

## **FAIRGROUNDS RULES**

### **I. EVENT ADVERTISING**

No permanent advertising is permitted on county property at the fairgrounds, except as approved by the FPC. Temporary advertising is permitted during the scheduled event. Temporary advertising shall be removed immediately after the event. Any signs advertising events and sponsors shall be affixed to the boundary fence. Free-standing signs may be placed inside the grounds or in the median by the highway no earlier than the day before the event.

### **II. IMPROVEMENTS/FIXTURES**

The prior approval of the Public Property Committee is required for any modifications to the grounds or any facilities that are intended to remain after an event. Any modifications and improvements remaining thirty days after the event may be removed and disposed of at the discretion of the County.

**Electrical Work:** All electrical work done at the fairgrounds must be supervised by the County electrician or designee.

**Staking, Fastening, Marking:** All tents, canopies, and display booths shall be free-standing. No staking, fastening or permanent marking is allowed on blacktopped areas of the fairgrounds without the Maintenance Department's approval.

**County Owned Equipment:** All county-owned equipment, including tables and chairs located on the fairgrounds will not be allowed off the premises except for use by other County agencies.

### **III. PARKING LOT AND ROADWAYS**

Parking is allowed only in areas designated by the Lantlode County Maintenance Department. Any additional snow removal required for an event from the parking areas will be at the expense of the user.

Multiple events may be conducted simultaneously at the Fairgrounds. It is the Licensee's responsibility to coordinate with Fairgrounds staff on areas available for parking. Fire Lanes must be kept open for police, fire, ambulance and other emergency units as well as for Fairgrounds staff. Parking is limited and parking lots are subject to availability.

It is the Licensee's responsibility to address any issues that may arise with the flow of vehicular and pedestrian traffic for their scheduled event. Temporary traffic control devices are available by contacting either the City and/or County Highway Departments. Licensee may be charged a fee for this service.

#### IV. GRANDSTAND

In accordance with State Regulations, the space under the grandstand shall be kept clear of flammable materials. Movable or portable concession stands that comply with state regulations may be located below the grandstand. Preferred fuel source is electric, propane can be used under the grandstand. Only the propane tank currently being used can be held under the grandstand. Additional tanks must be stored and secured in area outside of the general grandstand area.

In accordance with State Fire Code, BOTH gates (north and south) for the Grandstand must remain unlocked and open during events.

No Smoking or Vaping will be allowed in the Grandstand at any time.

#### V. PUBLIC ADDRESS SYSTEM

No alternative public address/sound system may be used at the fairgrounds without the prior approval of the FPC and under the supervision of the county electrician, except that a sound system may be used for the portable stage.

#### VI. GLASS CONTAINERS PROHIBITED

Glass containers are prohibited in all areas of the fairgrounds. No glass bottle beverage containers shall be distributed to the public at any events scheduled at the fairgrounds. Vendors are required to transfer bottled beverages into an unbreakable container before distribution to the public. It is the responsibility of the user to ensure compliance with this prohibition.

#### VII. CAMPING

Camping is permitted at the fairgrounds only during a licensed event with the promoters permission. All costs for utilities during camping are the licensee's expense.

"Check-out" (departure) time is 11:00 a.m. Additional fees may be imposed for late Departure.

Campfires: Only portable above ground "commercial" units are allowed. NO FIRE PITS.

#### VIII. DUMP STATION

A "self-serve" Dump Station with video surveillance is located on the North Side of the Livestock Pavilion.

This is open 24 hours a day and the cost is \$12.00.

IX. RACETRACK

1. NOISE GENERATED FROM THE FAIRGROUNDS SHALL NOT EXCEED 85 DECIBELS AS MEASURED AT THE BOUNDARY OF THE FAIRGROUNDS PROPERTY. The fairgrounds are located within the City of Antigo, and therefore the activities conducted at fairgrounds are subject to regulations adopted by the City of Antigo, including the regulation of nuisance activities (such as, noise, dust, odor, etc.). The user shall be responsible to monitor the noise level during the event.

2 THE USER IS RESPONSIBLE TO ABATE (STOP AND CORRECT) ANY ACTIVITIES THAT CREATE A NUISANCE OR THAT CREATE A PUBLIC HEALTH HAZARD. The user must take precautions not to allow dust generated from racing to create a health hazard or to travel outside the confines of the fairgrounds and collect upon private property (without the property owner's consent). The user shall be responsible to clean up all dust and red clay residue that collects in areas outside the fairgrounds (including the area along North Avenue).

3. ALL RACES MUST BE COMPLETED BY **11:00 P.M.**

4. PROPER HANDLING OF CLAY. When preparing the track and cleaning up after an event, the user shall ensure that excess clay material is placed only in areas designated by the County.

5. CLEAN-UP. The user shall be granted **48** hours to clean-up after the event. The County may extend this time period due to the existence of conditions outside the user's control (i.e., inclement weather conditions). All surfaces where dust and debris from the race collects must be cleaned, including but not limited to: grandstands, pit area, and North Avenue.

6. GRADING OF THE TRACK. The user is responsible to obtain the equipment necessary for grading the track. With advance notice, arrangements may be made with the County Highway Department to grade the track for a fee.

7. TRACK CLOSURES. All water collecting on the racetrack is drained into an adjacent detention pond. As the detention pond reaches a certain capacity, then the racetrack drain is capped allowing water to accumulate inside the racetrack. In order to properly manage the detention pond, the County reserves the right to close the track at any time without advance notice to the user.

8. PUMPING WATER CONTAINING CLAY PARTICLES. With approval of the County, a user may be allowed to pump water from the detention pond or from inside the race track. The user shall identify the locations where it will release water containing clay particles.

9. SCOPE OF INSURANCE. The user shall not engage in any activities at the racetrack that are not specifically covered by its insurance policy for an event.

10. RACETRACK CLEAN-UP DEPOSIT. A deposit of \$500 is required to guarantee the track is put back to a satisfactory condition as determined by the County. If the racetrack is cleaned properly, then the deposit will be applied to the final bill.

#### FAIRGROUNDS RULES:

#### X. SANITATION POLICY FOR THE DISPLAY OF ANIMALS

Certain facilities at the Fairgrounds are designed for the display of animals (horses, pigs, rabbits, etc.). The event host (User) understands and acknowledges that there exists a potential for disease transmission between animals and humans during such events. The potential for disease transmission will vary depending upon the specific circumstances of each event (i.e., type of animal on display, how animal waste is handled, proximity of food preparation/service to the animal display, etc.) and therefore, it remains the responsibility of the event host (User) to minimize the risks of disease transmission between animals and humans based upon the set-up and operation of their specific event. While this sanitation policy is designed to make event attendees aware of the risk of disease transmission and to have sanitation equipment available during an event, it is understood that an attendee is free to decide not to heed these warnings and to decide not utilize the available sanitation equipment.

The following procedures represent the minimum sanitation standards for the display of animals.

- 1) For any facilities used for the display of animals, there will be sign posted at the entrance to the facility warning attendees of the presence of animals and the risk of disease transmission. Attendees who consume food or drink beverages inside a facility with animals on display are doing so at their own risk.
- 2) If the facility has an air handling unit or ventilation, then while animals are on display, this equipment shall be operated to exchange or refresh the air within the facility.
- 3) If food is prepared or served during the event, then there shall be a physical barrier between the food preparation / food service area and the animal display. Commercially pre-packaged food and beverages may be served during the event within the area of the animal display.
- 4) If food is prepared or served, then a hand washing station must be available for event attendees. Hand washing station(s) will be available at the Fairgrounds, as requested by the event host (User).
- 5) For all animal displays, the event host (User) shall be responsible to thoroughly clean-up all animal waste, bedding material, food, etc., immediately after the event. Clean-up includes sweeping the floor, and then mopping the floor with a sanitizing solution (such as a diluted bleach solution).
- 6) (If requested and upon inspection), the County Health Department may require pressure-washing with hot soapy water and/or chemical disinfectants. Pressure-washing equipment will be available, upon request by the event host (User). After the County Fair each year, the Livestock Pavilion will be pressure-washed by the County.