



LATAH COUNTY
APPLICATION FOR EMPLOYMENT
 P.O. Box 8068 ♦ Moscow, ID 83843-0568
 Latah County is an EOE and ADA employer

DATE RECEIVED

Latah County is an equal opportunity employer and does not discriminate on the basis of sex, age, race and color, religion, marital status, national origin, disability or veteran status. Interviews are given on a competitive basis, using job-related factors. Not everyone who applies for a vacant position will be interviewed.

PERSONAL: (Please print clearly)

POSITION APPLIED FOR:

LAST NAME:	FIRST NAME:	MI:	DATE:
ADDRESS:			SOCIAL SECURITY NO.:
CITY:	STATE:	ZIP:	HOME PHONE #: WORK PHONE #:
Are you eligible for employment in the U.S.A.? (Verification will be required.)			DATE YOU CAN START:
Were you previously employed by Latah County? If yes, when?			** ARE YOU A VETERAN OF MILITARY SERVICE? □ YES □ NO ** ARE YOU SEEKING A VETERAN'S PREFERENCE? □ YES □ NO
Have you ever been arrested for, charged with, or convicted of any misdemeanor or felony offense? If yes to the above question, please describe when, where, the circumstances, and the outcome. (Attached additional sheets if necessary.)			□ YES □ NO
Please list any other experiences, skills or qualifications which you believe will be of special benefit on the job for which you are applying? Do not list any information that Federal and/or State law precludes from employment consideration.			

** INFORMATION SOUGHT FOR COMPLIANCE WITH EQUAL OPPORTUNITY EMPLOYMENT REGULATIONS.

PERSONAL REFERENCES: (Not former employers or relatives.)

NAME AND OCCUPATION	ADDRESS	PHONE

EDUCATION:

SCHOOL	NAME & ADDRESS OF SCHOOL	COURSE OF STUDY	LAST YEAR COMPLETED	DID YOU GRADUATE?	DIPLOMA OR DEGREE
HIGH SCHOOL				□ YES □ NO	
COLLEGE				□ YES □ NO	
OTHER (SPECIFY)				□ YES □ NO	
OTHER (SPECIFY)				□ YES □ NO	

PLEASE LIST PRESENT AND PAST EMPLOYMENT HISTORY, BEGINNING WITH THE MOST RECENT:

Additional employment may be listed on a separate sheet and attached.

	NAME/ADDRESS/PHONE COMPANY/TYPE	FROM	TO	WAGE	REASON FOR LEAVING	SUPERVISOR
1						
		DUTIES:				
2						
		DUTIES:				
3						
		DUTIES:				
4						
		DUTIES:				
5						
		DUTIES:				

If there is a particular employer(s) you do not wish us to contact, please indicate which one(s).

1 2 3 4 5

I certify that I have answered truthfully and have not knowingly withheld any information relative to my application. I understand that any misrepresentation or material omission of this application will result in my being eliminated from further consideration. I further understand that, if accepted for employment, any misrepresentation or material omission which becomes known to Latah County, will result in immediate termination of my employment.

I authorize any of the persons or organizations named in this application to give Latah County complete information and records regarding my employment, education, character and qualifications. I release Latah County and all previous employers and supervisors from liability for any damages that may result from furnishing information to Latah County.

I understand that, if an offer of employment is made and accepted, I will be required to provide proof of my identity and my legal right to work in the United States prior to beginning actual work for the county.

(Additional pages regarding position-specific qualifications or background checks may be attached and are incorporated herein.)

Applicant's Signature

Date