



LEA COUNTY BOARD OF COUNTY COMMISSIONERS

SUMMARY FORM

LCBCC MEETING DATE: Thursday, November 14, 2013

Submit this summary form & all attachments to the Finance Director sbunch@leacounty.net & cc the Executive Coordinator [sstout@leacounty.net](mailto:ssout@leacounty.net) by:

Tuesday, October 29, 2013

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: Wednesday, November 6, 2013		SUBMITTED BY Name/Title/Dept: Kelli Williams/Recording Secretary/Clerk's Department	
SUBJECT: Minutes		ATTACHMENT(S): 10/31/2013 Draft Minutes	
No. of Originals for Signature (Select One): Due in County Manager's Office 2 Days Prior to Meeting 01 One	Action Requested (Select One): Consideration	Agenda Item Placement (Select One): 01 Commission	

SUMMARY:
See attached draft minutes for October 31, 2013.

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: <input type="checkbox"/> Easel If checked, how many: 00 <input type="checkbox"/> Laptop <input type="checkbox"/> Projector <input type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>
--	--

SUBMITTER'S RECOMMENDATION(S): Review & Approve Minutes	Submitter's Signature Department Director, Etc. Kelli Williams <small>Digitally signed by Kelli Williams DN: cn=Kelli Williams, o=Lea County Government, ou=Recording Secretary, Clerk's Department, email=kwilliams@leacounty.net, c=US Date: 2013.11.06 14:29:58 -0700</small>
--	--

FINANCE REVIEW Fiscal Impact/Cost: ByPass	Reviewed by Finance Director
--	------------------------------

LEGAL REVIEW: ByPass (Note: Travel does not need legal review)	Reviewed by County Attorney
--	-----------------------------

COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <i>M. Williams</i> 11/7/13
------------------------	---

RECORDING SECRETARY'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. _____	Policy No. _____	Ordinance No. _____
File No. _____	Continued To: _____	Referred To: _____
Other: _____	Approved: <i>Williams</i> 11-14-13	Denied: _____
Comments: _____		



**Minutes of Meeting
Lea County Board of Commissioners
October 31, 2013**

Chairman Fulfer called the meeting to order at 9:11 a.m. in the Lea County Courthouse.

Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Mike Whitehead District 2, Vice Chairman Ron Black District 3, Commissioner Thomas G. Pierce District 4 and Chairman Gregory H. Fulfer District 5.

Also present were County Manager Michael P. Gallagher II and County Attorney Scotty Holloman.

Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Commissioner Black.

ITEM 01: COMMISSION

- ***Board of County Commissioners***
 - Consideration of Approval of the following minutes.
 - October 17, 2013 Regular Meeting
 - October 17, Special Joint Meeting

Vice Chairman Black moved to approve the October 17, 2013 regular minutes and the October 17, 2013 special joint meeting minutes. The motion was seconded by Commissioner Pierce and passed unanimously.

- Discussion of Committee Reports

Commissioner Dunlap stated I went on a trip with New Horizons to Washington D.C. We toured three defense laboratories, two on corrosion and one on batteries. He stated it was an informative trip. Commissioner Pierce stated I attended the High School State Finals this past weekend at the fairgrounds and received several compliments on the improvements at the facilities. Vice Chairman Black stated I went to Commissioner Pierce's town hall meeting a few weeks back and was impressed by the turn out; I appreciate Commissioner Pierce for asking me to attend. He also stated our Healthcare committee heard our final report yesterday.

Set/Confirm Next Meeting(s):

- Thursday, November 14, 2013 at 9:00 a.m. Confirmed
- Thursday, December 5, 2013 at 9:00 a.m. Confirmed
- Thursday, December 19, 2013 at 9:00 a.m. Confirmed

The next meetings will be **November 14, 2013; December 5, 2013; December 19, 2013** in the Lea County Commission Chambers.

- Public Comment on Lea County Courthouse Remodel & Judicial Complex Study

Chairman Fulfer opened the floor for public comments regarding the Lea County courthouse remodel and judicial complex study. There were no public comments. Chairman Fulfer asked where we are at with the parking study. Manager Gallagher stated Lovington Main Street will be ready to present their parking study to the Commission at the November 14, 2013 Commission meeting. Chairman Fulfer stated we should be able to make a decision at the December 5th, 2013 meeting.

ITEM 02: OTHER ELECTED OFFICIALS

- **Clerk – Pat Chappelle**

- Consideration of Approval of Lea County Resolution No. 13-OCT-041R Precincts and Polling Places for the 2014-2015 Elections

Clerk Chappelle requested approval. She stated this is for the 2014-2015 elections. The public loves vote centers because it allows them to vote anywhere in the County. She stated we would like to make all of our polling places vote centers. She stated we would also like to offer early voting in Jal and Eunice for at least three days to six days before each election. Clerk Chappelle stated going to voting convenience centers has removed polling places from all public school buildings where children are present, with one exception which is Tatum. Chairman Fulfer asked if this has ever caused any confusion with the different districts. Clerk Chappelle stated with this system; ballots are printed particular to the voter with all of their individual precincts and districts on them regardless of where they vote. She stated it also cuts down on provisional ballots. Commissioner Dunlap moved to approve Lea County resolution No. 13-OCT-041R precincts and polling places for the 2014-2015 elections. The motion was seconded by Commissioner Whitehead and passed unanimously.

- **Sherriff – Mark Hargrove**

- Consideration of Approval of Out of State Travel to Attend the Discipline and Termination – Rules, Policies and Procedures Class Sponsored by the Georgetown Police Department in Austin, Texas on November 5, 2013

Sherriff Hargrove requested approval. He stated this is for Captain John Gaskins to attend policies and procedures class in Austin TX, on November 5, 2013. Commissioner Dunlap moved to approve the out of state travel request to attend the discipline and termination, rules, policies and procedures class; sponsored by the Georgetown Police Department in Austin TX, on November 5, 2013. The motion was seconded by Vice Chairman Black and passed unanimously.

ITEM 03: MANAGER

- **Lea County Manager – Michael P. Gallagher II**

- Discussion of Lea County Healthcare Study

Manager Gallagher introduced Howard Gershon with New Heights Group Consulting Firm. Mr. Gershon presented a power point presentation discussing the plans, focus and findings of the healthcare study. There was considerable discussion concerning creating a hospital district in Hobbs, healthcare, and economic development opportunities. Chairman Fulfer suggested going to RFP to acquire a marketing firm that would educate the public concerning the purpose of the healthcare study, and thanked Mr. Gershon for the comprehension and informative study.

- Consideration of Approval of Agreement between Lea County and the Town of Tatum for Funding of Outdoor Recreational Facilities

Manager Gallagher requested approval. He stated this is consistent with the Lea County master recreational plan to provide quality of life enhancements within the County. The County has previously approved agreements with the Cities of Eunice and Lovington for the same amount. Commissioner Dunlap moved to approve the agreement between Lea County and the Town of Tatum for funding of outdoor recreational facilities. The motion was seconded by Commissioner Pierce and passed unanimously.

- Consideration of Approval of Travel

Manager Gallagher requested approval. He stated this is for the 2014 New Mexico Association of Counties Legislative Conference in Santa Fe. This is when we present our priorities and funding requests to Legislators and members of the governor's cabinet. Commissioner Dunlap moved to approve the travel requests. The motion was seconded by Vice Chairman Black and passed unanimously.

ITEM 04: LEGAL

- **Lea County Attorney – Scotty A. Holloman**

- Discussion of Lea County Fence Policy

Lea County Attorney Holloman stated this is a discussion of a Lea County Fence Policy. Commissioner Dunlap stated we are not prepared to discuss this yet.

- Consideration of Approval of Lea County Resolution No. 13-OCT-042R Regarding Urenco Industrial Revenue Bond

Lea County Attorney Holloman requested approval. He stated last meeting we approved a form of the amended IRB. He stated we need to have a final hearing on this ordinance on December 5th, 2013. This resolution needs to be approved to authorize publication. Commissioner Dunlap moved to approve Lea County Resolution No 13-OCT-042R regarding Urenco Industrial Revenue Bond. The motion was seconded by Commissioner Whitehead and passed unanimously.

ITEM: 05 COUNTY DEPARTMENTS

- **Communication Authority – Angela Martinez, Director**

- Discussion of Lea County Communications Authority Activity Report

Director Martinez presented the Lea County Communications Authority activity report for September. She stated we are setting up a booth tonight on the plaza lawn in front of the courthouse to register people for code red and also in Eunice on November 2, 2013 at Lowes grocery.

- **Detention Center – Pdraig Downey, Warden**

- Discussion of Lea County Detention Center Activity Report

Warden Downey presented the Lea County Detention Center activity report for September. He stated work detail picked up 78 miles of roads and collected 696 bags of trash. He stated our daily inmate adult average was 381 our average federal inmate average was 89 and juvenile average was 15. Our current population is 389 adult inmates, and 93 federal inmates.

- **DWI Program – Kelly Ford, Director**

- Discussion of Lea County DWI Program Activity Report

Director Ford presented the Lea County DWI program activity report for September. She stated we are hoping to coordinate and launch an alternative sentencing ankle monitoring program. She stated electronic monitoring is an alternative to incarceration.

- **Emergency Management/Environmental Services/Maintenance – Lorenzo Velasquez, Director**

- Discussion of Lea County Emergency Management Activity Report

Director Velasquez presented the Lea County Emergency Management activity report. He stated there has been 30 acres burned for the year with 47 wildfire calls total. He stated there have been 38 EMS runs out in the County.

- Discussion of Lea County Environmental Services Activity Report

Director Velasquez presented the Lea County Environmental services report. He stated there were 28 animals that went to shelter with 51 calls for animal control in total. There were 22 illegal dumps sites that were located and cleaned, and there were 37 calls in total from environmental. He stated we handled 18 requests for new addresses. He stated our litter control team picked up 62 miles, 31 tires, and 11 dead animals with a total of 138 bags of trash.

Discussion of Lea County Maintenance Activity Report

Director Velasquez presented the Lea County Maintenance activity report. He stated there is a lot of work that has been done on the maintenance buildings. Chairman Fulfer asked how the roof on the maintenance building in Monument was coming along. Director Velasquez stated it is completed and they are happy. He stated I received an email from the flood plain board concerning the conference. They are impressed and appreciative. The community helped out a lot.

- **Event Center/Fairgrounds/Marketing-Lyn Edwards, Director**

- Discussion of Lea County Event Center and Fairgrounds Activity Report

Director Edwards presented the Lea County Event Center and Fairgrounds activity report for the month of September. She stated there were private events, public events, as well as safety meetings. She stated as for the fairgrounds revenue was up \$1,200.

- **Grants Services/Planning-David Gasch, Grant Writer & County Planner**

- Discussion of Lea County Grants and Planning Activity Report

Grant Writer & County Planner Gasch presented the Lea County grants and planning activity report. He stated there are currently five open subdivision applications. He stated we are waiting on four final plats from the developers to follow-up the preliminary plats that were approved in the last meeting. The last one is a summary

review plat scheduled to be reviewed by the planning and zoning board November 12, 2013.

- **Public Works (Airports/Engineering/Roads) – Corey Needham, Director**

- Discussion of Lea County Public Works Activity Report

Director Needham presented the Lea County Public Works activity report for September. He stated we have completed the initial phase of the Maljamar project. The first phase was two miles on the south side adjacent to the potash mine. The next phase which we will not start until around February is the northern part between NM 529 and the Lovington Hwy. He stated Battle-Axe is the next roadway that we are going to start. He stated the Waterline NM 483 is going to start getting a lot of activity. Director Needham reported a driveline went out on the fire truck at the airport. He stated the truck is 22 years old, we have found a suitable replacement, the FAA has agreed to fund this to 93% however we may not be reimbursed until July.

- **Administrative Services (Finance/Grants/Information Technology) – Sherri Bunch Director**

- Consideration of Approval to Award or Reject Lea County Bid No. 1 2013-2014 Grazing Lease

Director Bunch requested approval. She stated this is to offer for a grazing lease about 2,600 acres of deed land the County owns and 4,600 acres of lease land. She stated we received three offers for this bid the highest one is for \$515 an acre from the Bill Angel Ranch. She stated we are recommending approval of this item contingent upon the lease agreement being completed with legal, and we are asking that Manager Gallagher is authorized to sign the agreement. Commissioner Dunlap moved to approve Lea County bid No. 1 2013-2014 grazing lease agreement as stated. The motion was seconded by Commissioner Whitehead and passed unanimously.

- Discussion of Lea County Finance and Information Technology Activity Report

Director Bunch presented a power point presentation with the Lea County Finance report.

- Consideration of Approval of Accounts Payable

Director Bunch requested approval. Commissioner Whitehead moved to approve the accounts payable. The motion was seconded by Vice Chairman Black and passed unanimously.

ITEM 06: PUBLIC

- **Public**
 - Comments from the Public

ITEM 07: EXECUTIVE SESSION

- **Board of County Commissioners**

At 11:27 a.m. Vice Chairman Black moved to convene in Executive Session pursuant to **Section 10-15-1 (H2), (H7) & (H8) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters, threatened or pending litigation and the purchase, acquisition or disposal of real property or water rights.** The motion was seconded by Commissioner Whitehead. Secretary polled the Commission: Commissioner Dunlap, yes; Commissioner Pierce, yes; Commissioner Whitehead, yes; Vice Chairman Black, yes; Chairman Fulfer, yes.

Commissioner Whitehead moved to reconvene in regular session. The motion was seconded by Vice Chairman Black and passed unanimously. The meeting reconvened at 12:28 p.m.

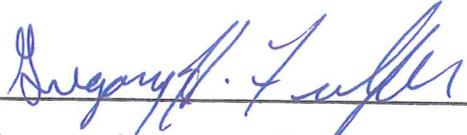
- The Commission convened in closed session to discuss items relative to the purchase acquisition or disposal of real property, or water rights. No action was taken by the Commission during closed session.

ITEM 08: OTHER BUSINESS

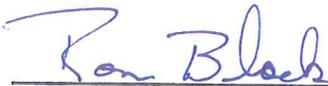
There was a video presented by Director Needham from the Andrews Indoor Equine Facility, in Andrews Texas. Commissioner Dunlap, Corey Needham, and Manager Gallagher had taken a tour earlier in the week and obtained video for evaluation.

The meeting was adjourned at 12:54 a.m.

BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO



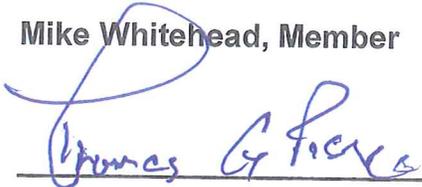
Gregory H. Fulfer, Chairman



Ron Black, Vice Chairman

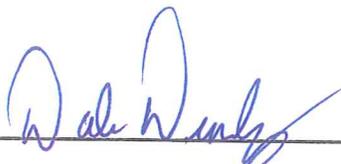


Mike Whitehead, Member

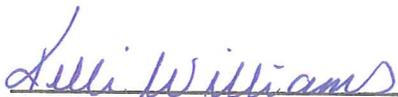


Thomas G. Pierce, Member

ATTEST: Pat Chappelle
Lea County Clerk



Dale Dunlap, Member



Kelli Williams

