



49th District Agricultural Association  
BOARD OF DIRECTORS MEETING  
September 3, 2019  
AT 4:00 PM

**Board of Directors:**  
Thomas Turner, President  
Monica Rosenthal, Vice President  
Kat McDowell, Past President  
Janeane Bogner, Marcia Chauvin,  
Kim Hansen, Jerry McQueen

The 49<sup>th</sup> District Agricultural Association Board of Directors meeting is scheduled for Tuesday, September 3<sup>rd</sup>, 2019 and will be held in the Administration Office, 401 Martin St., Lakeport, California to consider the following agenda.

**Lake County Fair's Mission Statement**

It is the mission of the Lake County Fair to provide Lake County a community event center.

**Lake County Fair's Vision Statement**

The Lake County Fairgrounds will be the community's first choice as the place they come together.

**AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.

**49th District Agricultural Association  
Lake County Fair**  
401 Martin Street, Lakeport, California 95453  
(707) 263-6181 • contact@lakecountyfair.com  
www.lakecountyfair.com

## **BOARD MEETING AGENDA**

**September 3, 2019**

**Please Note:** *The Lake County Fairgrounds is a District Agricultural Association making it a state entity; the Lake County Fair abides by the Bagley-Keene Open Meetings Act. The full Bagley-Keene document may be viewed at [http://www.dca.ca.gov/publications/bagleykeene\\_meetingact.pdf](http://www.dca.ca.gov/publications/bagleykeene_meetingact.pdf).*

### **LOCATION: 49<sup>th</sup> Administration Office**

- Call to order
- Flag salute
- Roll call
- Excused absences
- Declaration of quorum
- Introduction of guest(s)

### **I. APPROVAL OF AGENDA**

Motion\_\_\_\_\_ Second\_\_\_\_\_

### **II. 2019 FAIR REVIEW**

### **III. ACTION ITEMS**

1. Approval of 2019/2020 CFSA Allocation Resolution

Motion:\_\_\_\_\_ Second:\_\_\_\_\_

### **V. CONSENT AGENDA, FINANCIAL REPORTS**

Items 1 – 6

1. Check Registers with Payroll
2. Profit and Loss Statement
3. Balance Sheet
4. Budget Comparison
5. Rental Agreements
6. Accounts Receivable

Motion\_\_\_\_\_ Second\_\_\_\_\_

**49th District Agricultural Association  
Lake County Fair**  
401 Martin Street, Lakeport, California 95453  
(707) 263-6181 • contact@lakecountyfair.com  
www.lakecountyfair.com

**VI. CEO'S REPORT**

**VII. CORRESPONDENCE & REPORTS**

1. Fair Correspondence

**VIII. INFORMATION & DISCUSSION (Discussion/Action by Board)**

1. Succession Planning
2. CEO Job Posting
3. Public Relations/Media Response

**IX. SET DATE OF NEXT MEETING:**

**X. MATTERS OF INFORMATION:**

No discussion/debate on topics introduced under Matters of Information will be permitted. No action will be taken on such comment at this time, as law requires formal public notice to any action on an agenda item.

1. Director Comments
2. Manager Comments
3. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

**XI. ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time Adjourned: \_\_\_\_\_

**Lake County Fair's Mission Statement**

*It is the mission of the Lake County Fair to provide Lake County a community event center.*

**Lake County Fair's Vision Statement**

*The Lake County Fairgrounds will be the community's first choice as the place they come together.*

**49th District Agricultural Association  
Lake County Fair**

401 Martin Street, Lakeport, California 95453  
(707) 263-6181 • [contact@lakecountyfair.com](mailto:contact@lakecountyfair.com)  
[www.lakecountyfair.com](http://www.lakecountyfair.com)

**AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing a disability-related accommodation or modification in order to attend or participate in any Board or Committee meetings or other Lake County Fair activities may request assistance by contacting Courtney Conkle at the Lake County Fair Administration Office, 401 Martin Street, Lakeport, California or by calling Courtney at 707-263-6181.