

49TH DISTRICT AGRICULTURAL ASSOCIATION
401 MARTIN STREET, PO BOX 70
LAKEPORT, CALIFORNIA 95453

REGULAR MEETING OF THE BOARD OF DIRECTORS
June 25, 2018

The meeting was held in the Administration Office of the 49th District Agricultural Association.

Local media including radio, newspaper and television were notified of this meeting and were sent copies of the agenda.

President McDowell called the meeting to order at 4:01 PM.

DIRECTORS PRESENT AT ROLL CALL: Directors Bogner, Brown, Hansen, Hopkins, McDowell, McQueen, Rosenthal, and Turner.

DIRECTORS ABSENT: Director Chauvin excused.

AGENDA APPROVAL: Director Turner moved to approve, Director McQueen seconded. The motion carried unanimously.

MINUTES FOR May 29th: Director Hopkins moved to accept the minutes, Director Bogner seconded. The motion carried unanimously.

DATE OF FUTURE MEETINGS: The next regular board meetings will be July 23, and August 27, 2018 at 4:00 PM.

OTHERS PRESENT: Richard Tovar from CalFire.

PUBLIC INPUT: Mr. Tovar stated they have been grateful for the use of the facility during the fires. He would like to have an updated contact sheet. CEO Courtney Conkle stated she has updated the contacts as of November 2017 and with individuals on the grounds personally. They are still working on clean up of the grounds as well as reporting and fixing any damages that may have occurred during CalFire's stay at the facility. CEO Conkle has contracted with CalFire for rent, reimbursement for lost revenue, and maintenance wages.

ACTION ITEMS:

1. **2018 Volunteer of the Year:** Greg Scott who provides emergency services was chosen.
2. **2018 Fair time Board Meetings:** Some discussion ensued. Meetings will be held in the Little Theater, side room. The meetings will be Friday at 3:00 p.m., Saturday at 9:30 a.m., Sunday at 9:30 p.m. A motion to accept these times was made by Director Hopkins, seconded by Director Rosenthal. Motion carried unanimously.

CONSENT AGENDA: Discussion ensued. We are down to four buyers with a total outstanding balance of 4729.50. We have actively been working on decreasing our CTO

REGULAR MEETING OF THE BOARD OF DIRECTORS
49TH DAA / June 25, 2018/PAGE 2, PUBLIC INPUT CONT.

and vacation liability. Director Bogner moved to accept the Consent Agenda Director McQueen seconded, the motion carried unanimously.

INFORMATION AND DISCUSSION:

1. Committee Reports-Nothing to report.
Fair Foundation-Some discussion ensued concerning when and where the Fair Foundation Meetings will be held and what the bylaws state due to confusion which arose the last meeting. Decisions made during the meeting need to be addressed as to whether they were done in accordance with the bylaws.
2. 5 Projects. Discussion ensued.
3. Training dates for staff and board members-CDFA will be coming to do trainings sometime in mid-July.

CEO'S REPORT

Meetings attended:

- Fair Foundation was discussed earlier under information and discussion.
- CEO Conkle reported the "Adopt the Fairgrounds" mission is going well.
- CEO Conkle reported the "All Agencies Pre-Fair Planning" went very well. She met with CHP, Fire Department, City Police, new security director, and our carnival owner. During the fair there will all agency meetings every day of the fair. Some discussion ensued.
- CEO Conkle reported Saffire Events expects our website to go live within the next two weeks.
- CEO Conkle reported she will be meeting tomorrow with the Arts Council, who is taking over Fritch hall for Fair this year.
- CEO Conkle reported she is meeting with Rob Brown and Jennifer Strong to revive the Miss Lake County Program this year.
- CEO Conkle reported she has a couple more part-time staff in maintenance coming on to continue improving the fairgrounds.
- CEO Conkle reported we are doing the "Lake County Can" partnership with free entrance the first hour of the Fair.
- CEO Conkle reported we will be launching online ticket sales through Admit One beginning August 1st. Some discussion ensued.
- CEO Conkle reported Habitat for Humanity has approached us with a desire to rent the grounds. They have not submitted a proposal yet.
- CEO Conkle reported Phil Lewis Hall painting has been postponed.
- CEO Conkle reported Alexander Barn painting has been completed.
- CEO Conkle reported the Floral Building painting is nearly completed.
- CEO Conkle reported multiple fair-time orders have been placed.

FUTURE ITEMS:

The Fair Office will be closed for the Fourth of July.

REGULAR MEETING OF THE BOARD OF DIRECTORS
49TH DAA / June 25, 2018/PAGE 3

CORRESPONDENCE AND REPORTS:

- July calendar of events

MATTERS OF INFORMATION:

- Director Hopkins asked about the updated rental rates. Director Hopkins met with CEO Conkle concerning the rates. CEO Conkle would like to have the whole facility and grandstand events be negotiable rates by her. Some discussion ensued.
- CEO Conkle reported Jeff Warrenburg will be taking on the Janitorial contract for Fair this year.

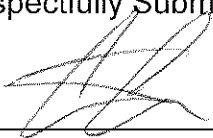
MEETING ADJOURNMENT: 5:47 p.m.

VOTING RESULTS

Director's votes were all unanimous. Individual votes listed below.

DIRECTOR	Bogner	Brown	Chauvin	Hansen	Hopkins	McDowell	McQueen	Rosenthal	Turner
VOTE	Yes	Yes	Excused Absence	Yes	Yes	Yes	Yes	Yes	Yes
Abstain									


Respectfully Submitted,



Courtney Conkle, CEO

7/23/18

Date



Kat McDowell, President

7/23/18

Date