



49th District Agricultural Association  
BOARD OF DIRECTORS MEETING  
April 30, 2019  
AT 12:00 PM

**Board of Directors:**  
Thomas Turner, President  
Monica Rosenthal, Vice President  
Kat McDowell, Past President  
Janeane Bogner, Marcia Chauvin,  
Kim Hansen, Jerry McQueen

The 49<sup>th</sup> District Agricultural Association Board of Directors meeting is scheduled for Tuesday, April 30, 2019 and will be held in the Administration Office, 401 Martin St., Lakeport, California to consider the following agenda.

**Lake County Fair's Mission Statement**

It is the mission of the Lake County Fair to provide Lake County a community event center.

**Lake County Fair's Vision Statement**

The Lake County Fairgrounds will be the community's first choice as the place they come together.

**AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.

**49th District Agricultural Association  
Lake County Fair**  
401 Martin Street, Lakeport, California 95453  
(707) 263-6181 • [contact@lakecountyfair.com](mailto:contact@lakecountyfair.com)  
[www.lakecountyfair.com](http://www.lakecountyfair.com)

## **BOARD MEETING AGENDA**

**April 30, 2019**

**Please Note:** *The Lake County Fairgrounds is a District Agricultural Association making it a state entity; the Lake County Fair abides by the Bagley-Keene Open Meetings Act. The full Bagley-Keene document may be viewed at [http://www.dca.ca.gov/publications/bagleykeene\\_meetingact.pdf](http://www.dca.ca.gov/publications/bagleykeene_meetingact.pdf).*

### **LOCATION: 49<sup>th</sup> Administration Office**

- Call to order
- Flag salute
- Roll call
- Excused absences
- Declaration of quorum
- Introduction of guest(s)

### **I. APPROVAL OF AGENDA**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

### **II. APPROVAL OF THE MINUTES (March 25, 2018) (Discussion/Action by Board)**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**SET DATE OF NEXT MEETING (TUESDAY, May 28, 2019)**

### **III. REQUESTED TIME BEFORE THE BOARD**

*Please Note: There is a 10-minute limit per group that has requested time before the board.*

1. 4-H & FFA representative
2. NCRA/Furia Motorsports representative
3. Junior Livestock Committee Representative
4. Public input (*limit: 2 minutes per person*)

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**IV. ACTION ITEMS (Discussion/Action by Board)**

1. Approval to move forward with a September Monster Truck Show fundraiser

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**V. CONSENT AGENDA, FINANCIAL REPORTS (Discussion/Action by Board)**

Items 1 – 7

1. Check Registers with Payroll
2. Profit and Loss Statement
3. Balance Sheet
4. Budget Comparison
5. Rental Agreements
6. Accounts Receivable
7. Courtney Conkle, vacation time 46 hrs.; CTO hrs. Alvarez 428 hrs.; Sherry 355 hrs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**VI. INFORMATION & DISCUSSION (Informational)**

1. September Monster Truck Fundraiser
2. Umpqua banking conversation and Signing Card
3. Committee Reports
  - Executive Committee
  - Building & Grounds
  - Finance Committee
  - Competitive Exhibits
  - **Ad-hoc** Cannabis/Policies – Non-smoking facility, incorporating year-round enforcement
  - LCFF Board member representatives report

**VII. CEO'S REPORT**

**VIII. CORRESPONDENCE & REPORTS (Discussion/Action by Board)**

1. May Calendar of Events
2. David Furia Resignation Letter
3. Bill Himenes NCRA Clarification Letter
4. Chart of Accounts
5. Annotated Policies and Bylaws
6. Suggested Policy and Bylaw updates

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**IX. INFORMATION & DISCUSSION** (*Discussion/Action by Board*)

- Discussion of RFP 2018-01

**XII. MATTERS OF INFORMATION:**

No discussion/debate on topics introduced under Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice to any action **on an agenda item.** (*Informational*)

1. Director Comments
2. Manager Comments
3. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

**XIV. ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time Adjourned: \_\_\_\_\_

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