

Additional Rentals

For the smaller event we have the community center which has the capacity for 93 guests. The restrooms are located in the building next to it. The community center is handicap accessible but the restrooms are not from the community center. A kitchen with the basic appliances is located in the building across from the community center that can be rented at an additional fee. We have a meadow that is very popular for outside weddings and gatherings. Our arenas, stalls and livestock pens are also available for rent for those wishing to get married on horseback.

| | |
|--|--------------------------|
| COMMUNITY CENTER (Capacity 93)..... | \$125.00/day |
| CONCESSION STAND KITCHEN..... | \$100.00/day |
| MEADOW LEADERSHIP PARK W/ Building Rental..... | N/C |
| Without Building Rental..... | \$125.00/day |
| LOTS/PARKING AREAS A-B-C-D W/ Building Rental..... | N/C |
| Without Building Rental..... | \$250.00/day |
| ARENAS | \$450.00 |
| STALLS (Horses) | \$15.00 per head per day |
| LIVESTOCK PENS | \$25.00 |
| Without Building/ Arena Rental..... | \$25.00 per pen per day |

ALL BUILDINGS MUST BE VACATED BY MIDNIGHT

Laramie County Fair

3967 Archer Parkway

Cheyenne, WY 82009

Phone (307) 633-4670

Fax (307) 634-4511

Email fairoffice@laramiecountyfair.com

Website www.laramiecountyfair.com

All fees listed are for non-commercial rentals only and are subject to change.



*Your
Wedding
at the
Laramie County Fairgrounds
at Archer*

The Laramie County Fairgrounds at Archer is the ideal location for any wedding, reception or special event. With room for up to 598 guests (299 per building), our multi-purpose facilities and flexibility will put you and your family at ease on your special day. Our full service commercial kitchen is ideal for you or your caterer to prepare and serve the meals.

Fees, Deposits & Payments

| | |
|---------------------------------|------------------|
| M Building..... | \$300.00 per day |
| K Building..... | \$300.00 per day |
| Kitchen w/ building rental..... | \$150.00 per day |
| Building Deposit..... | \$200.00 |
| Kitchen Deposit..... | \$200.00 |
| Microphone Deposit..... | \$250.00 |

All deposits are required. If no damages are incurred and suitable cleaning is performed, the deposits will be refunded. Payment of the deposit will be due 30 days prior to the event. All buildings must be vacated by midnight.

M Building, K Building & Kitchen

The M building is the largest of our multi-purpose facilities. It is a metal building measuring 125' by 60' and can accommodate up to 299 guests. The K building is attached to the M building and will accommodate an additional 299 guests and measures 120' by 40'. M & K buildings are separated by a large overhead door. Both buildings have a service window from the kitchen and have separate restrooms. These buildings can be rented together or separate. The kitchen is fully equipped with a commercial stove, oven, dishwasher, ice machine, steam table, 3 compartment sink, hand sink, prep sink and a walk in refrigerator/freezer combo. Each building is also equipped inside and outside with a sound system. The buildings are heated but do not have air conditioning. An evaporative cooler is provided if needed.

Parking

Parking is permitted in the parking lot and in designated grassy areas.

Food & Beverages

You may provide your own food and service personnel or hire a caterer. Alcohol is permitted to be served. All alcohol sold must be dispensed by licensed and trained servers. Sold alcohol will require the proper permits. Contact the County Clerks office (307) 633-4264 for additional information. Applicant is responsible for all guests during and after the event that have been served alcohol.

Music

A sound system is in both buildings and available for you, your band or DJ to use. Microphones are also available with a refundable deposit. The Laramie County Fair requires all music to end by 12:00 am midnight.

Smoking

Smoking is not permitted in any building, only permitted in designated areas. Please use receptacles to distinguish smoking materials.

Camping

Dry camping is permitted only during your rental. No hook-ups are available. RVs and campers are not permitted to run electrical cords and/or water hoses to buildings and/or hydrants. No tent camping is permitted.

Decorating Policy

You and/or your decorator are welcome to decorate as you wish. All candles must be enclosed in glass. No open flames are allowed inside or outside any building. All tape, string, etc. used for decorations must be removed from walls, doors, windows, ceiling, beams and all other fixtures to ensure deposit refund. Nails, staples and tacks are not permitted. All confetti, artificial flower petals, etc must be picked up from the grounds.

Equipment

Equipment included in your rental:

- ◇ 147-8ft rectangle tables
- ◇ 50-6ft rectangle tables
- ◇ 32-6ft round tables
- ◇ 9-5ft round tables
- ◇ 613 chairs