



# LEA COUNTY BOARD OF COUNTY COMMISSIONERS

## SUMMARY FORM

LCBCC MEETING DATE: Thursday, April 24, 2014

Submit this summary form & all attachments to the Finance Director sbunch@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by:

**Tuesday, April 8, 2014**

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: Wednesday, April 23, 2014		SUBMITTED BY Name/Title/Dept: Kelli Williams, Recording Secretary, Clerk's Dept.	
SUBJECT: Budget Workshop Minutes		ATTACHMENT(S): LCBCC Budget Workshop 04/17 Draft Minutes	
No. of Originals for Signature (Select One): Due in County Manager's Office 2 Days Prior to Meeting 01 One	Action Requested (Select One): Consideration	Agenda Item Placement (Select One): 01 Commission	

**SUMMARY:**  
**From:** Kelli Williams  
**Sent:** Wednesday, April 23, 2014 5:34 PM  
**To:** Sandra Stout-Brito  
**Subject:** Minutes of Special Budget Workshop April 17 2014

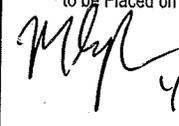
*With changes*

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: <input type="checkbox"/> Easel <input type="checkbox"/> Laptop <input type="checkbox"/> Projector <input type="checkbox"/> Other: <small>If checked; how many: 00</small>	See Additional Summary Attached <input type="checkbox"/>
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SUBMITTER'S RECOMMENDATION(S): Emailed Revisions to Manager 04/23 Review & Approve Minutes	Submitter's Signature Department Director, Etc.
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FINANCE REVIEW Fiscal Impact/Cost: ByPass	Reviewed by Finance Director
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LEGAL REVIEW: ByPass  Note: No Legal Review Required for Accounts Payable & Travel.	Reviewed by County Attorney
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COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda  4/23/14
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**RECORDING SECRETARY'S USE ONLY - COMMISSION ACTION TAKEN**

Resolution No. _____	Policy No. _____	Ordinance No. _____
File No. _____	Continued To _____	Referred To: _____
Other: _____	Approved: 	Denied: _____
Comments: _____		

**Minutes of Special Budget Workshop  
Lea County Board of Commissioners  
April 17, 2014**

**Chairman Fulfer called the meeting to order at 9:09 a.m. in the Lea County Courthouse.**

**Commissioners present were, to wit: Commissioner Mike Whitehead District 2, Vice Chairman Ron Black District 3, and Chairman Gregory H. Fulfer District 5.**

**Commissioner Whitehead led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.**

**Also present was County Manager Michael P. Gallagher**

**ITEM 01: BUDGET**

- **Lea County Manager – Michael P Gallagher II, Administrative Services (Finance/Grants) – Sherri Bunch, Director**
  
- **Discussion of the Proposed FY 2014-2015 Lea County Budget**

Manager Gallagher stated an approved draft preliminary budget has to be sent to the State by May 30<sup>th</sup>, 2014, and a final budget by the end of July. Manager Gallagher and Director Bunch presented a Power Point presentation concerning the draft budget for fiscal year 2014-2015 as follows:

**Framework**

- **Lea County population continues to grow (U.S. Census Bureau estimates: 64,727 in 2010; 68062 in 2013)**
- **Oil and Gas industry will continue to provide a major social and economic impact**
- **Lea County prefers to maintain a 6 month operational cash reserve**
- **Recruitment and retention of qualified employees is a priority**
- **Intent is to move forward with planned capital improvements**
- **Economic diversification and Quality of Life projects have been and remain priorities**

**Proposed Budget Highlights**

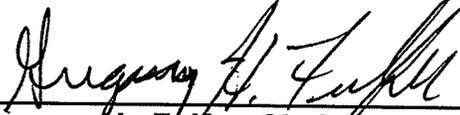
- **7% reduction in General fund operational expenditures**
- **6 months operational cash reserve**
- **\$12.7 million in capital outlay grant funding**
- **Increased funding available for the new Judicial Complex**
- **Funding for up to 5% employee salary adjustment**
- **Funding to complete Maljamar Road**
- **Economic diversification \$7.2 million**
- **Quality of Life: more than \$12 million**

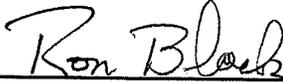
Minutes of Meeting  
Lea County Board of Commissioners  
May 09, 2013

The assumptions, framework, highlights of the budget and a breakdown of the individual department budgets were discussed. The Commission recommended the following changes to the 2014-2015 preliminary budget. Change 6/12ths budgeted reserve to 5/12s reserve and put the remainder of that 3 1/2 million towards the Judicial Complex. Instead of a merit raise and a 1 time adjustment the Commission agreed on 5% across the board for employees for raises. They would also like to put \$100,000 towards the Detention Facility to do a space needs assessment.

The meeting was adjourned at 11:49 a.m.

**BOARD OF COUNTY COMMISSIONERS  
LEA COUNTY, NEW MEXICO**

  
\_\_\_\_\_  
Gregory H. Fulfer, Chairman

  
\_\_\_\_\_  
Ron Black, Vice Chairman

  
\_\_\_\_\_  
Mike Whitehead, Member

  
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Dale Durlab, Member

**ATTEST: Pat Chappelle  
Lea County Clerk**

  
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Kelli Williams

