen
Jerry McQueen, Monica Rosenthal, Thomas Turner

The 49th District Agricultural Association Board of Directors meeting is scheduled for Monday November 19, 2018 and will be held in the Administration Office, 401 Martin St., Lakeport, California to consider the following agenda.

Lake County Fair's Mission Statement

It is the mission of the Lake County Fair to provide Lake County a community event center.

Lake County Fair's Vision Statement

The Lake County Fairgrounds will be the community's first choice as the place they come together.

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.

**49th District Agricultural Association
Lake County Fair**
401 Martin Street, Lakeport, California 95453
(707) 263-6181 • contact@lakecountyfair.com
www.lakecountyfair.com

BOARD MEETING AGENDA

November 19th, 2018

***Please Note:** The Lake County Fairgrounds is a District Agricultural Association making it a state entity; the Lake County Fair abides by the Bagley-Keene Open Meetings Act. The full Bagley-Keene document may be viewed at http://www.dca.ca.gov/publications/bagleykeene_meetingact.pdf.*

LOCATION: 49th Administration Office

- Call to order
- Flag salute
- Roll call
- Excused absences
- Declaration of quorum
- Introduction of guest(s)

I. APPROVAL OF AGENDA

Motion_____ Second_____

II. APPROVAL OF THE MINUTES from October 22nd, 2018

Motion_____ Second_____

SET DATE OF NEXT MEETING **(Monday, December 10th, 2018, January date selection for 2019)**

III. REQUESTED TIME BEFORE THE BOARD

Please Note: There is a 10 minute limit per group that has requested time before the board.

1. 4-H & FFA representative
2. NCRA/Furia Motorsports representative
3. Junior Livestock Committee Representative
4. Public input (*limit: 2 minutes per person*)

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IV. ACTION ITEMS

1. Nominations for the 49th DAA President and Vice President for 2019

Motion:_____ Second:_____

2. Contract Extension for RA18/027 NCRA/ Lakeport Speedway

Motion:_____ Second:_____

3. 2019 Budget Approval (full budget under correspondence)

Motion:_____ Second:_____

4. 2018/2019 Allocation Request approval

Motion:_____ Second:_____

V. CONSENT AGENDA, FINANCIAL REPORTS

Items 1 – 9

1. October Check Registers with Payroll
2. October Profit and Loss Statement
3. October Balance Sheet
4. Budget Comparison
5. Rental Agreements
6. Accounts Receivable
7. Rene Alvarez, vacation time 46 HRS, CTO 22.25 HRS
8. Sherry Daly, vacation time 98 HRS, CTO 285.5 HRS
9. Courtney Conkle, vacation time 72 HRS

Motion_____ Second_____

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VI. INFORMATION & DISCUSSION

Please note, 2019 committee appointments will take place at our January Board Meeting.

1. Committee Reports
 - Executive Committee
 - Building & Grounds
 - Finance Committee
 - Competitive Exhibits
 - **Ad-hoc** Cannabis/Policies – Non-smoking facility, incorporating year-round enforcement
 - LCFF Board member representatives report
2. Umpqua signature card signing – Updated Signers

VII. CEO'S REPORT

VIII. CORRESPONDENCE & REPORTS

1. September Calendar of Events
2. 2019 Proposed Budget

IX. CLOSED SESSION

1. Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:
 - A. Personnel Matters (GCS11126a): Evaluation of Fair Manager Conkle
 - B. Salary Adjustment for Fair Manager Conkle

All Closed Session Actions or decisions will be announced once back in open session.

IX. MATTERS OF INFORMATION: No discussion/debate on topics introduced under Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice to any action on an agenda item.

1. Director Comments
2. Manager Comments
3. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

X. ADJOURNMENT:

Motion: _____ Second: _____ Time Adjourned: _____

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