



49th District Agricultural Association
BOARD OF DIRECTORS MEETING
March 26, 2018
AT 4:00 PM

Board of Directors:
Kat McDowell, President
Steve Brown, Vice President
Janeane Bogner, Marcia Chauvin, Kim Hansen
Annette Hopkins, Jerry McQueen, Monica Rosenthal, Thomas Turner

The 49th District Agricultural Association Board of Directors meeting is scheduled for Thursday, February 22, 2018 and will be held in the Administration Office, 401 Martin St., Lakeport, California to consider the following agenda.

Lake County Fair's Mission Statement

It is the mission of the Lake County Fair to provide Lake County a community event center.

Lake County Fair's Vision Statement

The Lake County Fairgrounds will be the community's first choice as the place they come together.

AMERICANS WITH DISABILITIES ACT

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.

**49th District Agricultural Association
Lake County Fair**
401 Martin Street, Lakeport, California 95453
(707) 263-6181 • contact@lakecountyfair.com
www.lakecountyfair.com

BOARD MEETING AGENDA

March 26, 2018

Please Note: *The Lake County Fairgrounds is a District Agricultural Association making it a state entity; the Lake County Fair abides by the Bagley-Keene Open Meetings Act. The full Bagley-Keene document may be viewed at http://www.dca.ca.gov/publications/bagleykeene_meetingact.pdf.*

LOCATION: 49th Administration Office

- Call to order
- Flag salute
- Roll call
- Excused absences
- Declaration of quorum
- Introduction of guest(s)

I. APPROVAL OF AGENDA

Motion_____ Second_____

II. APPROVAL OF THE MINUTES of February 22nd, 2018 and February 26th, 2018

Feb 22nd Motion_____ Second_____

Feb 26th Motion_____ Second_____

SET DATE OF NEXT MEETING _____ **(April 23rd, and Tuesday, May 29th 2018)**

III. REQUESTED TIME BEFORE THE BOARD

1. 4-H & FFA representative
2. NCRA/Furia Motorsports representative
3. Junior Livestock Committee Representative
4. Lake County Horse Council – 2018 Lake County Fair Horse Show
5. Public input (limit: 2 minutes per person)

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IV. ACTION ITEMS

1. Final Approval of the 2018 Budget (full budget distributed via email, information is located under correspondence)

Motion:_____ Second:_____

2. Approval of Workers' Compensation for volunteers

Motion:_____ Second:_____

3. Pre-approval of tentative 2018 racing season contract (hard copies to be distributed at the 3/26 meeting)

Motion:_____ Second: _____

4. Acceptance of Lakeport Pizza's In-Kind Payment Proposal

Motion:_____ Second: _____

V. CONSENT AGENDA, FINANCIAL REPORTS

Items 1 – 9

1. February Check Registers with Payroll
2. February Profit and Loss Statement
3. February Balance Sheet
4. Budget Comparison
5. Rental Agreements
6. Accounts Receivable (Junior Livestock Auction update will be at this time)
7. Courtney Conkle, vacation time 28 HRS (Mar. 1)
8. Rene Alvarez, vacation time 116 HRS, CTO 22.25 HRS (Feb. 1)
9. Sherry Daly, vacation time 98 HRS, CTO 285.5 HRS (Feb. 1)

Motion_____ Second_____

VI. INFORMATION & DISCUSSION

1. Committee Reports
 - Executive Committee
 - Building & Grounds
 - Finance Committee
 - Competitive Exhibits
 - **Ad-hoc** Cannabis/Policies
 - **Ad-hoc** RFP 2018-02 committee report
 - LCFF Board member representatives report

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2. Wish List for the Lake County Fair Foundation

VII. CEO'S REPORT

VIII. CORRESPONDENCE & REPORTS

1. April Calendar of Events
2. Form 700 **DUE April 2nd**.
3. 2018 Budget – distributed via email, hard copies available in the Fair Office
4. Attorney General Services Policy
5. Requesting Legal Services from CDFA
6. Lakeport Pizza In-Kind Payment Proposal

IX. MATTERS OF INFORMATION: No discussion/debate on topics introduced under Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice to any action on an agenda item.

1. Director Comments
2. Manager Comments
3. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

X. ADJOURNMENT:

Motion: _____ Second: _____ Time Adjourned: _____

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