



49th District Agricultural Association  
BOARD OF DIRECTORS MEETING  
May 29, 2018  
AT 4:00 PM

**Board of Directors:**  
**Kat McDowell, President**  
**Steve Brown, Vice President**  
**Janeane Bogner, Marcia Chauvin, Kim Hansen**  
**Annette Hopkins, Jerry McQueen, Monica Rosenthal, Thomas Turner**

The 49<sup>th</sup> District Agricultural Association Board of Directors meeting is scheduled for Tuesday, May 29<sup>th</sup>, 2018 and will be held in the Administration Office, 401 Martin St., Lakeport, California to consider the following agenda.

**Lake County Fair's Mission Statement**

It is the mission of the Lake County Fair to provide Lake County a community event center.

**Lake County Fair's Vision Statement**

The Lake County Fairgrounds will be the community's first choice as the place they come together.

**AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.

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Lake County Fair**  
401 Martin Street, Lakeport, California 95453  
(707) 263-6181 • contact@lakecountyfair.com  
www.lakecountyfair.com

## **BOARD MEETING AGENDA**

**May 29, 2018**

**Please Note:** *The Lake County Fairgrounds is a District Agricultural Association making it a state entity; the Lake County Fair abides by the Bagley-Keene Open Meetings Act. The full Bagley-Keene document may be viewed at [http://www.dca.ca.gov/publications/bagleykeene\\_meetingact.pdf](http://www.dca.ca.gov/publications/bagleykeene_meetingact.pdf).*

### **LOCATION: 49<sup>th</sup> Administration Office**

- Call to order
- Flag salute
- Roll call
- Excused absences
- Declaration of quorum
- Introduction of guest(s)

### **I. APPROVAL OF AGENDA**

Motion\_\_\_\_\_ Second\_\_\_\_\_

### **II. APPROVAL OF THE MINUTES from April 23rd, 2018**

**April 23rd** Motion\_\_\_\_\_ Second\_\_\_\_\_

SET DATE OF NEXT MEETING \_\_\_\_\_ **(Monday, June 25<sup>th</sup>, 2018)**

### **III. REQUESTED TIME BEFORE THE BOARD**

*Please Note: There is a 10 minute limit per group that has requested time before the board.*

1. 4-H & FFA representative
2. NCRA/Furia Motorsports representative
3. Junior Livestock Committee Representative
4. Blair Aiken - Rental Rates Input
5. Public input (*limit: 2 minutes per person*)

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**IV. ACTION ITEMS**

1. 2018 Lake County Fair Grand Marshal Selection

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

**V. CONSENT AGENDA, FINANCIAL REPORTS**

Items 1 – 9

1. February Check Registers with Payroll
2. February Profit and Loss Statement
3. February Balance Sheet
4. Budget Comparison
5. Rental Agreements
6. Accounts Receivable (Junior Livestock Auction update will be at this time)
7. Courtney Conkle, vacation time 50HRS (May 1)
8. Rene Alvarez, vacation time 116 HRS, CTO 22.25 HRS (Feb. 1)
9. Sherry Daly, vacation time 98 HRS, CTO 285.5 HRS (Feb. 1)

Motion\_\_\_\_\_ Second\_\_\_\_\_

**VI. INFORMATION & DISCUSSION**

1. Committee Reports
  - Executive Committee
  - Building & Grounds
  - Finance Committee
  - Competitive Exhibits
  - **Ad-hoc** Cannabis/Policies – Non-smoking facility, incorporating year-round enforcement
  - LCFF Board member representatives report
2. Wish List for the Lake County Fair Foundation – From the April 23<sup>rd</sup> Grounds Walk
3. Training dates for staff and board members
4. Strategic Planning – Copy Distribution and CFSA information

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**VII. CEO'S REPORT**

**VIII. CORRESPONDENCE & REPORTS**

1. June Calendar of Events
2. 2018/2019 Updated facility rental rates – feasibility stats; DAA's and County Fair Rental Rates and comparisons

**IX. MATTERS OF INFORMATION:** No discussion/debate on topics introduced under Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice to any action on an agenda item.

1. Director Comments
2. Manager Comments
3. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

**X. ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time Adjourned: \_\_\_\_\_

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