

**49TH DISTRICT AGRICULTURAL ASSOCIATION  
401 MARTIN STREET, PO BOX 70  
LAKEPORT, CALIFORNIA 95453**

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
MARCH 26, 2018**

The meeting was held in the Administration Office of the 49th District Agricultural Association.

Local media including radio, newspaper and television were notified of this meeting and were sent copies of the agenda.

President McDowell called the meeting to order at 4:04 PM.

**DIRECTORS PRESENT AT ROLL CALL:** Directors Bogner, Brown, Chauvin, Hansen, Hopkins, McDowell, McQueen, Rosenthal, and Turner.

**DIRECTORS ABSENT:** None

**AGENDA APPROVAL:** Director Hansen moved to approve, Director Turner seconded. The motion carried unanimously.

**MINUTES FEBRUARY 22 & 26:** Director Hopkins moved to approve the minutes for January 22<sup>nd</sup> the motion was seconded by Director Brown. Motion to approve minutes of February 26<sup>th</sup> was made by Director Hopkins and seconded by Director Brown. Both motions carried unanimously.

**DATE OF FUTURE MEETINGS:**

The next regular Board meetings will be April 23<sup>rd</sup>, 2018 and May 29<sup>th</sup> at 4:00 PM.

**OTHERS PRESENT:** Bill Himenes representing NCRA/ Lakeport Speedway. 4H/FAA, Rachel Elkins the County Director for UC cooperative extension. Blair Aiken for North Coast Racing Association

Ms. Elkins has requested Lake County house a new Farm Advisory Position. This position is for one who would work on introducing and developing alternative agricultural crops to Mendocino and Lake County. This position requires a master's degree in some kind of plant science. She is requesting input and ideas on the development of this position be given to her before April 20<sup>th</sup> which is the deadline for submitting the position.

NCRA /Furia Motorsports representative, Bill Himenes reported the first race of the season will be canceled due to rain.

No Representative for Jr Livestock present. CEO Conkle stated a decision was made at the last meeting to create a scholarship program for youth who provide a Fair Foundation Auction animal.

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No representative for the Lake County Horse Council present.

**PUBLIC INPUT:** North Coast Racing Association's Blair Aiken expressed his thanks to the board concerning the process completed for a race track promoter and his concern about who holds ownership of certain items on the fairgrounds.

**ACTION ITEMS:**

1. **2018 Budget:** Discussion ensued concerning new requirements for overtime beginning in 2019, future contracts, maintenance of equipment and corrections that were made. Director Rosenthal made a motion to accept the budget, Director Chauvin seconded, and the motion carried unanimously.
2. **Approval of Worker's Compensation for Volunteers:** This was approved last meeting.
3. **Pre-approval of Tentative 2018 Racing Contract:** Moved as action Item to committee reports.
4. **Approval of Lakeport Pizza's In-kind Payment:** Discussion ensued. CEO Conkle, and Directors McQueen and Turner (Finance Committee) met with Albert Menchaca. He submitted a written proposal for in-kind payment for board approval. The board would like to have a bit more from Mr. Menchaca to assure them he owns the items he would like them to accept for in-kind payment. Director McQueen made a motion to approve with added assurance, Director Brown seconded. The motion carried unanimously.

**CONSENT AGENDA**

Some discussion ensued. CEO Conkle explained Junior Livestock is looking making some changes in how they handle their finances for future success. Motion to accept the consent agenda was made by Director Hopkins, seconded by Director Chauvin and carried unanimously.

**INFORMATION AND DISCUSSION:**

1. Committee Reports
  - Executive Committee-nothing to report.
  - Building & Grounds-Order of the Arrow did a great job. Things are looking good.
  - Finance Committee-nothing to report.
  - Competitive Exhibits-CEO Conkle explained some changes within the buildings. She has been working on the Contest Handbook Book.
  - Cannabis/Policies-CEO Conkle shared information she has gathered concerning cannabis and holding events on fairgrounds to help them develop cannabis policies. Some discussion ensued.

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- RFP Committee Report-They evaluated 2.5 hours. They were able to call all references, many of whom they were able to speak with. They spent 45 minutes going through bids to make sure each one had all the required documents. They did 3 separate scoring sheets, so each person was able to record their score and then an average was taken. A racing schedule should be out April 26. A drafted contract was presented to the board. Director Brown made a motion to preapprove the Northern California Racing Association contract subject to modification of the terms. Director Hansen seconded, motion carried unanimously.
- Lake County Fair Foundation-Ag Day was a success.

**CEO'S REPORT**

Meetings attended:

- CEO Conkle reported the Fair Foundation-working on new event called Getting Things Rolling. Roller Skating Party and restored restroom presentation.
- CEO Conkle reported AG Days had about 1400 youth. It doubled in size. Upper Lake Safety Coordinator will come in to help us next year with our set up. We will be adding to exhibits next year. Discussion ensued.
- CEO Conkle reported the Junior Livestock Committee is working on fund raisers. Judges will be sent guidebooks with their portion of the rules highlighted, this is something that has been an issue in previous years.
- CEO Conkle reported Lakeport Pizza-He has fully vacated.
- CEO Conkle reported Order of Arrow-Cleaned Barty's garden area, drought resistant planting, and red bark.
- CEO Conkle thanked the AD Hoc Committee for the RFP.
- CEO Conkle reported there was great difficulty for emergency responders getting around the grounds during the last fair. This year Greg Scott will be our volunteer Public Safety Officer. Some discussion ensued. We will be initiating code Adam. And we will be adding ham radios.
- CEO Conkle reported attending California Fairs Alliance Area Meeting. It looks like the minimum allocation will be about \$130,000 in funding beginning in 2019. We may be eligible for extra funding through Prop. 68 as well.
- CEO Conkle reported Middletown youth will be coming back to paint poles and curbs throughout the fairgrounds.
- CEO Conkle reported met with Jerry from Ribbons & More. He is a smaller business who will be able to supply our ribbons at a lower cost.

CEO Conkle reported the shop cleanup has been in progress. To date 36 dump truck loads have been taken to the dump.

CEO Conkle the Ribbon Room has been completed.

CEO Conkle reported Lewis Hall Restrooms have been completed

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CEO Conkle reported we will be able to re-key all the buildings with funds from the door project.

CEO Conkle reported we have had such good media coverage this year for AG Days. We have had consistent coverage in Farm Bureau, Lake Co. News and the Record Bee.

**FUTURE ITEMS**

CEO Conkle reported the office will be closed on Monday the 2<sup>nd</sup> for Caesar Chavez Day and Easter.

CEO Conkle reported she will be gone on April 18<sup>th</sup> and 19<sup>th</sup> for the New CEO Orientation.

CEO Conkle reported vandalism to our transponder wiring in Baldwin Pavilion, CEO Conkle made it clear that if any vandals are caught on grounds that she will have them arrested and that charges will be pressed.

CEO Conkle reported in an effort to make her CEO's report more concise she will be emailing little things that might come up directly to all Fair Board Members.

**CORRESPONDENCE AND REPORTS CONT.**

- March calendar
- Attorney General Services Policy
- Requesting Legal Services from the CDFA Legal Office & Attorney General's Office

**MEETING ADJOURNMENT: 6:41**

**VOTING RESULTS**

Director's votes were all unanimous. Individual votes listed below.

| DIRECTOR | Bogner | Brown | Chauvin | Hansen | Hopkins | McDowell | McQueen | Rosenthal | Turner |
|----------|--------|-------|---------|--------|---------|----------|---------|-----------|--------|
| VOTE     | Yes    | Yes   | Yes     | Yes    | Yes     | Yes      | Yes     | Yes       | Yes    |
| Abstain  |        |       |         |        |         |          |         |           |        |

Respectfully Submitted,

\_\_\_\_\_  
Courtney Conkle, CEO

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kat McDowell, President

\_\_\_\_\_  
Date